

“[PFI-1309] [IMC St. Johns Episcpl Hops. Div]”

OBH - Interfaith Medical Center

EMERGENCY DEPARTMENT

STAFFING GUIDELINES

Time of Day	Charge RN	Ambulance Triage RN	Walk-in Triage RN	Trauma Area 1-3 RN	Chairs RN	PCT
11pm	-	-	-	-	-	6
7pm	1	1	1	5	1	-
3pm	-	-	-	-	-	6
7am	1	1	1	6	1	6

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OBH - Interfaith Medical Center

MED-SURG 3rd Floor

STAFFING GUIDELINES

Census	Day Shift			Evening Shift			Night Shift		
	RN	PCT	WC	RN	PCT	WC	RN	PCT	WC
45-50	8	6	1	-	6	1	8	6	1
39-44	7	5-6	1	-	5-6	1	7	5-6	1
33-38	6	4-5	1	-	4-5	1	6	4-5	1
27-32	5	3-4	1	-	3-4	1	5	3-4	1
21-26	4	3	1	-	3	1	4	3	1
15-20	3	2-3	1	-	2-3	1	3	2-3	1
9-14	2	1-2	1	-	1-2	1	2	1-2	1
1-8	1-2	1	1	-	1	1	1-2	1	1

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**OBH - Interfaith Medical Center
Telemetry and Med-Surg 4th Floor**

STAFFING GUIDELINES

	Day Shift			Evening Shift			Night Shift		
Census	RN	PCT	WC	RN	PCT	WC	RN	PCT	WC
Telemetry									
17-19	5	3	1	-	3	1	5	3	1
13-16	4	2	1	-	2	1	4	2	1
9-12	3	2	1	-	2	1	3	2	1
5-8	2	1	1	-	1	1	2	1	1
1-4	1	1	1	-	1	1	1	1	1
Med-Surg									
9-12	2	1-2	1	-	1-2	1	2	1-2	1
1-8	1-2	1	1	-	1	1	1-2	1	1

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ICU

STAFFING GUIDELINES

	Day Shift			Evening Shift			Night Shift		
Census	RN	PCT	WC	RN	PCT	WC	RN	PCT	WC
13	7	2	1	-	2	1	7	2	1
11-12	6	2	1	-	2	1	6	2	1
9-10	5	2	1	-	2	1	5	2	1
7-8	4	2	1	-	2	1	4	2	1
5-6	3	2	1	-	2	1	3	2	1
3-4	2	2	1	-	2	1	2	2	1
1-2	1	2	1	-	2	1	1	2	1

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Psych

STAFFING GUIDELINES

	Day Shift			Evening Shift			Night Shift		
Census	RN	PCT	WC	RN	PCT	WC	RN	PCT	WC
18-24	3-4	4	1	3-4	4	1	2-3	3	0
11-17	2-3	3	1	2-3	2	1	1-2	2	0
1-10	1-2	2	1	1-2	1	1	1	1	0

9 East and 9 West are not operational due to pending renovations.

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Detox and Drug Rehab 6th Floor

STAFFING GUIDELINES

	Day Shift			Evening Shift			Night Shift		
Census	RN	PCT	WC	RN	PCT	WC	RN	PCT	WC
Detox									
8-10	2	1	1	2	1	0	1	1	0
1-7	1	1	1	1	1	0	1	1	0
Drug Rehab									
9-10	2	1-2	1	2	1-2	0	1	1	0
1-8	1	1	1	1	1	0	1	1	0

OASAS approval of Certification Application #2023.009 that Part 818 Inpatient Rehabilitation Services to be relocated from 6 West to 6 East and decrease capacity from 20 to 10 and allowing 10 beds to be used for the provision of Medically Withdrawal & Stabilization Services as needed. Section 816.6 Medically Managed Withdrawal & Stabilization Services will also decrease capacity from 20 to 10 and allowing 10 beds to be used for the provision of Part 818 Inpatient Rehabilitation Services as needed.

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OBH - Interfaith Medical Center

Psych Emergency Department

STAFFING GUIDELINES

	Day Shift			Evening Shift			Night Shift		
Time of Day	RN	PCT	WC	RN	PCT		RN	PCT	
11pm	-	2	-	-	2	-	-	2	-
7pm	2	-	-	-	-	-	2	-	-
3pm	-	2	-	-	2	-	-	2	-
7am	2	2	1	-	2	-	2	2	-

OBH - Interfaith Medical Center

Outpatient Clinics Staffing Need

STAFFING GUIDELINES

Title	Union	Unit	Shift Type		Base Need Hours	Annual Hours per FT	Base Need	Relief Factor	Base Need * Relief Factor
					A	B	C	D	E
							C = (A/B)		E = (C*D)
RN	N/A	Hemodialysis Vendor Atlantic Dialysis	Regular hours per week	2 RN * 5 days*10 hrs.* 52 Weeks	5,200	1,950	2.7	1.25	3.3
RN	N/A	Hemodialysis Vendor Atlantic Dialysis	On Call weekdays	6 days*13.5 hrs.* 52 Weeks	4,212	1,950	2.2	1.00	2.2
RN	N/A	Hemodialysis Vendor Atlantic Dialysis	On call weekends	24 hrs. * 52 Weekends	1,248	1,950	0.6	1.00	0.6
Tech	N/A	Hemodialysis Vendor Atlantic Dialysis	Regular hours per week	1 Tech * 6 days*8 hrs.* 52 Weeks	2,496	1,950	1.3	1.20	1.5
RN	NYSNA	Cath Lab	Regular hours per week	3 RN * 5 days*8hrs.* 52 Weeks	6,240	1,950	3.2	1.25	4.0
PCT	1199	Cath Lab	Regular hours per week	1 PCT * 5 days*8 hrs.* 52 Weeks	2,080	1,950	1.1	1.20	1.3
RN	NYSNA	PACU	Regular hours per week	5 RN * 5 days*8 hrs.* 52 Weeks	10,400	1,950	5.3	1.25	6.7
PCT	1199	PACU	Regular hours per week	1 PCT * 5 days*8 hrs.* 52 Weeks	2,080	1,950	1.1	1.20	1.3
RN	NYSNA	PST	Regular hours per week	2 RN * 5 days*8 hrs.* 52 Weeks	4,160	1,950	2.1	1.25	2.7

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					A	B	C	D	E
							C = (A/B)		E = (C*D)
PCT	1199	PST	Regular hours per week	2 PCT * 5 days*8 hrs.* 52 Weeks	4,160	1,950	2.1	1.20	2.6
AmbSurg Clerk	1199	PST	Regular hours per week	1 Clerk * 5 days*8 hrs.* 52 Weeks	2,080	1,950	1.1	1.20	1.3
RN	NYSNA	Endoscopy	Regular hours per week	2 RN * 5 days*8 hrs.* 52 Weeks	4,160	1,950	2.1	1.25	2.7
Endo Tech	1199	Endoscopy	Regular hours per week	1 Tech * 5 days*8 hrs.* 52 Weeks	2,080	1,950	1.1	1.20	1.3
RN	NYSNA	Operating Room	Regular hours per week	8 RN * 5 days*8 hrs.* 52 Weeks	16,640	1,950	8.5	1.25	10.7
OR Tech	1199	Operating Room	Regular hours per week	7 Tech * 5 days*8 hrs.* 52 Weeks	14,560	1,950	7.5	1.20	9.0
PSA	1199	Operating Room	Regular hours per week	3 PSA * 5 days*8 hrs.* 52 Weeks	6,240	1,950	3.2	1.20	3.8
Scheduling Clerk	1199	Operating Room	Regular hours per week	1 Scheduler * 5 days *8 hrs.* 52 Weeks	2,080	1,950	1.1	1.20	1.3

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STAFFING GUIDELINES

Title	Union	Unit	Shift Type		Base Need Hours	Annual Hours per FT	Base Need	Relief Factor	Base Need * Relief Factor
					A	B	C	D	E
							C = (A/B)		E = (C*D)
RN	NYSNA	Center for Mental Health (CMH)	Regular hours per week	1 RN * 2 days *8 hrs.* 52 Weeks	832	1,950	0.4	1.25	0.5
PCT	1199	Center for Mental Health (CMH)	Regular hours per week	1 PCT * 2 days *8 hrs.* 52 Weeks	832	1,950	0.4	1.20	0.5