

New York State Department of Health

**Office of Primary Care and Health Systems Management
Center for Health Care Provider Services and Oversight**

**Surveillance and Investigation Activities for:
Hospital Compliance Reviews of Resident Work Hours and
Conditions of Post-Graduate Trainees**

RFP #16195

AMENDMENT #1 – April 15, 2016

The following are official modifications, which are hereby incorporated into the New York State Department of Health, Office of Primary Care and Health Systems Management Request for Proposals (RFP) #16195, issued March 18, 2016. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough (“~~xxx~~”) and added language appears in underline (“xxx”).

A. Section 3.0 Scope of Work, 3.2 Tasks/Deliverables is amended to read as follows:

Page 6, Section 3.2.1.B.:

B) The contractor will conduct off-site compliance reviews (performed at the Contractor’s office) for facilities not subject to a triennial onsite survey as described in (A) above and for teaching hospitals with ~~fewer than ten (10) residents~~ ten (10) or less residents. See Attachment L; hospitals shaded in grey currently have ~~fewer than ten (10) residents~~ ten (10) or less residents and would not require an onsite survey. Currently, approximately 60 of the teaching hospitals are not subject to a triennial visit but would require off-site reviews and another 16 hospitals that have ~~fewer than ten (10) residents~~ ten (10) or less residents that would require off-site reviews, thus, this would entail approximately 76 offsite reviews per year. An off-site review would audit facility compliance with resident working hours and supervision requirements through a written compliance assessment document to be used for off-site compliance reviews of facilities that do not have a triennial onsite survey and for facilities with ~~fewer than ten (10) residents~~ ten (10) or less residents.

B. Section 6.0 Proposal Content, 2nd paragraph is amended to read as follows:

Page 17, 2nd paragraph, last sentence.

To expedite review of the proposals, Bidders are requested to submit proposals in separate Administrative, Technical, and Cost packages inclusive of all materials as summarized in Attachment B, Proposal Documents. This separation of information will facilitate the review of the material requested. No information beyond that specifically requested is required, and Bidders are requested to keep their submissions to the shortest length consistent with making a complete presentation of qualifications. Evaluations of the Administrative, Technical, and Cost Proposals received in response to this RFP will be conducted separately. Bidders are therefore cautioned not to include any Cost Proposal information in the ~~Administrative Proposal or the~~ Technical Proposal documents.

C. Section 6.1 Administrative Proposal, H. Diversity Practices Questionnaire is amended to read as follows:

Page 19, H. Diversity Practices Questionnaire

Submit Attachment M, Diversity Practices Questionnaire.

The Department has determined, pursuant to New York State Executive Law Article 15-A, that the assessment of the diversity practices of respondents of this procurement is practical, feasible, and appropriate. Accordingly, respondents to this procurement should include as part of their response to this procurement, Attachment M “Diversity Practices Questionnaire”. Responses will be formally evaluated and scored.

D. Section 6.2 Technical Proposal, D. Technical Proposal Narrative

Page 20, Section D.1 Compliance and Enforcement, D.1.B is amended to read as follows:

D.1.B: The bidder should submit a plan for how they would audit facility compliance with resident working hours and supervision requirements through a written compliance assessment document to be used for off-site compliance reviews of facilities that do not have a triennial onsite survey and for facilities with ~~fewer than ten (10)~~ ten (10) or less residents. The plan should include a detailed description of the information that will be collected, how the information will be requested, and strategies for assessing compliance when reviewing or auditing the written compliance assessment document submitted in lieu of an on-site visit.

E. Section 8.0 Evaluation Process/Criteria

Page 24, Part 8.3 Technical Evaluation, last sentence is amended to read as follows:

The technical evaluation, including the technical proposal evaluation and compliance with other RFP requirements (other than the Cost Proposal) is 75% of the final score.

F. Attachment L - Residency Programs in New York State is amended to read as follows:

Bottom of page:

*Note: 16 hospitals (indicated in shaded rows above) currently operate programs with ~~fewer than 10~~ ten (10) or less residents.