

NYSIIS Statewide Training Schedule

(May – August 2012)

Register for live and recorded webinars at: <http://nysdoh.webex.com>

Open “Training Center”

Recorded Webinars

NYSIIS Standard User Training
NYSIIS Combined Standard/Administrative User
NYSIIS Administrative User Training
NYSIIS Advanced Reports

For Recorded Webinars - select “Recorded Sessions” on the left side of your screen under “Attend a Session”. Click on the selected topic and press “View”. Once you complete the registration form the webinar will begin.

Live Webinars

For Live Webinars - click on the tab labeled “Upcoming.” Note that additional webinars may be listed on page 2. Select a training session and click on the registration icon to the far right.

<u>Day</u>	<u>Date</u>	<u>Time</u>	<u>Session Topic</u>
Tuesday	May 8	9:00am	Standard User
Wednesday	May 16	8:30am	Combined Standard/Administrative User
Thursday	June 7	1:00pm	Standard User
Tuesday	June 19	8:30am	Combined Standard/Administrative User
Thursday	July 12	9:00am	Standard User
Thursday	July 19	1:00pm	Administrative User & Reports
Wednesday	August 8	1:00pm	Standard User
Tuesday	August 28	8:30pm	Combined Standard/Administrative User

Ask the Trainer – Live Help Webinars

The NYSIIS training staff will be conducting an "Ask the Trainer" webinar one Friday every month from 11:30am to 12:30pm.

No registration is required. On the day of the webinar go to <http://nysdoh.webex.com> and click on “Training Center. Select “Ask the Trainer: NYSIIS Noon Time Webinar”

Password: train12

Dial in for audio at phone number: 1-866-394-2346, conference code: 1824354849

NYSIIS users are welcome to log in to the webinar and dial in by phone anytime during the 1 hour session. The trainer will assist with user specific questions and may provide a demonstration of the NYSIIS functions related to the questions.

Upcoming Dates: May 25 June 22 July 27 August 24