# **ATTACHMENT C**

## **Proposal Document Checklist**

**Please reference Section 8.0 for the appropriate format and quantities for each proposal submission.**

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| --- | --- | --- |
| **RFP 17786 – Maintenance and Enhancement of The New York State Immunization Information System** | | |
| **FOR THE ADMINISTRATIVE PROPOSAL** | | |
| **RFP §** |  | **INCLUDED** |
| **§ 6.1.A** | **M/WBE Participation Requirements:** | ☐ |
| **Attachment 5 Form 1 and/or Attachment 5 Form 2** | ☐ |
| **Attachment 5 Form 4** | ☐ |
| **Attachment 5 Form 5** | ☐ |
| **§ 6.1.B** | **Attachment 1 – Bidder’s Disclosure of Prior Non-Responsibility Determinations,**  **completed and signed.** | ☐ |
| **§ 6.1.C** | **Attachment 3- Vendor Responsibility Attestation** | ☐ |
| **§ 6.1.D** | **Freedom of Information Law – Proposal Redactions (If Applicable)** | ☐ |
| **§ 6.1.E** | **Attachment 7 - Bidder’s Certified Statements, completed & signed.** | ☐ |
| **§ 6.1.F** | **Attachment 6- Encouraging Use of New York Businesses in Contract**  **Performance** | ☐ |
| **§ 6.1.G** | **Attachment 9 (References)** | ☐ |
| **FOR THE TECHNICAL PROPOSAL** | | |
| **RFP §** |  | **INCLUDED** |
| **§ 6.2.A** | **Title Page** | ☐ |
| **§ 6.2.B** | **Table of Contents** | ☐ |
| **§ 6.2.C** | **Attachment E - Documentation of Bidder’s Eligibility** | ☐ |
| **§ 6.2.D** | **Technical Proposal Narrative** | ☐ |
| **FOR THE COST PROPOSAL REQUIREMENT** | | |
| **RFP §** |  | **INCLUDED** |
| **§ 6.3** | **Attachment D- Cost Proposal** | ☐ |