



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF ANTICIPATED TRANSFER OPPORTUNITY **CURRENT NYS EMPLOYEES ONLY**

TITLE	Security Officer –11297
SALARY/GRADE	\$34,638 - \$42,792 / Grade 8
NEGOTIATING UNIT	Security Services Unit - 21
LOCATION	Wadsworth Center Biggs Laboratory, Empire State Plaza, Albany, NY AND/OR David Axelrod Institute, New Scotland Avenue, Albany, NY AND/OR Griffin Laboratory, Guilderland, NY
MINIMUM QUALIFICATIONS	NYS employee with one year or more of permanent or contingent-permanent, competitive status as a Security Officer (G-8) or a Security Services Assistant 1 (G-6). All candidates must have, and continuously maintain, their current Security Guard Photo ID issued by the NYS Department of State in order to accept and maintain employment. A copy of your Security Guard Photo ID must accompany your resume. Candidates must also possess a valid license to operate a motor vehicle in New York State at the time of appointment and continuously thereafter.
RESPONSIBILITIES	The incumbent will monitor and maintain security systems to control access to buildings and restricted areas; conduct scheduled rounds; inspect building fire and safety equipment; during fire drills, instruct and direct people to routes of egress; prepare and write reports involving incidents or accidents.
CONDITIONS OF EMPLOYMENT	Permanent, full-time appointment. This position involves shift work, nights, weekends and holidays. Shifts will be assigned by seniority within title according to Article 24.3 of the NYSCOPBA contract. Exposure to potentially hazardous substances may be involved in this position and the candidate will be scheduled for yearly TB testing.
APPLICATION PROCEDURE	Submit resume to Human Resources Management Group, PM/11297/SO Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York, 12237-0012, or by fax to (518) 473-3395 or by email to resume@health.ny.gov , with PM/ 11297/SO included in the subject line. Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position. Resumes accepted until April 19, 2019.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY

Re-issued: March 22, 2019