

# **Request for Applications # 1003150907**

## **Eat Well Play Hard in Child Care Settings**

### **Questions and Answers**

1. Is an original signature required on a letter of interest?

**Answer:**

**No. The letter of interest, which is optional, can be faxed to 518-402-7252, scanned and emailed to [css01@health.state.ny.us](mailto:css01@health.state.ny.us), or mailed to Connie Stephano, RD, Public Health Nutritionist 2, New York State Department of Health, Division of Nutrition, Child and Adult Care Food Program, 150 Broadway, FL 6 West, Albany, NY 12204-2719.**

2. Are applicants allowed to submit two separate proposals where each proposal would serve 15 centers in differing counties?

**Answer:**

**Yes. As stated on page three of the RFA in the third paragraph, “CCR&R agencies may apply to implement more than one project by submitting multiple applications.”**

3. Is it considered a coalition even if all of the money goes to one agency?

**Answer:**

**It could be considered a coalition, even if all of the money goes to one agency, if two or more Child Care Resource and Referral (CCR&R) agencies work together to reach at least 15 eligible child care centers in their combined service areas. In a letter of agreement, the lead applicant would describe what agencies will work together and how the coalition will work.**

4. If there are two classrooms in one child care center, can each classroom count as one center?

**Answer:**

**No, not unless each classroom has a separate child care license.**

5. May applicants work with another organization to get 15 centers?

**Answer:**

**Yes. As stated on page three of the RFA in the second paragraph, “CCR&Rs might choose to form coalitions to identify at least 15 centers where at least 50% of enrolled children are eligible for free or reduced price meals.”**

6. In place of the narrative detailing the steps an applicant would take to hire a Registered Dietitian (RD), could applicants include resumes or biographies of RDs already employed by its agency?

**Answer:**

**No. Resumes or biographies of currently employed RDs will not be evaluated. Please respond to the corresponding question in the RFA as it is written in the last paragraph on page 16.**

7. Is there a version of the RFA that can be provided to applicants so they can type in their responses?

**Answer:**

**No. However, fillable Microsoft Word® documents of the following attachments are available at <http://www.health.state.ny.us/funding/>:**

**Attachment 3: Application Checklist**

**Attachment 4: Application Cover Sheet**

**Attachment 5A: Budget**

**Attachment 5B: Personal Service Budget Worksheet**

**Attachment 5C: Operating Costs Worksheet**

**Attachment 5D: Allocated Expenses Worksheet**

**Attachment 6: Sample Work Plan Format**

**Attachment 7: Vendor Responsibility Attestation**

8. Why doesn't Attachment 8, the Eligible Child Care Centers by County list, include all of the centers in each county?

**Answer:**

**Not all child care centers appear on the list because, as stated on page one of the RFA in the first paragraph, "The project targets Child and Adult Care Food Program (CACFP) child care centers serving Food Stamp Program (FSP) recipients and FSP eligible individuals defined as child care centers in which at least 50% of the enrolled children are eligible for free or reduced price meals." In addition, child care centers that were not in operation or not participating in CACFP at the time the list was generated do not appear on the list. Attachment 8, Eligible Child Care Centers by County, has been updated and this final version is available at <http://www.nyhealth.gov/funding>. Use this updated Attachment 8 as outlined on page 16 of the RFA to complete your Statement of Need.**

9. Can organizations apply to this RFA even if they are not CCR&R agencies?

**Answer:**

**No. Only CCR&R agencies funded by the Office of Children and Family Services and participating in CACFP may apply as outlined on page two of the RFA under Minimum Eligibility Requirements.**