



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF ANTICIPATED JOB OPPORTUNITY **Open to the Public**

TITLE	Project Coordinator - 00441
SALARY/GRADE	<i>Salary commensurate with experience</i>
NEGOTIATING UNIT	Professional, Scientific and Technical/05
LOCATION	New York State of Health Marketplace Division of Operations and Systems 327 Columbia Turnpike Rensselaer, New York
MINIMUM QUALIFICATIONS	Five (5) years professional experience in Information Technology; Five (5) years of which must have included professional experience in design, development and implementation of a large scale system the size and complexity of the NY-HX; Three (3) years of which must have included comprehensive experience working in a project management office (PMO); Three (3) years of which must have included comprehensive experience using Microsoft Project or similar tools; and Three (3) years of which must have included experience working simultaneously on large scale concurrent projects and effectively responding to unanticipated business priorities.
PREFERRED QUALIFICATIONS	The candidate should possess a strong understanding of Service-Oriented Architecture (SOA). The candidate should possess an understanding of the underlying technologies and applications utilized within their specified area of responsibility to direct how to oversee the design, development, testing, and implementation of new features and functionality. The candidate should possess an eagerness to stay abreast of industry leading best practices and bring them to the attention of the leadership team for innovative application. The candidate should possess excellent written and verbal communication skills.
RESPONSIBILITIES	<ul style="list-style-type: none">• Manage State, Federal and Partner interfaces;• Provide technical guidance throughout the System Development Life Cycle;• Develop and review technical documentation;• Perform technical analysis and evaluation in order to identify software improvements and recommend changes;• Communicate technical needs, opportunities and constraints to program managers;• Support security related activities and ensure that security is addressed throughout the System Development Life Cycle;• Update and monitor project work plans for the NYSOH and revise as appropriate to meet changing needs and requirements;• Perform risk identification, participate in identifying mitigation strategies and monitor strategies are implemented.
CONDITIONS OF EMPLOYMENT	Temporary, full-time appointment.
APPLICATION PROCEDURE	Submit resume, preferably in PDF format, to Human Resources Management Group, JB/PC/00441 , Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237-0012, or fax to (518)473-3395, or by email to resume@health.ny.gov , with Reference Code JB/PC/00441 included in the subject line. <u>Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position.</u> Resumes will be accepted until January 1, 2017.

Reissued:
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AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY