



STATE OF NEW YORK DEPARTMENT OF HEALTH

Corning Tower The Governor Nelson A. Rockefeller Empire State Plaza Albany, New York 12237

Richard F. Daines, M.D.
Commissioner

September 27, 2007

Dear Potential Applicant:

Pursuant to recent Legislation enacting Social Services Law §461-1 (3) (h), the New York State Department of Health is accepting applications for 1500 Assisted Living Program (ALP) beds, and an additional 84 ALP beds remaining from previous ALP Requests for Applications (RFA). The 1584 ALP bed distribution will be statewide. The statewide ALP bed allocation will be determined based on the US Census projections for the year 2015, taking into consideration the number of currently licensed ALP beds and counties without any licensed ALP beds. An application package and the following Assisted Living Program related information are available at the Department of Health Web site at www.nyhealth.gov.

- An overview of the ALP application process;
- Assisted Living Program Rates and Rate Codes;
- Supplemental Security Income (SSI) Rate Chart; and

Applicants are encouraged to review the above documents as well as the statutes, rules and regulations that govern the Assisted Living Program before they develop their applications. The documents are available on the Department's Web site at www.nyhealth.gov. On the menu on the right side of the home page, select Laws and Regulations, then select Title 18 or Title 10 of the Official Compilation of New York Codes, Rules and Regulations (NYCRR). The relevant sections include:

- Title 18 Part 485 - General Provisions
- Title 18 Part 486 - Inspection and Enforcement
- Title 18 Part 487 - Standards for Adult Homes
- Title 18 Part 488 - Standards for Enriched Housing
- Title 18 Part 494 - Assisted Living Program
- Title 10 Part 86-7 - Reimbursement Standards
- Title 10 Part 765 and 766 – Home Care Licensure Standards
- Social Services Law Article 7 § 461-1

Please be advised, there is a new requirement included in this ALP Application. In an effort to streamline the ALP application process, we included an Addendum which will allow an applicant who is not a licensed home care services agency (LHCSA), certified home health agency, or long term home health care program, to apply for LHCSA licensure.

An Applicant Conference will **not** be held for this application. In lieu of a conference, the Department will post responses to written questions received on the Department website. All questions should be submitted in writing to the following address:

ALPapplication@health.state.ny.us

Joseph J. Meloveck, Jr.
Health Program Administrator 2
Bureau of Licensure and Certification
Division of Home and Community Based Services
Office of Long Term Care
NYS Department of Health
161 Delaware Avenue
Delmar, New York 12054
Attention: 1584 BED ALP

Written questions will be accepted until **5 PM on October 12, 2007**. Responses to these questions will be posted on the Health Provider Network (HPN) and the Department website on or about the date indicated on the cover of the RFA.

In the event that any updates or clarification of information are warranted with regard to this RFA, they will be posted on the HPN and the Department website.

Complete applications received by the due date and time will be competitively reviewed and scored.

For the purposes of this Request for Applications, the highest consideration will be given to:

- Projects targeted toward services to people who otherwise may be inappropriately placed in a nursing home and whose residential and healthcare needs can be met by the ALP, such as the frail elderly or physically disabled;
- Applicants who demonstrate commitment to admit and retain individuals in receipt of Supplemental Security Income (SSI), Safety Net benefits or Medical Assistance (MA);
- Proposals that increase the supply of new ALP beds rather than convert existing adult home and/or enriched housing program beds to ALP beds; and

- Applicants who are able to commence services most quickly by demonstrating completion or near completion of financial arrangements, site control and those who meet architectural compliance without any new construction or renovations, ideally operational within 22 months of contingent approval.

Applications must be received by **3 PM on December 14, 2007**. No material will be accepted after the due date and time. The Department is not responsible for failures in delivery. Please deliver to:

Joseph J. Meloveck, Jr.
Health Program Administrator 2
Bureau of Licensure and Certification
Division of Home and Community Based Services
Office of Long Term Care
NYS Department of Health
161 Delaware Avenue
Delmar, New York 12054
Attention: 1584 BED ALP

Sincerely,

Mark Kissinger
Deputy Commissioner
Office of Long Term Care