

NEW SERVICE COORDINATION RESPONSIBILITIES OVERVIEW

Requirements in Public Health Law (PHL) and Insurance Law

- **PHL 2544(2)(c):** In consultation with the child’s evaluator, identifying whether a child is potentially eligible for programs and services under the Office for People with Developmental Disabilities (OPWDD) and, with parent consent, notifying the appropriate regional developmental disabilities services office of the potential eligibility of the child for such programs and services.
- **PHL 2545(10):** Implementing the IFSP, including:
 - Arranging for providers to deliver EIP services
 - Ensuring the timely delivery of services within 30 days
- **PHL 2552 (1)**
 - Reporting on the delivery of services to an eligible children in accordance with the child’s IFSP, in a manner and format determined by the municipality (guidance is not included in the tool kit, as this is a local responsibility)
- **PHL 2548:** All transition activities, including:
 - Facilitating the development of a transition plan
 - Providing written notification to the CPSE when a child is potentially eligible, if the parent does not object
 - Convening a transition conference with parental consent
 - Assisting the parent with timely referral to the CPSE
 - Obtaining parental consent and transferring evaluation, assessments, IFSPs, and other records to the CPSE and/or other programs
- **PHL 2559(3)(a)(ii)** Obtaining from the parent a written referral from a child’s primary health care provider as documentation of the medical necessity of early intervention services to facilitate claiming to private insurance.
- **Insurance Law 3235-a(c)** Providing information to the rendering provider assigned to provide services to the child regarding insurance benefits available to the child under his or her insurance policy.