



## Department of Health

**ANDREW M. CUOMO**  
Governor

**HOWARD A. ZUCKER, M.D., J.D.**  
Commissioner

**SALLY DRESLIN, M.S., R.N.**  
Executive Deputy Commissioner

### ANNOUNCEMENT OF TRANSFER OPPORTUNITY

<b>TITLE</b>	Health Systems Specialist 4– 82652
<b>SALARY/GRADE</b>	\$75,243 - \$94,834/ Grade 25
<b>NEGOTIATING UNIT</b>	Professional, Scientific and Technical/05
<b>LOCATION</b>	Office of Primary Care and Health Systems Management Division of Nursing Home and ICF/IID Surveillance Bureau of Quality Assurance and Surveillance 875 Central Avenue Albany, NY 12206
<b>MINIMUM QUALIFICATIONS</b>	Current NYS employee with permanent or contingent-permanent status as a Health Systems Specialist 4 or NYS employee with one year of permanent or contingent-permanent service in a G-23 title or higher deemed eligible for transfer to a Health Systems Specialist 4 under Section 70.1 of NYS Civil Service Law.
<b>PREFERRED QUALIFICATIONS</b>	Excellent interpersonal, communication and writing skills; ability to work independently as well as part of a team; a working knowledge of the Nursing Home surveillance process; related state and federal laws and regulations; surveillance and enforcement of nursing homes; supervisory and team building experience; and the ability to make determinations relative to facility compliance.
<b>RESPONSIBILITIES</b>	Under the direction of the Bureau Director, the Health Systems Specialist 4 (HSS4), G-25 will provide oversight and guidance to the bureau's eight professional staff and four regional surveillance programs responsible for nursing home surveillance activities state-wide. The incumbent will be responsible to make recommendations in areas where regulation, policy and surveillance guidelines are not clear; represent the Department in Center for Medicare and Medicaid Services discussions; participate in Division emergency preparedness meeting, trainings and responses to emergencies; collect and analyze survey data and patterns of deficiencies to identify patterns of non-compliance and evaluate Statewide consistency in the application of health care related laws, rules, and regulations; review and develop policies and procedures to maximize effectiveness and efficiency; respond to Executive Correspondence and Freedom of Information Law requests; conduct Central Office review and recommendation on regional cases that meet criteria for movement to enforcement proceedings; and ensure that Federal and State laws and regulations are applied and enforced in a consistent and appropriate manner.
<b>CONDITIONS OF EMPLOYMENT</b>	Permanent, full-time.
<b>APPLICATION PROCEDURE</b>	Submit resume to Human Resources Management Group, <b>CB/HSS4/82652</b> Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237- 0012, or by fax to (518) 473-3395, or by email to <a href="mailto:resume@health.ny.gov">resume@health.ny.gov</a> , with Reference Code <b>CB/HSS4/82652</b> included in the subject line. <u>Failure to include the required information in the subject line of your email or fax may result in your resume not being considered for this position.</u> Resumes accepted until position is filled.

**AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER  
WOMEN, MINORITIES AND PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY**

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