



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Acting Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF JOB VACANCY

TITLE	Health Program Director 1 - 46442
SALARY/GRADE	\$98,605 - \$124,437 / M-4
NEGOTIATING UNIT	Management Confidential / 06
LOCATION	Office of Health Insurance Programs (OHIP) Division of Long Term Care, Bureau of Managed Long Term Care One Commerce Plaza Albany, NY 12210
MINIMUM QUALIFICATIONS	Nine (9) years of professional level work experience, three (3) of which must have included managerial, decision-making, and/or oversight of a major health-related program or in the direction of a major administrative function of a large health-related organization. A bachelor's degree may be substituted for four (4) years of the general professional experience; a master's degree in an appropriate field may be substituted for an additional one (1) year of that experience.
PREFERRED QUALIFICATIONS	The preferred candidate will have a comprehensive understanding of the scope of long term care in NYS and knowledge of state laws, rules, regulations and policies governing long term care, as well as Medicaid home and community based services; established relationships with NYS long term/community based service providers and community based stakeholder organizations; experience with quality assurance processes, legislative, regulatory and policy development. Strong management and supervisory experience in a policy-making organization; strong organizational, written and verbal communication skills; and the ability to handle multiple, competing priorities.
RESPONSIBILITIES	The Health Program Director 1 will function as the Deputy Director to the Director of Long Term Care and will provide oversight of the planning, implementation and operationalization of Medicaid funded programs. The incumbent will serve as a liaison between executive staff and program staff to advance long term care system reform. Responsibilities include: identify and develop new policy direction and develop program priorities in support of advancing the innovation goals of the Division; represent the agency as a liaison with other governmental entities on a state or federal level and manage relationships with diverse stakeholders including advocates, health plans, community organizations and state agencies; coordinate resources of the bureau and provide supervision, training, support and guidance to staff to ensure effective response to priorities and to resolve barriers to program implementation; lead and supervise up to 150 full time staff. Other duties as deemed necessary to the changing needs of OHIP.
CONDITIONS OF EMPLOYMENT	Permanent/Full Time, Non-competitive.
APPLICATION PROCEDURE	Submit resume, preferably in PDF format, to Human Resources Management Group, SP/HPD1/46442 , Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237- 0012, or by fax to (518) 473-3395 or by email to resume@health.ny.gov , with Reference Code SP/HPD1/46442 included in the subject line . <u>Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position.</u> Resumes accepted until position is filled.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY**

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