Foster Care Agency Follow-up Webinar: Managed Care Readiness Funds

February 23, 2016 9am-10am

AGENDA

- > Introductions
- > Overview of 1/20 webinar- Q&As posted to VFCA Technical Assistance webpage
- ➤ Part 1:Directed to agencies who have already applied or are in the process of applying for an MMIS and/or NPI number and have limited to no experience billing Medicaid
- ➤ Part 2:Directed to agencies that already have an MMIS and an NPI number and currently bill Medicaid

Introductions

New York State Department of Health

- Anna Dean
- Julie Harris

CSRA

Rita Guido, eMedNY Outreach Supervisor

Overview of 1/20 Webinar

- All payments for the Managed Care Readiness funds will be processed through the eMedNY system
 - As a rate add on for agencies with existing MMIS/NPI number
 - As a new rate for agencies obtaining a new MMIS/NPI number or reactivating their MMIS number
- This rate will be in effect for the service period covering 11/1/15 to 3/31/16
- Once rate is approved by Department of Budget (DOB), all agencies will be notified by DOH. Billing can **NOT** occur until this happens.
- Rate = VFCA's approved contract amount/estimated care days over the period 11/1/13 to 3/31/14
- Each agency's allocation amount *has not* changed
- All allocations must be spent by June 15, 2016
- Final Readiness Fund Report due 8/15/16
 - The Department will provide agencies with a report template



PART 1

This portion of the webinar will provide a high level overview of the billing process and applies to the following agencies who need to either apply for a new MMIS/NPI number or reactivate their existing MMIS number:

- AWIXA
- Buffalo Urban League
- Catholic Charities of Saratoga Washington and Warren Counties
- Compass House
- Homespace Corporation
- Native American Community Services
- Sarah Minnie Badger Foster Care
- Harmony Heights School
- Martin De Porres School
- Pathways Inc.
- KidsPeace



Part 1: MMIS and NPI applications

- Each of your agencies was contacted by DOH or OCFS regarding the need to apply for MMIS and/or NPI numbers
- Your agency should have already applied for, or be in the process of applying for, an MMIS and/or NPI number. Information on these processes can be found at:
 - NPI Application and Information https://nppes.cms.hhs.gov/NPPES/Welcome.do
 - MMIS Application and Information

 https://www.emedny.org/info/ProviderEnrollment/child_foster_care/index.aspx
- Please notify DOH by sending an email to VFCAManagedCareTrans@health.ny.gov
 - When you submit your MMIS application and
 - When your agency has received your NPI and MMIS numbers



Part 1: What are eMedNY and ePACES?

- eMedNY is the electronic Medicaid system of New York developed and implemented by Computer Sciences Corporation (CSC) for Medicaid claims and billing
- ePACES (Electronic Provider Assisted Claim Entry System)
 - This is web-based program that allows enrolled New York Medicaid providers to submit and receive responses for HIPAA-compliant claims, eligibility requests, prior approval requests and claim status requests electronically

Part 1: Resources

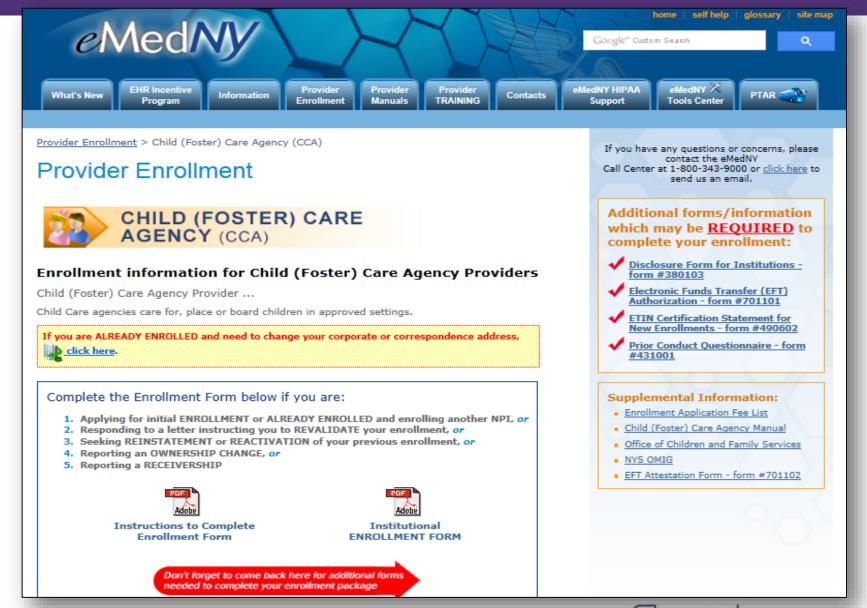
- eMedNY Call Center 800-343-9000
 - Provides assistance with questions regarding:
 - -claims
 - -billing
 - -electronic and paper remittance
 - -new enrollment into the New York State Medicaid program
 - requests for training from Regional Representatives

- -ePACES enrollment
- -Electronic Funds Transfer (EFT)
- -ETIN applications
- -provider maintenance forms
- Explanation of eligibility responses
- > eMedNY Website www.emedny.org
 - For example Information, Provider Manuals, Edit/Error Knowledge Base, Listserv



Part 1: Provider Enrollment







Department of Health Office of Children and Family Service and Family Services

Part 1: eMedNY Website – Home Page <u>www.eMedNY.org</u>



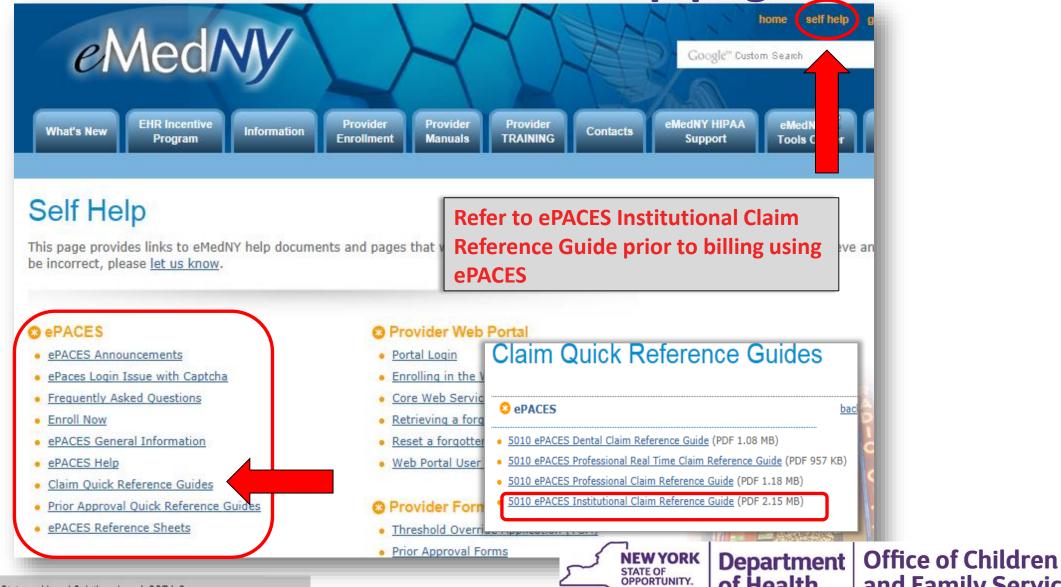


and Family Services

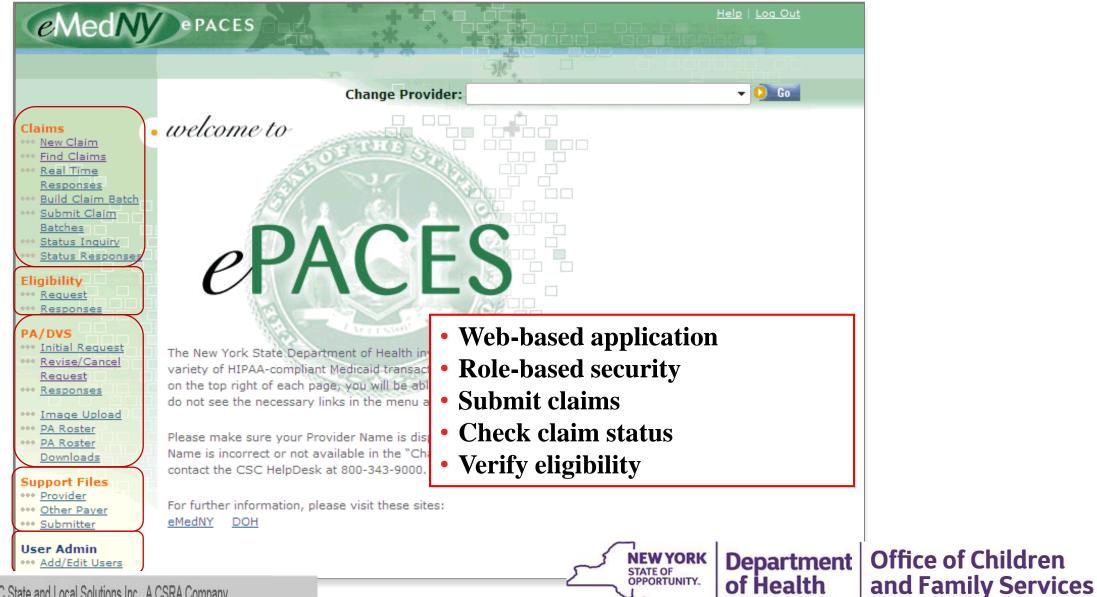
of Health

Part 1: eMedNY Website - Self Help page

CSRA Prepared by CSC State and Local Solutions Inc., A CSRA Company



Part 1: ePACES Home Screen



Part 1: Billing Methods

- Billing Methods
 - Paper Claim Form UB-04
 - Electronically 837 Institutional format (rate-based)
 HIPAA Compliant Software to create and send claims via:
 eMedNY eXchange, FTP (File Transfer Protocol), SOAP (Simple Object Access Protocol)
 - ePACES (electronic Provider Assisted Claim Entry System)
 - If you choose to bill electronically, you will need to enroll in ePACES

Part 1: Billing Methods-Electronically

For agencies who choose to bill electronically, you will also need to obtain the following:

- ✓ Electronic Transmitter Identification Number ETIN Certification Statement for New Enrollments form #490602
- ✓ Need Electronic Funds Transfer (EFT) Authorization form #701101
 (Follow instructions for additional forms/information that may be required)
- ✓ ERA/PDF Remit application (ePACES enrollment required for ERA/PDF delivered to eMedNY eXchange)

ePACES Institutional Claim Screen

Information Informa		ation Procedure	Payers Service Line(s)
* Facility Type: * Assignments of B * Release of Inform * Accept Assignments Auto Accident Sta	nation?		* Indicates required field(s)
Admission Informat	ion		
*Admission Type:		- Statement Cover	s: From:
*Patient Status:			To:
Admission Source:		Admission Date: Admission Hour: Discharge Hour:	
Medical Record N			
Certification Inform	ation		
Certificate Category	Condition Codes		•

PART 2

This portion of the webinar applies to all agencies who have obtained their MMIS and NPI number including the following agencies that currently bill Medicaid:

- Behavioral Health Services North
- Equinox Inc.
- Family of Woodstock Inc.
- Family Services of Westchester
- HONORehg Inc.
- Liberty Resources Inc.
- Mental Health Association Ulster
- New Alternatives for Children



Part 2: Billing Medicaid for the Managed Care Readiness Funds

- You will need to bill using the Institutional Claim Form
 - On your claim:
 - You must use rate code 1210
 - Your agency location, identified by your 9 digit zip code, must match your agency location and zip code that was submitted on your provider enrollment form to eMedNY
 - Each claim will need to include each child and their number of care days per month
 - Please ensure that claim forms are accurate and complete. If they are not completed properly, this
 will delay the processing of your payment
- CSRA will provide individual training and technical assistance on completing and submitting claims form
 - Please see CSRA contact information on last slide
- Link to eMedNY Foster Care Provider Billing Manual https://www.emedny.org/ProviderManuals/ChildCare/PDFS/ChildCare_Billing_Guidelines_UB04.pdf

Part 2: Billing Medicaid for the Managed Care Readiness Funds (continued)

- Once the Institutional Claim Form is properly completed, submitted and processed, the claim will initially be denied
 - Your agency will receive a **<u>Remittance Statement</u>** outlining the denial
 - Send this Remittance Statement ASAP upon receipt to VFCAManagedCareTrans@health.ny.gov
 - DOH and CSRA will review and override the denial
 - Your agency will receive another Remittance Statement from eMedNY indicating that your claim is in "Pending" status
 - Upon notice of this status, notify DOH through the above email
 - DOH and CSRA will process the denial so that the claim can get paid
 - Your agency will then receive another Remittance Statement indicating that your claim is in "Paid" status



Next Steps

- Once DOB approves the Foster Care rate package and you are notified by DOH, agencies will be able to submit 1 claim for the care days provided from November 2015-March 2016
- Complete application to obtain NPI number
- Enroll in eMedNY to obtain MMIS number
- Contact CSRA for individual agency training and technical assistance from your Regional Representatives on Medicaid Billing and Claiming

CSRA eMedNY Provider Outreach

- eMedNY Provider Outreach
 - Regional Representatives located in 8 regions
 - Capital District, North Country/Mohawk Valley, South/Central NY, Finger Lakes, Western NY, Hudson Valley, NYC and Long Island
 - CSRA Regional Representatives are available to offer provider billing training on a variety of topics through numerous methods including:
 - Individual meetings with providers to train and troubleshoot issues
 - Group training seminars and webinars
 - To request a meeting with a Regional Representative call eMedNY Call Center at 800-343-9000
 - Other Training
 - Register to attend a seminar or webinar on the eMedNY website Training page at ww.emedny.org



Please send questions to VFCAManagedCareTrans@health.ny.gov