



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Acting Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF JOB VACANCY

TITLE	Health Program Director 1 – 87105
SALARY/GRADE	\$98,605 - \$124,437 / M-4
NEGOTIATING UNIT	Management Confidential / 06
LOCATION	Office of Health Insurance Programs Division of Long Term Care Bureau of Managed Long Term Care One Commerce Plaza Albany, NY 12210
MINIMUM QUALIFICATIONS	Nine (9) years of professional level work experience, three (3) of which must have included managerial, decision-making, and/or oversight of a major health-related program or in the direction of a major administrative function of a large health-related organization. A bachelor's degree may be substituted for four (4) years of the general professional experience; a master's degree in an appropriate field may be substituted for an additional one (1) year of that experience.
PREFERRED QUALIFICATIONS	Preferred candidate should have excellent written and oral communication skills; experience in implementing large programs, especially in operationalizing new programs in Medicaid-funded home and community based settings; and exemplary interpersonal skills that allow the individual to work both independently and as part of a team across multiple agencies to assure robust program implementation. In addition, the preferred candidate should have comprehensive understanding of the scope of long term care in NYS and the laws, rules, policies and regulations governing long term care and home and community based services; established relationships with NYS long term care community based services providers and stakeholder organizations; experience managing Medicaid long term community based programs; desired candidate will possess strong management and supervisory experience in policy-making organizations; ability to handle multiple, competing priorities.
RESPONSIBILITIES	Working within OHIP's Division of Long Term Care, the Health Program Director 1 will oversee the Bureau of Managed Long Term Care and will be responsible for the following duties: oversight of the planning, implementation, evaluation and reporting of the NYS Managed Long Term Care (MLTC) programs; oversight of the Bureau of MLTC systems, policy, financial, surveillance and Technical Assistance Center (TAC); support the goals and objectives of the MRT Long Term Care initiatives and Medicaid global spending cap; serve as liaison between senior level executive staff and program staff to advance long term care system reform, including the review and approval of policy and program reports for external dissemination, providing policy recommendations to upper level management and responding to critical and high profile issues and requests for information; represent the agency as a liaison with other governmental entities on a state or federal level and managing relationships with diverse stakeholders, including stakeholder outreach, education and engagement; identify and develop new policy direction and develop program priorities in support of advancing the innovation goals of the Division of Long Term Care; provide strategic direction to staff, including formulation a comprehensive approach to meet all program requirements and verifying performance of contract deliverables and compliance with program standards; oversee the development and implementation of program evaluation and quality assurance metrics for program operations and the oversight of network adequacy requirements; identify opportunities for program innovation and optimal strategies for planning, prioritizing and evaluating programs; develop state health policy regarding the delivery and oversight of home and community based care to NYS residents; monitor LTC expenditures and cost saving opportunities under the global cap; other related duties as assigned.
CONDITIONS OF EMPLOYMENT	Contingent-permanent/Full Time, Non-competitive.
APPLICATION PROCEDURE	Submit resume, preferably in PDF format, to Human Resources Management Group, SP/HPD1/87105 , Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237- 0012, or by fax to (518) 473-3395 or by email to resume@health.ny.gov , with Reference Code SP/HPD1/87105 included in the subject line. <u>Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position.</u> Resumes accepted until position is filled.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY**

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