



Andrew M. Cuomo
Governor

Howard A. Zucker, M.D., J.D.
Commissioner

Sally Dreslin, M.S., R.N.
Executive Deputy Commissioner

ANNOUNCEMENT OF JOB VACANCY

TITLE	Supervisor Veterans' Home Fiscal Administration
SALARY/ GRADE	SALARY \$80,768 - \$102,093 GRADE <u>PLUS</u> \$8,000 Geographic Differential <u>and</u> \$2,000 or \$3,000 Shift differential (depending on shift) Grade 661
NEGOTIATING UNIT	Management Confidential (M/C) - 06
LOCATION	NYS Veterans Home at Montrose 2090 Albany Post Rd Montrose, NY 10548
MINIMUM QUALIFICATIONS	For Permanent Appointment: Reachable for appointment from appropriate Civil Service eligible list or eligible for transfer in accordance with Section 52.6 of the Civil Service Law OR Open Competitive Minimum Qualifications: A bachelor's degree in accounting or business administration (including or supplemented by 24 credit hours in accounting); AND four (4) years of professional auditing or accounting experience in the field of health care, three (3) of which must have been at the level of Controller or Assistant Controller in a hospital or nursing home. Provisional Appointments will be considered, however, the provisional appointment candidate will be responsible to take the Civil Service Exam for this position (when next available) and must obtain a reachable score in order to be appointed permanent.
PREFERRED QUALIFICATIONS	Long-term care experience
RESPONSIBILITIES	The Supervisor of Veterans Homes Fiscal Administrator is the Director of the business/fiscal office and is responsible for overseeing the fiscal planning services; preparing Medicaid, Medicare, and Veterans' Administration cost reports; preparing various facility operating budgets; directing business office activities; and maintaining a working knowledge of reimbursement principles for all third-party payors, including changes in their policies and procedures on required reporting formats; responsible for establishing any new systems for identifying the facility's position relative to the authorized appropriation level for each fiscal year.
CONDITIONS OF EMPLOYMENT	Full- time, Permanent appointment
APPLICATION PROCEDURE	Interested candidates should submit an updated resume along with a cover letter detailing how you meet the minimum qualifications for this position to Montrose.hr@nysvets.org .

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