

**WIC Check Stock Invitation for Bids**  
**1209260854**  
**Questions and Answers**

**Question 1:** *What are the void requirements and is there a preferred pattern for the void?*

Answer: As indicated in Section C.4.a.2 of the IFB, the documents shall contain a hidden Void Pantograph that shall provide substantial protection against attempted reproduction by color and black and white copiers. The word "Void" shall appear repetitiously across the face of the checks when reproduction is attempted. The vendor may also propose an additional or alternative security feature equally effective in preventing usable check copies. There is no preferred pattern for the void; however, it should appear repetitiously across the face of the checks when reproduction is attempted.

**Question 2:** *Will the state conduct any audits to determine if the functionality of the pantograph technology is functioning to specification?*

Answer: Yes.

**Question 3:** *Is the State open to alternate bids that incorporate additional or new security features?*

*How do you submit alternate bids?*

Answer: Bidders are requested to bid one price for check stock that meets the minimum requirements as outline in Section C.4. Bidders may offer additional features beyond the minimum requirements at no additional cost. The Cost Proposal form (Attachment 9) cannot be altered. The State will award the contract to the responsible and responsive bidder who offers the lowest total bid that meets the minimum requirements.

**Question 4:** *What methods of erasure alteration must be met?*

Answer: The background should clearly appear altered if erasure is attempted.

**Question 5:** *Paper stock - what are tight security measures for safety?*

Answer: Paper stock should have the following safety features:

- toner retention treatment to enhance fusion of data to the paper surface
- use of a “custom” artificial watermark of the WIC logo printed in multiple areas of each check back
- patterns of unevenly spaced lines or other functional design to alter cut and paste attempts

Refer to the Invitation for Bid documents, Section C 16 for a description of plant security.

**Question 6:** *Are Alternative paper stocks allowable?*

Answer: No, as outlined in Section C 3, the paper stock required is White 24# BOND paper.

**Question 7:** *Can plates be trashed after the printing process or their useful life?*

Answer: Yes, as outlined in Section C 16, the contractor shall establish a procedure for the immediate destruction and disposal of all product not delivered or inventoried under this contract. This requirement includes the plates used in the production of WIC check stock when the useful life of the plates is expended.

**Question 8:** *Can you put more than 2000 checks per box?*

Answer: No. Respondents to this procurement opportunity must not alter the specifications in the cost proposal.

**Question 9:** *Can check stock be delivered by other means than UPS, FedEx, etc.*

Answer: All shipments will be required to be made by a traceable delivery service.

**Question 10:** *Is the price for shipping included in the Bid?*

Answer: Yes, the bid price is all inclusive.

**Question 11:** *Can expedited shipping be included as an extra charge on invoice or does it need to be on separate invoice?*

Answer: The regular monthly order placed by WIC will be shipped with expected delivery in three (3) to five (5) business days from the date of shipment. Shipment costs for orders outside this monthly order that need delivery in less than three (3) business days must be distinguished either as a separate cost on the invoice or on a separate invoice and include the shipper's weigh bill.

**Question 12: *What is the lobbying form:***

Answer: The Lobbying Form (Attachment #8) is a required submission form in which the contractor certifies that they will not engage in lobbying activities of any kind regardless of how funded, and are subject to limitations on the use of such funds to influence certain Federal contracting and financial transactions.

**Question 13: *How can my company obtain a sample of the current check stock?***

*Would you be able to send us some samples to my attention?*

*Can you send samples of the WIC checks?*

Answer: Interested parties may request a sample of current check stock by submitting a request to [checkstockifb@health.state.ny.us](mailto:checkstockifb@health.state.ny.us). Please include shipping information in this request.

**Question 14: *Does the sample that we submit with our bid have to contain all features as specified in the Check Stock Specifications section of the IFB?***

Answer: As outlined in Section D 1 g, bids must be accompanied by a sample (or samples) printed on safety stock. Samples must show evidence of the bidder's ability to produce secure documents by illustrating each of the following features:

- Hidden Void Pantograph
- Pattern of Unevenly Spaced Lines (or functionally equivalent design) to deter photocopying
- Multi-color prismatic printing

If the bidder cannot provide a single sample illustrating all features, the bidder may submit multiple samples (i.e., different types of documents) to illustrate the various features.

**Question15: *The Reference Submission Form states that the reference must be located within the Continental US and/or Canada. Would Alaska meet this requirement?***

Answer: Yes, a reference submitted from an entity in Alaska will meet the requirement.

**Question 16:** *What are the results of previous procurements for the product including the previous vendor quantity and price?*

*Please provide the following information for the previous WIC Check Stock award: name of contractor, price paid per box, price per thousand sheets, and quantity ordered. Also, please provide the bid results from the latest Check Stock procurement.*

Answer: The 2011 Check Stock contract was awarded to Holland USA (D/B/A Amsterdam Printing). The contract runs through July 31, 2013. The price per box is \$33.96 and the price per thousand sheets is \$16.98. Approximately 10,000 total boxes (2,000 sheets per box) have been ordered to date, covering the period August 2011 through January 2013. Please refer to the chart below for the 2011 Check Stock bid results.

2011 Bidders	2011 Bid Price	Price per 2,000 sheets
Holland USA (dba Amsterdam Printing)	\$679,200.00	\$33.96
NPC, Inc.	\$759,800.00	\$37.99
R.R. Donnelly & Sons Company	\$761,200.00	\$38.06
RMF Printing Technologies, Inc.	\$846,800.00	\$42.34
Banknote Corporation of America	\$876,000.00	\$43.80

**Question 17:** *Please provide the quantity of check stock shipped to each location.*

*Is there any documentation showing the quantity shipped by location?*

*Are you able to show the quantity shipped to each location?*

*Is there a range on monthly shipments for number of boxes per location?*

Answer: Yes, local agencies vary in size. Shipments may range from 1 to 12 boxes monthly. Most of the shipments would be 1-4 boxes. Some of the larger agencies may receive 12. The table below provides the city, zip code and a typical monthly order for each site.

WICSIS Code	City	Zip Code	Plus Four	# of Boxes Ordered
200-01	Albany	12202	-1948	2

<b>WICSIS Code</b>	<b>City</b>	<b>Zip Code</b>	<b>Plus Four</b>	<b># of Boxes Ordered</b>
201-02	Lake George	12845	-3434	1
202-01	Albany	12207	-1300	3
203-01	Troy	12180	-2220	3
204-03	Schenectady	12307	-1508	3
205-01	Oneida	13421	-2653	1
205-02	Herkimer	13350	-1046	2
206-01	Fonda	12068	-4810	1
206-04	Gloversville	12078	-2912	1
207-01	Hamden	13782	-1112	1
208-01	Cobleskill	12043	-1263	1
209-01	Norwich	13815	-1613	1
210-01	Oneonta	13820	-2223	1
211-01	Hudson	12534	-2422	1
211-07	Catskill	12414	-1140	1
212-01	Hudson Falls	12839	-2661	2
213-01	Auburn	13021	-3478	2
214-01	Oswego	13126	-3276	3
215-01	Rochester	14605	-2103	5
216-01	Canandaigua	14424	-1906	4
216-02	Newark	14513	-1365	2
217-01	Cortland	13045	-2122	1
218-01	Owego	13827	-1311	1
219-01	Utica	13501	-3761	5
219-02	Rome	13440	-5759	2
220-01	Syracuse	13202	-1888	7
220-02	Liverpool	13090	-2961	3
221-02	Binghamton	13905	-2474	5
222-01	Watertown	13601	-2504	4
222-08	Lowville	13367	-1229	1
222-15	Canton	13617	-3602	3
222-29	Malone	12953	-1904	1
223-01	Elizabethtown	12932	-2502	1
224-01	Plattsburgh	12901	-2926	2
225-01	Ithaca	14850	-1247	2
226-01	Hogansburg	13655	-3109	0
227-01	Indian Lake	12842	-1424	0
229-01	Olean	14760	-1100	2
231-01	Niagara Falls	14303	-1208	3

<b>WICSIS Code</b>	<b>City</b>	<b>Zip Code</b>	<b>Plus Four</b>	<b># of Boxes Ordered</b>
231-02	Kenmore	14217	-1425	2
231-04	Lockport	14094	-2942	1
231-11	Buffalo	14214	-2693	3
231-12	South Buffalo	14210	-2451	4
231-16	Buffalo	14207	-1816	3
231-18	Buffalo	14225	-1552	2
231-19	Buffalo	14211	-3025	2
231-20	Buffalo	14204	-1776	2
231-21	Buffalo	14209	-2201	0
233-01	Mt. Morris	14510	-1122	2
234-01	Batavia	14020	-3650	1
234-02	Albion	14411	-1522	1
234-03	Brockport	14420	-1235	1
235-01	Elmira	14901	-3220	3
236-01	Rochester	14611	-3201	3
236-02	Rochester	14609	-2545	3
236-08	Rochester	14605	-1706	3
238-01	Bath	14810	-1636	2
239-01	Saratoga Springs	12866	-6046	2
240-02	Kingston	12401	-2957	2
241-01	Liberty	12754	-2851	2
242-01	Brewster	10509	-2339	1
243-01	Harriman	10926	-3201	4
243-02	Middletown	10940	-6265	2
244-01	Monsey	10952	-3372	10
244-04	Pomona	10970	-3546	6
245-01	Poughkeepsie	12601	-2541	3
245-02	Peekskill	10566	-2913	1
245-03	Beacon	12508	-3058	1
246-01	Ossining	10562	-4702	2
246-02	Tarrytown	10591	-2503	1
247-01	Mt Vernon	10550	-4002	3
248-01	New Rochelle	10802	-5502	3
248-02	Bronx	10466	-3304	4
248-03	Bronx	10467	-5704	4
249-01	Yonkers	10701	-3713	7
249-02	White Plains	10601	-5113	2
249-03	Port Chester	10573	-4674	3

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251-01	New York	10035	-2206	1
252-01	New York	10025	-5752	2
252-03	New York	10009	-7813	2
253-01	New York	10002	-7537	4
253-02	New York	10013	-4135	2
255-01	New York	10038	-1834	1
255-03	New York	10002	-4903	1
256-01	New York	10025	-1716	1
256-02	New York	10019	-1147	1
257-01	New York	10037	-1802	4
257-02	New York	10031	-4611	2
261-01	Bronx	10467	-2410	4
261-02	Bronx	10461	-1119	4
262-01	New York	10040	-1406	4
262-04	New York	10033	-5849	4
262-05	New York	10032	-3720	3
262-06	New York	10031	-8644	2
264-01	Bronx	10452	-9001	1
264-03	Bronx	10459	-4003	3
264-04	Bronx	10452	-8001	6
265-01	Bronx	10453	-4304	2
265-02	Bronx	10457	-1526	3
265-03	Bronx	10458	-5302	3
267-01	Bronx	10452	-5802	3
269-01	Bronx	10453	-4015	4
269-02	Bronx	10453	-1242	3
269-03	Bronx	10454	-3142	1
269-04	Bronx	10462	-4507	4
270-01	Bronx	10461	-3514	5
270-02	Bronx	10458	-5809	3
270-03	Bronx	10451	-4111	3
273-01	Bronx	10459	-3268	7
273-02	Queens	11368	-2025	1
274-01	Brooklyn	11219	-4416	11
275-01	Jamaica	11418	-2619	10
276-01	Jamaica	11434	-1234	4
276-03	Jamaica	11432	-1121	4
278-01	Brooklyn	11216	-2629	3

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279-01	Brooklyn	11212	-5634	4
280-01	Brooklyn	11207	-6414	5
281-01	Brooklyn	11221	-4501	2
281-02	Brooklyn	11229	-4552	7
281-03	Bronx	10457	-4515	2
281-05	Corona	11368	-2371	11
281-10	Jamaica	11432	-6124	4
281-12	Astoria	11106	-4814	4
281-13	Ridgewood	11385	-4958	2
281-14	New York	10013	-2903	0
281-15	Flushing	11354	-4419	10
281-19	Brooklyn	11211	-2444	1
283-01	Brooklyn	11220	-4004	10
283-02	Brooklyn	11220	-2010	3
283-04	Brooklyn	11215	-4802	1
285-03	Brooklyn	11237	-4704	5
285-06	Brooklyn	11211	-7108	2
286-01	Brooklyn	11218	-3408	5
286-02	Brooklyn	11201	-5425	7
286-03	Brooklyn	11213	-1124	3
286-04	Brooklyn	11225	-3217	5
286-05	Brooklyn	11220	-4211	4
287-02	Brooklyn	11235	-7745	4
288-01	Brooklyn	11207	-3509	4
291-01	Brooklyn	11203	-2054	7
291-02	Brooklyn	11210	-3037	3
291-03	Brooklyn	11203	-3102	2
293-01	Arverne	11692	-1409	3
293-02	Far Rockaway	11691	-3909	3
293-03	Jamaica	11434	-1022	1
294-01	Brooklyn	11211	-7839	12
295-01	Staten Island	10310	-1664	4
296-01	Staten Island	10305	-3408	4
296-03	Staten Island	10301	-2510	3
297-01	Elmhurst	11373	-1385	10
298-01	Amityville	11701	-2526	2
298-03	Coram	11727	-4411	1
298-04	Wyandanch	11798	-3213	2



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298-05	Greenlawn	11740	-1602	2
298-07	Brentwood	11717	-4625	5
298-08	Shirley	11967	-2114	3
298-09	Patchogue	11772	-3145	2
298-10	Riverhead	11901	-3393	1
298-12	Southampton	11968	-5009	1
298-13	Hauppauge	11788	-5402	0
299-02	Roosevelt	11575	-1343	3
299-03	Elmont	11003	-1432	1
299-04	Hempstead	11550	-1322	6
299-05	Westbury	11590	-3552	3
299-10	Uniondale	11553	-3632	1
301-01	Wellsville	14895	-9525	1
303-01	Newburgh	12550	-5263	3
305-01	New Hyde Park	11042	-1121	2
306-01	Brooklyn	11218	-3612	10
306-02	Brooklyn	11236	-3125	0
307-01	East Setauket	11733	-3495	1
307-02	Bayshore	11706	-4147	2
307-03	Hauppauge	11788	-3611	1
308-01	Dunkirk	14048	-2125	2
308-02	Jamestown	14701	-6969	2
310-01	Queens	11432	-6149	2
310-02	Woodside	11377	-5054	2
311-01	Freeport	11520	-4645	2
311-03	Amityville	11701	-1319	0
312-01	New York	10016	-9196	5
312-02	New York	10029	-7404	6
312-04	New York	10013	-4149	2
312-05	Woodside	11377	-4444	2
313-01	Port Jervis	12771	-2607	1
314-01	Brooklyn	11206	-5317	5
314-02	Brooklyn	11205	-2005	2
314-03	Brooklyn	11222	-2227	1
314-05	Brooklyn	11211	-4901	1
315-01	Bronx	10451	-5504	8
315-02	Bronx	10454	-2110	2
316-01	New York	10035	-2709	1

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316-02	New York	10029	-3942	2
316-03	New York	10029	-5514	1
999-01	Albany	12204	-2719	6