

New York State Law 2805-t
Hospital Clinical Staffing Committee

LONG ISLAND JEWISH FOREST HILLS

PFI Number: 1638

HOSPITAL CLINICAL STAFFING COMMITTEE CHARGE

The New York State Hospital Clinical Staffing Committee (NYSHCSC) law enacted in June 2021 requires hospitals to collaboratively develop and implement a clinical staffing plan for registered nurses (RNs) and other members of the frontline team. The hospital clinical staffing committee (HCSC) is charged with creating a forum to give frontline workers, RNs, licensed practical nurses (LPNs) and nursing assistive staff, including certified nursing assistants (CNAs), patient care attendants (PCTs), medical assistants (MAs) and unit clerks a role/voice in developing unit level staffing plans—while preserving management’s role in designing and implementing the staffing plan. The HCSC’s primary responsibilities are to develop and oversee implementation of the hospital’s annual clinical staffing plan.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

***4 North/ Medical Surgical**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	24
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7pm	12.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
PCA	7am-3pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Evening Shift									
PCA	3p-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Night Shift									
RN	7pm-7am	12.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
PCA	11pm-7am	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X		
Phlebotomist	X		
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Intensivist	X	X	X
Nursing Students	X		
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

***4 South/ Medical/ Hospice**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, you but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	24
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	7am-7pm	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	7am-3pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift										
PCA	3p-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift										
RN	7pm-7am	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	11pm-7am	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management		X	
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X		
Phlebotomist	X		
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Palliative Care/Hospice Attending	X	X	X
Nursing Students	X		
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

***5 North/ Telemetry**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	29
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7pm	12.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
PCA	7am-3pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift									
PCA	3p-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift									
RN	7pm-7:30am	12.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
PCA	11pm-7am	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X		
Phlebotomist	X		
Telemetry Technician	X	X	X
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Nursing Students			
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

***5 South/ Medical Surgical/ Telemetry**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	24
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7pm	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	7am-3pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift									
PCA	3p-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift									
RN	7pm-7am	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	11pm-7am	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Northwell Health

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management		X	
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X		
Phlebotomist	X		
Telemetry Technician	X	X	X
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Nursing Students	X		
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

***6 North/ Surgical**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	18
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7:30pm	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	7am-3pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Evening Shift									
PCA	3p-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Night Shift									
RN	7pm-7:30am	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	11pm-7am	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X		
Phlebotomist	X	X	X
Telemetry Technician	X	X	X
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Nursing Students	X		
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

***6 South / Medical Surgical**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	24
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7:30pm	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	7am-3pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift									
PCA	3p-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift									
RN	7pm-7:30am	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	11pm-7am	8.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X	X	
Phlebotomist	X		
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Nursing Student	X		
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit
*Acute Dialysis**

Northwell Health

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	5.6
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
	Day Shift									
RN	8a-830p	12.0	2.00	2.00	2.00	2.00	2.00	2.00	2.00	On-Call
Unlicensed Assistive Personnel (Dialysis Technician)	7a-3p	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Skills	Day
Unit Nurse Management	X
Staff Educator	X
1:1 Patient Observer/sitter	X
Patient Transport Team	X
Monitor/Tele Technician	X
Rapid Response Team	X
Respiratory Therapy Support	X
Nephrologist	X
Resident/NPs/PAs	X

The list of caregivers in these boxes were provided to all hospitals.

[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit
***ICU/ Critical Care**

Date of Services Budgeted: FY 2024

Average Number of Patients Per Day:

14

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7:30pm	12.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
PCA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Evening Shift									
PCA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Night Shift									
RN	7pm-7:30am	12.00	7.00	7.00	7.00	7.00	7.00	7.00	7.00
PCA	11pm-7am	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		X
Unit Clerical Support	X	X	
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	
Telemetry Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Nutritionist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X	X	
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Intensivist	X	X	X
Nursing Students	X		
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

Labor & Delivery

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	7

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7:30pm	12.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
OB Tech	7am-3pm	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift									
OB Tech	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift									
RN	7pm-7:30am	12.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00
OB Tech	11pm-7am	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	11pm-7am	8.0	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		
Unit Clerical Support	X	X	X
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team			
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Lactation Specialist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Licensed Social Services / Case Management	X	X	
Spiritual Services	X	X	X
OB Physician Assistants	X	X	X
OB GYN Attending /Anesthesia	X	X	X
Other			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Acute Care Inpatient Unit**

Newborn Nursery/Special Care Nursery

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	15
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
Day Shift									
RN	7am-7:30pm	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Night Shift									
RN	7pm-7:30am	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00

Additional Care Team Members

Northwell Health

<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		
Unit Clerical Support			
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Lactation Specialist	X		
Licensed Social Services / Case Management	X	X	
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
Neonatologist			

The list of caregivers in these boxes were provided to all hospitals.

[PFI 1638] [Long Island Jewish Forest Hills]

Acute Care Inpatient Unit

*Post Partum

Date of Services Budgeted: FY 2024

Average Number of Patients Per Day:	13
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	7am-7:30pm	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	7am-3pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift										
PCA	3p-11pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift										
RN	7pm-7:30am	12.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00
PCA	11pm-7am	8.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00	2.00
CSA	11pm-7am	8.0	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CHARGE RN/ASST. NUR. MNGER.	8p-8a	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Additional Care Team Members			
Skills	Shift Coverage		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management			X
Staff Educator	X		X
Unit Clerical Support	X	X	X
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team			
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Lactation Specialist	X		
Rehab Activities (OT, PT, Speech)	X	X	
Licensed Social Services / Case Management	X		
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X
OB GYN Attending/Anesthesia	X	X	X
Other			

The list of caregivers in these boxes were provided to all hospitals.

[PFI 1638] [Long Island Jewish Forest Hills]

Ambulatory/Procedural Areas

*Emergency Department

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	160
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff						
			Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	7am - 7:30pm	12.00	8.00*	8.00*	8.00*	8.00*	8.00*	8.00*	8.00
ED Clerk	7am-3pm	8.0	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Unlicensed Assistive Personnel (NA/PCA/)	7am-3pm	8.0	5.00	5.00	5.00	5.00	5.00	5.00	5.00

			Evening Shift						
ED Clerk	3pm-11pm	8.0	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Unlicensed Assistive Personnel (NA/PCA)	3pm-11pm	8.0	5.00	5.00	5.00	5.00	5.00	5.00	5.00

			Night Shift						
RN	7pm-7am	12.00	8.00*	8.00*	8.00*	8.00*	8.00*	8.00*	8.00*
ED Clerk	3pm-11pm	8.0	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Unlicensed Assistive Personnel (NA/PCA)	11pm-7am	8.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

** Additional 4 RNs added at 11a-11p totaling 12 RNs in department.

<u>Skills</u>	<u>Shift Coverage</u>		
	Day	Evening	Night
Unit Nurse Management	X		
Assistant Nurse Management		X	X
Staff Educator	X		X
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	X
Monitor/Tele Technician	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Unit Clerical Support	X	X	X
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X		
Licensed Social Services/Case Management	X	X	X
Spiritual Services	X	X	X
Emergency Medicine Physician /NP/PA	X	X	X
Medical Residents			

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Ambulatory/Procedural Areas**

***Emergency Department Holding**

Date of Services Budgeted: FY 2024

Average Number of Patients Per Day:	8
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	7am-7:30pm	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PCA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Evening Shift										
PCA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
CSA	3p-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Night Shift										
RN	7pm-7:30am	12.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00
PCA	11pm-7am	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

*Indicates FINAL STAFFING PLAN decision determined by Executive Director.

Skills	Shift Coverage		
	Day	Evening	Night
Nursing Director	X		
Staff Educator	X		X
1:1 Patient Observer/sitter	X	X	X
Patient Transport Team	X	X	X
Rapid Response Team	X	X	X
Respiratory Therapy Support	X	X	X
Unit Clerical Support	X	X	X
Rehab Activities (OT, PT, Speech)	X	X	
Clinical Pharmacist	X	X	X
Licensed Social Services / Case Management	X		
Telemetry Technician	X	X	X
Spiritual Services	X	X	X
Hospitalist / NP / PA	X	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Ambulatory/Procedural Areas**

Ambulatory Surgery Unit

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	15.84
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			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	6am-2pm	8.00	4.00	4.00	4.00	4.00	4.00	N/A	N/A
RN	7am-3pm	8.00	1.00		1.00		1.00	N/A	N/A
RN	9am-5pm	8.00		1.00		1.00		N/A	N/A
PCA	6am-2pm	8.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
CSA	5:30am-1:30pm	8.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A

			Evening Shift						
RN	11am-7pm	8.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
PCA	11am-7pm	8.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
CSA	11am-7p	8.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A

Northwell Health

<u>Skills</u>	Day	Evening
	Unit Nurse Management	X
Staff Educator	X	
Unit Clerical Support	X	X
Rapid Response Team	X	X
Surgeons	X	X
Physician Assistants	X	X
Anesthesiologist	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Ambulatory/Procedural Areas**

Cardiology

Date of Services Budgeted: FY 2024

Average Number of Patients Per Day:	22.86
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

			Number of Staff						
Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri	Sat	Sun
			Day Shift						
RN	7am-3pm	8.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
US Tech	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00

Skills	Day
Unit Nurse Management	X
Unit Clerical Support	X
Rapid Response Team	X
Cardiologist	X
Anesthesiologist	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Ambulatory/Procedural Areas**

Endoscopy

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	12.6
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
RN	8am-4pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
RN	9am-5pm	8.00	1.00	2.00	1.00	2.00	2.00	2.00	N/A	N/A
RN	10am-6pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
Endo Aides	8am-4pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
Endo Aides	9am-5pm	8.00		1.00	1.00	1.00				

Evening Shift										
RN	11pm-7pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
Endo Aides	11am-7pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A

Additional Endo Aides/ RN are added when needed due to increased volume.

Northwell Health

<u>Skills</u>		
	Day	Evening
Unit Nurse Management	X	
Staff Educator	X	
Rapid Response Team	X	X
Respiratory Therapy Support	X	X
GI Specialist	X	X
Anesthesia Tech		
Anesthesiologist	X	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Ambulatory/Procedural Areas**

Interventional Radiology

Date of Services Budgeted: FY 2024

Average Number of Patients Per Day:	2.43
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A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Direct Caregivers	Scheduled Hours	Shift Length	Mon	Tues	Wed	Thu	Fri
RN	8a-4p	8.00	2.00	2.00	2.00	2.00	2.00
Unlicensed Assistive Personnel (Interventional Rad Technician)	8a-4p	8.00	1.00	1.00	1.00	1.00	1.00

Additional RN and IR Tech are added based on the scheduled cases for a max of 2 RNs and 2 IR Techs

Skills	Day
Unit Director	X
Nurse Educator	X
Staff Educator	X
Unit Clerical Support	X
Rapid Response Team	X
Interventional Radiologist	X
Anesthesiologist	X
Physician Assistants	X

The list of caregivers in these boxes were provided to all hospitals.

**[PFI 1638] [Long Island Jewish Forest Hills]
Ambulatory/Procedural Areas**

Operating Room

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	23.5
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
RN	7am-3pm	8.00	10.00	10.00	10.00	10.00	10.00	10.00	N/A	N/A
Surgical Tech	7am-3pm	8.00	9.00	9.00	9.00	9.00	9.00	9.00	N/A	N/A

Evening Shift										
RN	11am-7pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	N/A	N/A
RN	11am-11pm	12.00		1.00		1.00	1.00	1.00	N/A	N/A
RN	3pm-11pm	8.00	4.00	4.00	4.00	4.00	4.00	4.00	N/A	N/A
Surgical Tech	11am-7pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	N/A	N/A
Surgical Tech	3pm-11pm	8.00	4.00	4.00	4.00	4.00	4.00	4.00	N/A	N/A

*Nights and weekends, OR staff on-call for emergent cases

Northwell Health

Skills	Day	Evening
	Unit Nurse Management	X
Assistant Nurse Manager		X
Unit Clerical Support	X	X
Staff Educator	X	
Rapid Response Team	X	X
PA/Surgeon	X	X
Turnover Technicians	X	X
Anesthesiologist/ Anesthesia Technicians	X	X

The list of caregivers in these boxes were provided to all hospitals.

[PFI 1638] [Long Island Jewish Forest Hills]

Ambulatory/Procedural Areas

POST ANESTHESIA RECOVERY ROOM (PACU)

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	23.49
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
			Day Shift							
RN	7am-3pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
RN	9am-5pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
PCA	7am-3pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A

			Evening Shift							
RN	12pm-8pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
RN	1pm-9pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
RN	3pm-11pm	8.00	3.00	3.00	3.00	3.00	3.00	3.00	N/A	N/A
PCA	3pm-11pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A
CSA	11am-7pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A

*Nights and weekends, OR staff on-call for emergent cases

Skills	Day	Evening

Northwell Health

Unit Nurse Management	X	
Staff Educator	X	
Unit Clerical Support	X	X
Rapid Response Team	X	X
1:1 Patient Observer	X	X
Physician Assistants	X	X
Surgeons	X	X
Anesthesiologist/Anesthesia Technician	X	X

The list of caregivers in these boxes were provided to all hospitals.

[PFI 1638] [Long Island Jewish Forest Hills]

Ambulatory/Procedural Areas

Pre-Surgical Testing (PST)

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:	27
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Direct Caregivers	Scheduled Hours	Shift Length	Number of Staff							
			Mon	Tues	Wed	Thu	Fri	Sat	Sun	
Day Shift										
NP	7am-8pm	12.00?	3.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
NP	8am-9pm	13.00	0	1.00	1.00	1.00	1.00	1.00	N/A	N/A

Evening Shift										
RN	11pm-7pm	8.00	2.00	2.00	2.00	2.00	2.00	2.00	N/A	N/A
Endo Aides	11am-7pm	8.00	1.00	1.00	1.00	1.00	1.00	1.00	N/A	N/A

Northwell Health

<u>Skills</u>	Day	Evening
	Unit Nurse Management	X
Rapid Response Team	X	X
Surgeons	X	X
Anesthesiologist	X	X

The list of caregivers in these boxes were provided to all hospitals.