

### Appendix 3. Model Agreement for Non-Community based Organization (CBO) Sharps Transport and Disposal

(insert name of CBO) in cooperation with (name all partners, article 28 or permitted haulers) agree to participate in a safe sharps collection project that includes collection kiosks or containers located at the following sites:

1. (Insert names and addresses of all sites)
- 2.
- 3.

It is agreed that (insert CBO name) and (sharps transporting organization) agree to the following activities:

(Insert CBO name) will located a safe sharps collection receptacle, kiosk or drop box on-site at (insert address).

This collection receptacle, kiosk or drop box will be secured such that only CBO employees, transporting agency employees or other appropriately trained persons have access to the used sharps contained within the unit.

(Insert name of transporting organization) agrees to open and close the collection receptacle, kiosk or drop box at agreed upon times for the purpose of removing and transporting collected sharps in a sealed secondary container for purposes of ultimate disposal.

(Insert name) is responsible for replacing the internal collection tub as needed;

(Insert name) is responsible for cleaning the collection receptacle, kiosk or drop box at least once a month, in accordance with OSHA standards; more frequently if indicated or if spillage or other incident occurs.

(Insert name) agrees to monitor the collection receptacle, kiosk or drop box periodically and to contact the (insert name of transporting organization) regarding increases in usage and the potential need for more frequent pick-up or cleaning.

The undersigned agree on the activities stated above.

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Signature  
Date

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Signature  
Date