



# Department of Health

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Commissioner

**MEGAN E. BALDWIN**  
Acting Executive Deputy Commissioner

August 15, 2023

DAL: DAL# 23-23  
Subject: Enriched Housing Operating  
Assistance Program for State Fiscal Year  
2023-24

Dear Enriched Housing Program Operator:

The Department of Health (“Department”) is pleased to announce that funding is available under the Enriched Housing Operating Assistance Program (“Program”) for State Fiscal Year (SFY) 2023-24. The purpose of the Program is to enhance the quality of care provided to individuals receiving Supplemental Security Income (SSI) benefits by providing additional funding to certified Not-For-Profit (NFP) Enriched Housing Program (EHP) operators to improve service delivery to eligible residents and to assist in meeting residents’ needs. Accordingly, eligible participants of the Program are operators of NFP EHPs who provide services to individuals receiving SSI benefits, have not indicated intent to close during the calendar year, and compliant with applicable statutes and regulations.

A total amount of **\$380,000** is available for the 2023-24 state fiscal year (SFY 2023-24). The payment amount for each eligible EHP operator will be calculated semiannually based on the number of that EHP’s residents in receipt of SSI benefits, as self-reported to the Department via submission of monthly resident rosters. Payments made to eligible EHP operators under this Program must be used only for expenditures incurred by providing services to residents in receipt of SSI benefits.

### Application Availability and Deadline for Submission

The electronic application for the SFY 2023-24 Program will be posted on the Health Commerce System (HCS) effective August 15, 2023. The application can be accessed by logging onto HCS at the following link: <https://commerce.health.state.ny.us>. On the HCS Home Page, click “**My Applications**” → “**HCBC**” → “**Data Entry**” and at the “**Select an Activity**” drop-down menu → select “**2023-24 EHP Subsidy Application.**”

**Completed applications must be electronically submitted by 5:00pm September 5, 2023.** Hard copies will not be accepted. No extensions will be granted. The application will be unavailable after the submission deadline.

### Application Requirements

Eligible Program participants must adhere to the enclosed Conditions of Participation.

Eligible EHP operators who do not wish to be considered for funding should complete Section A: Facility Information and Section B: the "Declination to Participate," and submit their declination of participation through the HCS application.

Questions regarding this program should be directed to [acfFinRpt@health.ny.gov](mailto:acfFinRpt@health.ny.gov).

Sincerely,

Lynn Baniak, Deputy Director  
Center for Long-Term Care Licensure, Planning,  
and Finance  
Office of Aging and Long-Term Care

Enclosures

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