



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF JOB VACANCY

TITLE	Director of Veterans Home Nursing 2 - 90577
SALARY/ GRADE	\$89,574 - \$113,225, SG M-2 Additional Geographic Differential of \$19,000 and Downstate Adjustment of \$3,026
SHIFT	Day
NEGOTIATING UNIT	Management Confidential (M/C) - 06
LOCATION(S)	NYS Veterans Home at Montrose, 2090 Albany Post Road, Montrose, New York 10548
MINIMUM QUALIFICATIONS	<p><u>For permanent appointment:</u> Reachable for appointment from appropriate Civil Service eligible list or eligible for transfer in accordance with Section 52.6 of the Civil Service Law.</p> <p><u>For provisional appointment:</u> A license and current registration to practice as a registered professional nurse in New York State and either a Bachelor's Degree in Nursing or a Master's Degree in Business Administration, Health Care, Health Services Administration or Public Administration; and four (4) years of post-licensure geriatric nursing experience in a geriatric facility having at least 100 beds, two (2) years of which must be clinical geriatric nursing experience; and two (2) years of which must be geriatric nursing administrative/management experience.</p> <p>Substitution: A Master's Degree in Nursing may be substituted for one (1) year of the geriatric nursing administrative/management experience.</p>
PREFERRED QUALIFICATIONS	In-depth knowledge of the New York State processes and rules for care of residents in nursing homes or long-term care facilities and who have significant experience in managing clinical staff. Administrative and managerial experience in a long-term care setting. Understanding and commitment to the Home's core values and philosophy that "residents come first".
RESPONSIBILITIES	The incumbent will be responsible for directing and managing the development and education of the Nursing Department of the NYS Veterans Home at Montrose including development and implementation of Nursing Policies & Procedures, developing and adhering to the nursing department budget, providing quality care to residents while meeting all applicable laws and regulations, overseeing the department's day-to-day activities (nursing practice, policy and procedure implementation, staffing, recruitment, staff development, research, etc.), while collaborating with other facility managers to provide the best possible services to residents. In addition, the incumbent serves as the alternate Administrator for the Home and must be available 24/7 for emergencies in the Home and assumes responsibility for running of the Home in the Administrator's absence.
CONDITIONS OF EMPLOYMENT	Provisional, competitive, full-time appointment. Candidates will be required to pass a qualifying Civil Service exam in the future and be immediately reachable for appointment on the resulting eligible list to maintain employment. Must be flexible and work hours consistent with operational needs and be available 24/7.

**APPLICATION
PROCEDURE**

Submit your resume and cover letter, preferably in PDF format, to: Human Resources Management Group, Room 2217, Corning Tower Building, Empire State Plaza, Albany, New York 12237-0012, via email at resume@health.ny.gov, or fax to (518) 473-3395, with **Reference Code CMC/DON2M/90577** included in the subject line. Submittals will be accepted on a continuous basis.

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