



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF JOB OPPORTUNITY

TITLE	Health Program Director 1
SALARY/ GRADE	\$107,800- \$136,042/ M4
NEGOTIATING UNIT	Management/Confidential (MC)/06
LOCATION	Office of Health Insurance Programs Division of Operations & Systems 431 Broadway Menands, NY 12204
MINIMUM QUALIFICATIONS	Eleven years of professional level work experience, two of which must have included managerial, decision-making, and/or oversight of a major health-related program or in the direction of a major administrative function of a large health-related organization. A bachelor's degree may substitute for four years of the general professional experience.
PREFERRED QUALIFICATIONS	Direct experience in the operations of programs and implementation of services for people with disabilities, with emphasis on experience with birth-related neurological injuries or children with special health care needs.
RESPONSIBILITIES	The incumbent will serve as the Medical Indemnity Fund (MIF) Director and will report directly to the Deputy Director of OHIP's Division of Operations & Systems (DOS). The MIF Director will be responsible for directing all activities relating to Fund. Duties and responsibilities include: develops and directs the development of new relocated MIF program, including policies, systems, and procedures in conjunction with executive staff; working closely with third-party Fund Administrator who handles the day-to-day operations of the MIF; directs, manages, and oversees the development of policy implementation plans; communicates directives and policy changes to program managers, regional offices, local government units, healthcare providers, and other organizations; and oversees implementation to ensure consistent interpretation and application of program policy, and compliance with federal and State laws, rules, and regulations; supervision of DOH MIF staff to assure all duties and responsibilities are being met; oversees and manages contract administration and performance monitoring activities to ensure compliance with contract requirements; directs program planning, quality assurance, evaluation, and monitoring activities; and provides feedback to executive staff concerning the development and implementation of the program; oversees and develops strategies to measure performance, monitors program performance and effectiveness; and makes recommendations to executive staff for improvement; develops and implements policy recommendations based on operational needs; consulting and working closely with the Division of Legal Affairs (DLA) and the designated DLA MIF Counsel.
CONDITIONS OF EMPLOYMENT	Full-time, Non-competitive, Contingent Permanent
APPLICATION PROCEDURE	Submit resume, preferably in PDF format, to Human Resources Management Group, WN/HPD1/61135 , Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237- 0012, or fax to (518) 473-3395, or by email to resume@health.ny.gov , with Reference Code WN/HPD1/61135 included in the subject line. <u>Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position.</u> Resumes will be accepted until May 17, 2019.

AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER. WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY. PURSUANT TO EXECUTIVE ORDER 161, NO STATE ENTITY, AS DEFINED BY THE EXECUTIVE ORDER, IS PERMITTED TO ASK, OR MANDATE, IN ANY FORM, THAT AN APPLICANT FOR EMPLOYMENT PROVIDE HIS OR HER CURRENT COMPENSATION, OR ANY PRIOR COMPENSATION HISTORY, UNTIL SUCH TIME AS THE APPLICANT IS EXTENDED A CONDITIONAL OFFER OF EMPLOYMENT WITH COMPENSATION. IF SUCH INFORMATION HAS BEEN REQUESTED FROM YOU BEFORE SUCH TIME, PLEASE CONTACT THE GOVERNOR'S OFFICE OF EMPLOYEE RELATIONS AT (518) 474-6988 OR VIA EMAIL AT INFO@GOER.NY.GOV.

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