

Architectural or Engineering Certification Letters

Directions for Use

Form	Purpose	When To Use
1. Architect's Letter of Certification for Proposed Construction or Renovation Projects That Will Be Self-Certified	For use with a Self-Certification Project by architecture or engineer of record.	Eligible projects less than \$15 million. See Self-Certification rules and exceptions on Page 3 before completing this form. Projects that don't require a Waiver.
2. Architect's Letter of Certification for Proposed Construction or Renovation Projects to Be Reviewed by DOH or DASNY	For use with construction or renovation projects requiring full review by DOH or DASNY.	All projects more than \$15 million. Projects that will not be Self-Certified. Full Review projects. Projects requiring a waiver.
3. Architect's Letter of Certification for Completed Construction Projects	For use with a completed construction or renovation project being reviewed by architecture or engineer of record.	Used by an architect or engineer to assess that a completed structure is designed and constructed in accordance with the functional program for a construction project, in accordance with design development drawings, and in accordance with any project definitions, waivers or revisions approved or required by the New York State Department of Health
4. Architect's or Engineer's Letter of Certification for Inspecting Existing Buildings	For use with projects involving existing buildings that will be evaluated by architecture or engineer of record for compliance with current applicable codes, statutes, and regulations, etc.	Only use when the existing structure involves no construction or renovation.

<p>5. Architect's or Engineer's Letter of Certification for MRI Installations</p>	<p>For use with projects involving an MRI installation.</p>	<p>For use by a third party architect or engineer to certify that the MRI magnetic shielding and radio frequency shielding are in compliance with the guidelines for design and construction of Hospitals and Health Care Facilities.</p> <p>To be used by the architect or engineer preparing working drawings and specifications related to MRI magnetic shielding and radio frequency shielding.</p>
<p>6. Physicist's Letter of Certification</p>	<p>For use with project involving radiation emission.</p>	<p>For use by a physicist attesting radiation protection compliance of a health related facility.</p> <p>To be used by the physicist designing and preparing the plans, sketches, and specifications related to radiation protection of a facility.</p>
<p>7. Architect's or Engineer's Letter of Certification for Construction Notice</p>	<p>For use with projects that do not require CON or Limited review.</p>	<p>Effective January 20, 2012, Chapter 174 of the Laws of 2011 amends Article 28 of the Public Health law to eliminate requirements for limited review and CON review for projects confined to non-clinical infrastructure, repair and maintenance, and one-for-one equipment replacement, all regardless of cost. In place of the former limited review and CON requirements for these categories of projects, the amended Section 2802 requires the submission of only a written notice, applicable architect/engineer certification, and a plan for patient safety during construction.</p>
<p>8. Architect or Engineer Certification Letter for Mobile, Transportation, or Relocation Units</p>	<p>For use with mobile, transportation or relocation units.</p>	<p>To be used by architecture or engineer of record in the evaluation of the site for a mobile home, transportation, or relocation unit for compliance with applicable provisions for design and construction of health related facilities.</p>