



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF TRANSFER OPPORTUNITY **CURRENT NYS EMPLOYEES ONLY**

TITLE	Consultant Nurse (Hospital Nursing Services Administration) – JB/CNHNSA/46692
SALARY/GRADE	\$71,309 to \$90,020 / Grade 24
NEGOTIATING UNIT	Professional, Scientific and Technical/05
LOCATION	Metropolitan Area Regional Office Office of Primary Care and Health Systems Management; Nursing Home Surveillance Program 145 Huguenot Street, 6 th Floor New Rochelle, NY 10801-5228
MINIMUM QUALIFICATIONS	Permanent Transfer Candidates: Current DOH employee with permanent status as a Consultant Nurse, G-24 OR current New York State employee with one year of permanent or contingent-permanent service in a qualified title and eligible for transfer to Consultant Nurse HNSA under Section 70.1 of the Civil Service Law OR eligible for transfer under Section 70.4 of the Civil Service Law (NYS employee with one year of permanent service at G-22 or higher and meeting the open competitive minimum qualifications listed below). Open Competitive Minimum Qualifications: licensed and currently registered as a nurse in New York State; AND four years of public health, community health, or other nursing experience in an appropriate facility setting. Two years of this experience must have been providing direct patient care and two years of this experience must have been in nursing supervision, or working in the capacity of a nurse administrator.
PREFERRED QUALIFICATIONS	Knowledge of the Nursing Home Surveillance process and State and Federal Laws and Regulations; supervisory experience; quality assurance and performance improvement experience; staff training/staff development experience; excellent critical thinking, communication, computer, written and organizational skills; ability to function independently and deal with multiple tasks and priorities; Surveyor Minimum Qualification Test (SMQT) and Quality Indicator Survey (QIS) certified.
RESPONSIBILITIES	The Consultant Nurse (Hospital Nursing Services Administration) (CNHNSA) will assist the Survey Manager with: oversight of staff and Federal and State mandated workload for Nursing Home surveillance; training and coordinating in-service education for clinical and support staff; quality assurance activities; to supervise and act as a resource to survey teams in the performance of Nursing Home and Adult Day Health Care Program surveillance activities to determine compliance with Federal, New York State and Local Health and Life Safety Code regulatory requirements. The CNHNSA will also: Review investigative reports, survey information, statements of deficient practice and facility plans of correction against Statewide standards for consistency and quality assurance. Recommend and/or implement initial certification, re-certification and enforcement actions that result from surveys and investigations of complaint allegations. Approve and monitor facility closure activities. Analyze Informal Dispute Resolution documents submitted by facilities against information in survey reports and make recommendations for resolving disputes. Review facility emergency plans for adequacy and compliance and respond when appropriate. Implement plans to respond to high priority events that may include labor strikes, facility closures, natural disasters, pandemics, terrorist attacks, etc. Clarify survey protocols for program staff and providers. Participate in quality assurance meetings and coordinate performance improvement activities to achieve Statewide standards and consistency. Supervisory duties including: Identify training needs and provide education and in-service for surveyors and other program staff. Monitor and evaluate staff performance. Develop and monitor survey schedules and determine and prioritize staff work assignments. Track and/or approve leave, travel, time and attendance.
CONDITIONS OF EMPLOYMENT	Permanent/Full Time. This position involves travel which may include locations not served by public transportation.
APPLICATION PROCEDURE	Submit resume to Human Resources Management Group, JB/CNHNSA/46692 , Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237-0012, or by fax to (518) 473-3395, or by email to resume@health.ny.gov , with Reference Code JB/CNHNSA/46692 included in the subject line. Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position. Resumes accepted until February 1, 2016.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER
WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY

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