

Request for Proposals

RFP #20297

Determination, Billing, Collecting and Accounting for Fees

Questions and Answers

Issued October 4, 2023

NOTE: Proposals will be accepted from prime contractors who meet the minimum qualifications listed in Section 3.1.

QUESTION NUMBER	QUESTION	ANSWER
1	I am submitting a proposal as a subcontractor; do I submit the proposal to your department directly or to the prime vendor?	If you are not a prime contractor, you must partner with a vendor who is submitting as a prime contractor in order to be a subcontractor for this work. Only the Prime will know what they require from you in order to utilize you as a subcontractor
2	If I am chosen as a subcontractor, how or who will inform me of the acceptance?	If you are not a prime contractor, you must partner with a vendor who is submitting as a prime contractor in order to be a subcontractor for this work. Only the Prime will know what they require from you in order to utilize you as a subcontractor.
3	Since I am applying to work alongside a prime vendor, does my proposal have to include a cost package?	If you are not a prime contractor, you must partner with a vendor who is submitting as a prime contractor in order to be a subcontractor for this work. Only the Prime will know what they require from you in order to utilize you as a subcontractor.

4	Will my proposal as a subcontractor need to follow the exact guidelines of the proposal content, as described in paragraph 6.0 of page 15?	<p>If you are not a prime contractor, you must partner with a vendor who is submitting as a prime contractor in order to be a subcontractor for this work.</p> <p>Only the Prime will know what they require from you in order to utilize you as a subcontractor.</p>
5	If the answer to the question in no. 4 is yes, is there any information on prior subcontractor rates for projects similar to this one available for me to know?	N/A
	Which location will the work be performed at?	<p>If you are not a prime contractor, you must partner with a vendor who is submitting as a prime contractor in order to be a subcontractor for this work.</p> <p>Only the Prime will know what they require from you in order to utilize you as a subcontractor.</p>
7	As a subcontractor, do I need a New York State Vendor Identification Number?	<p>Subcontractors are required to obtain a New York State Vendor Identification Number (Vendor ID)</p> <p>OSC Procurement and Contract Management</p>
8	<p>The requirements of the contents of the proposal are very specific, however if I don't meet certain requirements, for instance in this case, can I leave it out of the proposal? 6.9 References Provide references using Attachment 9, (References) for three local, state or federal governmental accounts that demonstrate the ability of the bidder to perform jobs similar in scope to the size, nature, and complexity of this RFP. Provide firm names, addresses, contact names, telephone numbers, and email addresses.</p>	<p>If you are not a prime contractor, you must partner with a vendor who is submitting as a prime contractor in order to be a subcontractor for this work.</p> <p>Only the Prime will know what they require from you in order to utilize you as a subcontractor.</p>