# ATTACHMENT B

**PROPOSAL DOCUMENT CHECKLIST**

**Please reference Section 7.0 for the appropriate format and quantities for each proposal submission.**

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| **RFP# 17846 – BEHAVIORAL RISK FACTOR SURVEILLANCE SYSTEM (BRFSS)** | | | |
| **FOR THE ADMINISTRATIVE PROPOSAL** | | | |
| **RFP §** | **SUBMISSION** | | **INCLUDED** |
| **§ 6.1.A** | **M/WBE Participation Requirements:** | |  |
| **Attachment 5- Form 1** | |  |
| **Attachment 5- Form 2 (If Applicable)** | |  |
| **§ 6.1.B** | **Attachment 1 – Disclosure of Prior Non-Responsibility Determinations, completed and signed.** | |  |
| **§ 6.1.C** | **Attachment 3- Vendor Responsibility Attestation** | |  |
| **§ 6.1.D** | **Freedom of Information Law – Proposal Redactions (If Applicable)** | |  |
| **§ 6.1.E** | **Attachment A - Bidder’s Certified Statements, completed & signed.** | |  |
| **§ 6.1.F** | **Attachment 6- Encouraging Use of New York Businesses in Contract Performance** | |  |
| **§ 6.1.G** | **Attachment 9 - References** | |  |
| **§ 6.1.H** | **Attachment 4 – Vendor Assurance of No Conflict of Interest or Detrimental Effect** | |  |
| **FOR THE TECHNICAL PROPOSAL** | | | |
| **RFP §** | | **SUBMISSION** | **INCLUDED** |
| **§ 6.2.A** | **Title Page** | |  |
| **§ 6.2.B** | **Table of Contents** | |  |
| **§ 6.2.C** | **C.1 Documentation of Bidder’s Eligibility** | |  |
| **§ 6.2.C** | **C.2 Preferred Qualifications (if applicable)** | |  |
| **§ 6.2.D** | **Technical Proposal Narrative** | |  |
| **§ 6.2.D.6** | **Attachment D – Diversity Practices Questionnaire** | |  |
| **FOR THE COST PROPOSAL**  **REQUIREMENT** | | | |
| **RFP §** | **REQUIREMENT** | | **INCLUDED** |
| **§ 6.3** | **Attachment C- Cost Proposal** | |  |