Medical Marijuana Seed to Sale Tracking System
RFP Number 15978

Question and Answers

Question	Corresponding RFP Section	Question	Answer
1.	I. Introduction, C. Eligibility of Bidders, (1), Page 11	The RFP lists a minimum requirement that a potential bidder must "Currently own a Medical Marijuana Seed to Sale Tracking Software System, and have at least one client who has been utilizing this software for a period of at least 12 months." Can you please confirm that the requirements contained in Section C(1) will be strictly applied in terms of eligibility?	Yes, the minimum requirements set forth in this Section will be strictly applied in terms of eligibility of the bidder.

A "client" includes an entity, facility, organization or business, regulated by state government or a state government itself, who utilizes the vendor's seed to sale tracking software system. |
| 2. | | Please define "client" in this requirement, what does this mean to the State of New York? | |
| 3. | I. Introduction, B. Project Background, page 9., and IV. Seed to Sale Tracking Solution – Business Requirements, B. Requirements, Page 16. | Bidder would like clarification of whether or not the Seed to Sale System's dispensing limitations will be independent of the PMP, or whether it will need to download and decipher, in real-time, PMP eligibility and history data. | The Seed to Sale (STS) system dispensing limitations will be independent of the PMP. A dispensing facility employee from the Registered Organization is required in statute to verify within the PMP, the dispensing history for each certified patient before dispensing any product. The STS system should also have business rules to restrict dispensing products which do not correspond to the product designated in the certification issued by the practitioner and stored within MMTMS (Medical Marijuana Tracking and Management System). After the PMP is consulted and the dispensing facility employee determines that the dispensing transaction is appropriate, an employee of the dispensing facility may enter the dispensing data into the STS system. Registered Organizations are required to |

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			submit dispensing data within 24 hours of dispensing to the NYS PMP. The seed to sale system must be able to capture and produce the file necessary to send this data, as described in requirement 4.3 to the NYS PMP.
4.	*II. Overview of the Proposed Environment, MP Technical Components, 1. The Medical Marijuana Tracking and Management Solution (MMTMS), page 11*	· Who is developing the MMTMS? (internal IT or an external vendor) · When is the MMTMS expected to be completed? · When will a data integration specification or API be available?	- New York State is working with Oracle Corporation as well as our Office of Information Technology Services staff to develop the MMTMS. - There are several layers to the MMTMS. The components required to integrate with the STS system are expected to be available in the third quarter of 2015. - Data integration specification or API will be available in the third quarter of 2015.
5.	*IV. Seed to Sale Tracking Solution – Business Requirements, B. Requirements: Business Requirements BR 1.12 -, Page 16*	This is a bit vague can the state be more descriptive on what "user equipment" means? What kind of equipment is this? Is it different equipment than what is referred to in BR 1.7, BR 1.11, BR4.4 or BR 4.7?	Deliverable 5 and Business Requirements 1.7, 1.11, 4.4 and 4.7 outline the broad types of hardware/equipment the STS system will need to interface with under the contract. Specific hardware brands/models need to be identified as part of the bidder's proposal in order to ensure the Registered Organizations purchase hardware brands/models which are compatible with the STS system.

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6.	*IV. Seed to Sale Tracking Solution – Business Requirements, Manufacturing, BR 2.4, Page 16*	If edibles are approved, will the system be required to track all non-cannabis ingredients (such as sugar, flour, salt, etc.)?	The system must have the capability to track non-cannabis ingredients.
7.	*IV. Seed to Sale Tracking Solution – Business Requirements, Manufacturing, BR-4.9 , Page 18*	Please provide clarification to BR 4.9 in regards to the reference of 'another system'. Does this mean all dispensaries need to report patient adverse events to the NYS Medical Marijuana Tracking and Management System or is there another system that the contactor would interface with?	Adverse Event reporting is no longer a requirement of the STS system. This will be handled in the MMTMS.
8.	*IV. Seed to Sale Tracking Solution – Business Requirements, Manufacturing, BR-4.9 , Page 18*	Please provide clarification to BR 4.10 and BR 4.11 in regards to the reference of 'external data source'. Is the external data source referred to in these business requirements the NYS Medical Marijuana Tracking and Management System? May we learn more specifics about entities with which the contractor would be exchanging data?	The 'external data source' referenced in these Business Requirements is the NYS Medical Marijuana Tracking and Management System (MMTMS). The MMTMS will operate the following platforms: - Siebel Public Sector 8.2.2 (IP 2014) - Oracle Public Sector Case Management Analytics - Oracle Policy Automation 10.4.5 - Oracle Policy Automation Connector for Siebel 10.4.5.1030 - Oracle Database Enterprise Edition 11g - Red Hat Enterprise Linux 5.5 32 bit (Operating System) The CLIMS laboratory system, outlined in the Phase 1 and Phase 2 Diagrams on pages 13 and 14 of the RFP will also exchange data with the STS System.

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			CLIMS operates the following platforms: Oracle 10g PowerBuilder 10.5 Java 1.6 Rhapsody 4.1 There will need to be a file-based data exchange with CLIMS using a mutually agreed format.
9.	IV. Seed to Sale Tracking Solution – Business Requirements, B. Requirements: Dispensing; BR 4.3 & BR 4.6, page 17	Is the Medical Marijuana Seed to Sales Tracking System intended to be used as a fully functional POS (point of sale) system by the dispensaries or just collect and transmit data elements of the sales transactions? Will dispensaries be using other POS systems?	The Medical Marijuana Seed to Sale Tracking System is intended to be a fully functional POS system, however is not required to be Payment Card Industry (PCI) compliant.
10.	VIII A. Project Management and Staffing Requirements A. Project Management 1. Overview, Page 23	Clarification is needed for the URL / website address for the NYSDOH's Project Management Methodology documentation. The highlighted link below (found in Section VIII A. Project Management and Staffing Requirements A. Project Management 1. Overview) is re-directing us to an invalid website address. (http://pmoweb.health.state.ny.us/)	Bidders should use Attachment 10: Project Management Field Guide instead of the link provided in the RFP.
11.	X. Maintenance and Support Requirements, Section A.2 Technical Support and Help Desk Services, page 29	Does this mean support for the "state" and the "cultivators, dispensaries, manufacturers and other industry participants?	Yes, the Technical Support and Help Desk services would be utilized by both the State and staff who work as part of each Registered Organization, which is not

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			limited to those areas identified, and may include administrative staff of the Registered Organization.
12.	*XIV. Proposal Requirements, Section C, Technical Proposal, 4 – Project Management and Staffing (TAB 4), page 34*	In Tab 4, we are wondering if you would recommend that we copy and paste the entire table and answer each and every PM-37 questions. What it appears to us is really required is that we focus on going into detail on PM-3. The RFP asks for our "approach to the requirements," and the "approach" is mentioned in PM-3. It appears to us that we should take the bullet points in PM-3 and go into detail about how we will fulfill those, providing a complete project scope statement; schedule; budget; plans for quality, risk and management; and detailing all the other bullet points in PM-3. It appears to us that most all the other PM requirements are more statements of what the state requires, and not items that we can elaborate on as to our approach.	The NYSDOH requests Vendors to use, where possible, a one-to-one match between the numbering utilized for sections in the RFP and the numbering of their corresponding responses. Proposals should be fully responsive to the requirements; however Vendors are given wide latitude in the degree of detail they offer or the extent to which they reveal plans, templates, examples, processes, and procedures. Simply repeating a requirement statement may be considered nonresponsive.
13.	*IXV. Proposal Requirements, F Method of Award, 3. Scoring of Bidder Price Proposals, Page 40*	Because some of the items listed within Attachment 9 Fee Schedules may not be one-time fees (e.g., A-2 SaaS Subscription Fee is monthly and varies depending on the number of users, and A-4 Onboarding and/or Off –Boarding Registered Organization Fee depends on how many	To provide a competitive bidding process the expected component scoring method will not be shared. For areas which offer variance, the State has provided their best estimates. Based on the Schedule 9 – Fees Schedule, the state is estimating the SaaS Subscription Fee to fall within the 101 – 250 user band. The State does

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		Registered Organizations are onboarded or off-boarded, etc.), how will the "Total Price" be computed? Alternatively, what is the expected component scoring for each cost proposed within Attachment 9 Fee Schedule (e.g., 10 points for A-1 Fixed Initial Setup Fee, 5 points for A-2 SaaS Subscription Fee, etc.)?	not make any guarantees regarding the volume of users. The State legislation allows for up to five (5) Registered Organizations and four (4) dispensing facilities associated with each RO. The State does not make any guarantees regarding the volume Registered Organizations which will be onboarded or off-boarded during this contract.
14.	IXV. Proposal Requirements, F. Method of Award, 5. Final Scores, page 40	Does the State reserve the right to disqualify a bidder or reduce a bidder's technical proposal score if said bidder's Software-as-a-Service Demonstration does not support the assertions made in the technical proposal, including but not limited to the ability to complete configuration, training and rollout within the required 120 calendar day timeframe?	Detailed, component level scoring information will not be shared. The Bidder's Technical Proposal and Product Demonstration should support the bidder's ability to meet the minimum requirements as stated in RFP Section I.C. Eligibility of Bidders.
15.		Should the RFP response include the name of the bidder on all pages?	The RFP response may include the name of the bidder on all pages, but it is not required.
16.		Would our hosting solution vendor be considered a subcontractor in this RFP?	Yes, any vendor that will work with the bidder in order to provide deliverables under the contract should be considered a subcontractor.