

**LONG ISLAND STATE VETERANS HOME**  
**POLICY AND PROCEDURE MANUAL**

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**Department:** Recreation Therapy

**Effective Date:** 1/95

**Subject:** Activities: Leisure Time Activities (ADHC)

**Document Code:** RT0002

**Review Date:** 8/14, 07/21

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**POLICY:**

To provide each registrant with a planned program of diverse, meaningful activities within the program to meet their individual needs and interests.

**PROCEDURE:**

1. Ensure ADHC employees will be made aware of activities role as related to Adult Day Health Care.
2. Ensure volunteers and volunteer groups are involved in the program.
3. Provide all equipment and supplies for individual programs when available.
4. Provide or arrange for transportation to and from community trips related to ADHC program.
5. Inform registrants of available programs, post activity calendar in program area.
6. Provide each registrant the opportunity to select and participate in the activities of their choice with whom they choose, at the time of their choosing.
7. Registrants may have visitors in program at any time; visitors must comply with facility screening and visitation policy.
8. Registrant's leisure interests will be documented in their care plan and will be person centered.