

Carolyn Santora MS, RN, NEA-BC, CPHQ Chief Nursing Officer & Chief Regulatory Officer Stony Brook University Hospital HSC, Level 2, Rm 214 Stony Brook, NY 11794-8410

P: 631-444-2322 C: 631-433-3222

11/6/23

Attached is the written Nursing Service Plan, as developed by the Stony Brook University Hospital (SBUH) Nurse Staffing Committee, and approved under the administrative authority of the Director of Nursing Services, i.e: Carolyn Santora MS RN CNEA-BC CPHQ, Chief Nursing Officer (CNO).

The CNO directs the operation of Nursing Services. The SBUH CNO is responsible for all areas where nursing care is delivered.

Factors considered in development of the staffing plans for each unit included:

- 1. Census and activity (admission, discharges, transfers (ADT), procedures)
- Acuity factors that are determined shift by shift as defined by expected acuity and flexed to account for exceptions as pre-approved at the Nurse Staffing Committee, and built into the staffing analysis
- 3. Skill mix per unit as denoted on individual staffing plans
- 4. Experience, expertise and training of personnel including designation of charge nurse and other specified duties of nurses (e.g.: Discharge Nurses)
- 5. Unit specific required equipment (e.g.: Telemetry, ventilators, ECMO)
- 6. Architecture and geography of individual units that take into account various needs based on units with all private rooms, vs. semi-private rooms, vs. open bays (e.g.: Recovery Room)
- 7. Methods of 1:1 Observation operationalized accordingly based on location of care
- 8. Specialty characteristics of units, including but not limited to, psychiatric care, burn care, emergency care, dementia care, interpreter needs, and social determinants of health needs
- Worker and patient safety including, but not limited to, patient handling equipment, panic buttons, de-escalation training, interdisciplinary throughput huddles, and centralized throughput operational support
- 10. State, local and specialty specific nursing guidelines (i.e. ICU, Burn, OR)
- 11. Support for unit-based nursing including, but not limited to, Phlebotomy, Transport Teams, Respiratory Therapy, Physical Therapy, Social Workers, Case Managers, Chaplaincy, RRT/Code Teams, Crisis Prevention, Centralized Telemetry Monitoring



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- 12. Emergency surge plans developed to support unforeseen circumstances and based on allowable waivers
- 13. Coverage for meal breaks, rest breaks, and planned time off
- 14. Measurement and review of Nursing Quality Indicators as submitted to NDNQI
- 15. Approval of plans in collaboration with the Chief Financial Officer and designee, and within allotted budgets.
- 16. The ability to supplement the plan through agency staffing and a float pool to cover needs, and account for unexpected circumstances

Sincerely, Carolyn Santora

Carolyn Santora, MS, RN, NEA-BC, CPHQ Chief Nursing Officer & Chief Regulatory Officer Stony Brook University Hospital

Unit: 7W2 - Cardiothoracic Intermediate Care Unit (CTICR)

Intermediate Care

1:4 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
13-16	1	4	2	1
9-12	1	3	2	1
5-8	1	2	1	1
1-4	1	2	1	1



^{*}Matrices are developed as a guide for shift-to-shift unit-based staffing decisions and are adjusted up or down based on patient factors and skill mix of hospital staff.

New York State Safe Staffing Unit: Cardiac Acute Care Unit (CACU)

Intermediate Care

1:4 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
25	1	7	4	1
21-24	1	6	3	1
17-20	1	5	3	1
13-16	1	4	2	1
9-12	1	3	2	1
5-8	1	2	1	1
1-4	1	2	1	1



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Unit: 16South - Cardiology/Medicine

Intermediate Care

1:4 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
29	1	8	4	1
25-28	1	7	4	1
21-24	1	6	3	1
17-20	1	5	3	1
13-16	1	4	2	1
9-12	1	3	2	1
5-8	1	2	1	1
1-4	1	2	1	1



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Unit: 8W2 - Neurology

Intermediate Care

1:4 RN to Patient Ratio				
Census Charge RN RN NA NSC				
5-6	1	2	1	1
1-4	1	2	1	1



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Unit: 9South – Medical/Pulmonary

Intermediate Care

1:4 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
13-16	1	4	2	1
9-12	1	3	2	1
5-8	1	2	1	1
1-4	1	2	1	1



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New York State Safe Staffing Unit: 8W3/9W2 - Surgical/Trauma

Intermediate Care

1:4 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
33-35	1	9	5	1	
29-32	1	8	4	1	
25-28	1	7	4	1	
21-24	1	6	3	1	
17-20	1	5	3	1	
13-16	1	4	2	1	
9-12	1	3	2	1	
5-8	1	2	1	1	
1-4	1	2	1	1	

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Unit: 19South - Bone Marrow Transplant

Intermediate Care

1:4 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
13-16	1	4	2	1
9-12	1	3	2	1
5-8	1	2	1	1
1-4	1	2	1	1



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Unit: 17North – Surgical Oncology/Kidney Transplant

Intermediate Care

1:4 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
21	1	6	3	1
17-20	1	5	3	1
13-16	1	4	2	1
9-12	1	3	2	1
5-8	1	2	1	1
1-4	1	2	1	1



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New York State Safe Staffing Unit: Cardiac Intensive Care Unit (CICU)

Intensive Care Unit

1:2 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
9-10	1	5	1	1
7-8	1	4	1	1
5-6	1	3	1	1
3-4	1	2	1	1
1-2	1	2	1	1



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New York State Safe Staffing Unit: Cardiothoracic Intensive Care Unit (CTICU)

Intensive Care Unit

1:2 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
9-10	1	5	1	1
7-8	1	4	1	1
5-6	1	3	1	1
3-4	1	2	1	1
1-2	1	2	1	1



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Unit: 17South - Medical Intensive Care Unit (MICU)

Intensive Care Unit

1:2 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
19-20	1	10	2	1	
17-18	1	9	2	1	
15-16	1	8	2	1	
13-14	1	7	2	1	
11-12	1	6	2	1	
9-10	1	5	1	1	
7-8	1	4	1	1	
5-6	1	3	1	1	
3-4	1	2	1	1	
1-2	1	2	1	1	



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New York State Safe Staffing Unit: 8W1 - Neuro Critical Care Unit (NCCU)

Intensive Care Unit

1:2 RN to Patient Ratio				
Census	Charge RN	RN	NA	NSC
13-14	1	7	2	1
11-12	1	6	2	1
9-10	1	5	1	1
7-8	1	4	1	1
5-6	1	3	1	1
3-4	1	2	1	1
1-2	1	2	1	1



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New York State Safe Staffing Unit: 6W1 - Pediatric Intensive Care Unit - PICU

Intensive Care Unit

1:2 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
9-10	1	5	1	1	
7-8	1	4	1	1	
5-6	1	3	1	1	
3-4	0	3	1	1	
1-2	0	2	1	1	



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Unit: 9W1 - Surgical Intensive Care Unit (SICU)

Intensive Care Unit

1:2 RN to Patient Ratio						
Census	Charge RN	RN	NA	NSC		
19-20	1	10	2	1		
17-18	1	9	2	1		
15-16	1	8	2	1		
13-14	1	7	2	1		
11-12	1	6	2	1		
9-10	1	5	1	1		
7-8	1	4	1	1		
5-6	1	3	1	1		
3-4	1	2	1	1		
1-2	1	2	1	1		



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New York State Safe Staffing Unit: Neonatal Intensive Care Unit (NICU)

Intensive Care Unit

1:2 RN to Patient Ratio						
Census	Charge RN	RN	NA	NSC		
19-20	1	10	2	1		
21-22	1	11	2	1		
23-24	1	12	2	1		
25-26	1	13	2	1		
27-28	1	14	2	1		
29-30	1	15	2	1		
31-32	1	16	2	1		
33-34	1	17	2	1		
35-36	1	18	2	1		
37-38	1	19	2	1		
39-40	1	20	2	1		
41-42	1	21	2	1		
43-44	1	22	2	1		
45-46	1	23	2	1		

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Unit: 15North - Medicine

Medical/Surgical

1:5 RN to Patient Ratio						
Census	Charge RN	RN	NA	NSC		
26-30	1	6	4	1		
21-25	1	5	3	1		
16-20	1	4	3	1		
11-15	1	3	2	1		
6-10	1	2	2	1		
1-5	1	2	1	1		



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Unit: 15South - Medicine

Medical/Surgical

1:5 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
26-30	1	6	4	1	
21-25	1	5	3	1	
16-20	1	4	3	1	
11-15	1	3	2	1	
6-10	1	2	2	1	
1-5	1	2	1	1	

RN: Registered Nurse NA: Nursing Assistant



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Unit: 12South - Medicine

Medical/Surgical

1:5 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
26-29	1	6	4	1	
21-25	1	5	3	1	
16-20	1	4	3	1	
11-15	1	3	2	1	
6-10	1	2	2	1	
1-5	1	2	1	1	



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Unit: 16North - Medicine

Medical/Surgical

1:5 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
26-29	1	6	4	1	
21-25	1	5	3	1	
16-20	1	4	3	1	
11-15	1	3	2	1	
6-10	1	2	2	1	
1-5	1	2	1	1	



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Unit: 14South - Orthopedics

Medical/Surgical

1:5 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
21-24	1	5	3	1	
16-20	1	4	3	1	
11-15	1	3	2	1	
6-10	1	2	2	1	
1-5	1	2	1	1	



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Unit: 9North – Surgical Acute

Medical/Surgical

1:5 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
16-17	1	4	3	1	
11-15	1	3	2	1	
6-10	1	2	2	1	
1-5	1	2	1	1	



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Unit: 8North - Burn

Burn Unit

Variable RN to Patient Ratio					
Census	Charge RN	RN	BURN RN	NA	NSC
5-6	1	2	1	1	1
3-4	1	1	1	1	1
1-2	1	1	0	1	1



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Unit: 13North - Neurology

Medical/Surgical

1:5 RN to Patient Ratio					
Census	Charge RN	RN	NA	NSC	
26-29	1	6	4	1	
21-25	1	5	3	1	
16-20	1	4	3	1	
11-15	1	3	2	1	
6-10	1	2	2	1	
1-5	1	2	1	1	



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Unit: 19North – Medical Oncology

Medical/Surgical

1:5 RN to Patient Ratio						
Census	Charge RN	RN	NA	NSC		
26-30	1	6	4	1		
21-25	1	5	3	1		
16-20	1	4	3	1		
11-15	1	3	2	1		
6-10	1	2	2	1		
1-5	1	2	1	1		



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New York State Safe Staffing Unit: 10North – Adult Psychiatry

Adult Psychiatry

Census	Charge RN	RN	BHS	NA/MHTA	NSC	RT
23-30	1	4	2	5	1	2
15-22	1	3	2	4	1	2
7-14	1	2	2	3	1	2
1-6	1	2	2	2	1	2

Supported by Behavioral Health Specialists and Recreational Specialists on days and evenings.

RN: Registered Nurse

BHS: Behavioral Health Specialist

NA: Nursing Assistant

MHTA: Mental Health Therapy Aide

NSC: Nursing Station Clerk RT: Recreational Therapist



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New York State Safe Staffing Unit: 12North – Pediatric Psychiatry

Pediatric Psychiatry

Census	Charge RN	RN	BHS	NA/MHTA	NSC	RT
6-10	1	2	1	2	1	1
1-5	1	1	1	1	1	1

Supported by Behavioral Health Specialists and Recreational Specialists on days and evenings.

RN: Registered Nurse

BHS: Behavioral Health Specialist

NA: Nursing Assistant

MHTA: Mental Health Therapy Aide

NSC: Nursing Station Clerk RT: Recreational Therapist



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New York State Safe Staffing Unit: 6W3 – Pediatric Oncology (PONC)

Pediatric Oncology

1:3 RN to Patient Ratio						
Average Daily						
Census	RN	NA	NSC			
7-9	3	1	1			
1-6	2	1	1			



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Unit: 6W2/7W3 - Pediatrics/Adolescents

Pediatrics

1:4 RN to Patient Ratio							
Census	Charge RN	RN	NA	NSC			
29	1	8	4	1			
25-28	1	7	4	1			
21-24	1	6	3	1			
17-20	1	5	2	1			
13-16	1	4	2	1			
9-12	1	3	1	1			
5-8	1	2	1	1			
1-4	1	2	1	1			



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New York State Safe Staffing Unit: 5EA Antepartum

Antepartum

Average Daily				
Census	Charge RN	RN	NA	NSC
9	1	3	1	1
6-8	1	3	1	1
4-5	1	2	1	1
1-3	1	2	1	1



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New York State Safe Staffing Unit: 5EP/6EP – Postpartum

Mother Baby Unit

Couplets	Census Capacity MB	Charge RN	RN	Nursery	Total RN	NA	NSC
10-13	20-26	1	3	1	5	1	1
14-17	27-34	1	4	1	6	1	1
18-21	35-42	1	5	1	7	1	1
22-25	43-50	1	6	1	8	1	1
26-29	51-58	1	7	1	9	1	1
30-33	59-66	1	8	1	10	1	1
34-36	67-72	1	9	1	11	1	1



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New York State Safe Staffing Unit: Labor & Delivery (Inpatient and Outpatient)

Labor & Delivery Services

Labor & Delivery	Census Capacity	Average Daily Census	Charge RN	RN	NA	NSC	ORT	НА
Labor Rooms	Days	10/day	1	10	2	3	0	1
	Evenings	10/day	1	10	2	2	0	1
	Nights	10/day	1	10	1	2	0	1
L&D OR	Days			3			2	
	Evenings			2				
	Nights			0			1	
				RN/LPN				
Maternity Urgent Care (MUC)	Days			3				
	Evenings			3				
	Nights			3				

RN: Registered Nurse

LPN: Licensed Practical Nurse

NA: Nursing Assistant
NSC: Nursing Station Clerk
ORT: Operating Room Technician

HA: Hospital Attendant



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Unit: 18North - Observation

Medical/Surgical

1:5 RN to Patient Ratio							
Census	Charge RN	RN	NA	NSC			
26-30	1	6	4	1			
21-25	1	5	3	1			
16-20	1	4	3	1			
11-15	1	3	2	1			
6-10	1	2	2	1			
1-5	1	2	1	1			



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Unit: Emergency Department

Emergency Department

Time of Day	Charge RN	RN	LPN	NA	NSC
7am	1	18	1	10	3
11am	1	22	4	10	3
3pm	1	26	4	14	3
7pm	1	26	4	14	3
11pm	1	22	4	10	3
3am	1	18	0	10	3

RN: Registered Nurse

LPN: Licensed Practical Nurse

NA: Nursing Assistant NSC: Nursing Station Clerk



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New York State Safe Staffing Unit: CPEP – Psychiatric ED

Comprehensive Psychiatric Evaluation Program

Shift	Charge RN	RN	NA	NSC
Day Shift	1	5	6	1
Evening Shift	1	5	6	1
Night Shift	1	5	6	1

Supported by Behavioral Health Specialists and Recreational Specialists on days and evenings.



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New York State Safe Staffing Unit: Operating Room

Operating Room

			Scrub		
OR Rooms	Charge RN	RN	Tech/RN	NA	NSC
1	1	1	1	2	1
2	1	2	2	2	1
3	1	3	3	2	1
4	1	4	4	2	1
5	2	5	5	3	2
6	2	6	6	3	2
7	2	7	7	3	2
8	2	8	8	3	2
9	2	9	9	3	2
10	2	10	10	3	2
11	3	11	11	4	3
12	3	12	12	4	3
13	3	13	13	4	3
14	3	14	14	4	3
15	3	15	15	4	3
16	4	16	16	4	4
17	4	17	17	6	4
18	4	18	18	6	4
19	4	19	19	6	4
20	4	20	20	6	4
21	4	21	21	6	4
22	4	22	22	6	4

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New York State Safe Staffing Unit: Post Anesthesia Care Unit (PACU)

Post Anesthesia Care Unit

	1:2 RN to Patient Ratio							
Census	Charge RN	RN	NA	NSC				
27-26	1	13	1	1				
24-25	1	12	1	1				
22-23	1	11	1	1				
20-21	1	10	1	1				
18-19	1	9	1	1				
16-17	1	8	1	1				
14-15	1	7	1	1				
12-13	1	6	1	1				
10-11	1	5	1	1				
8-9	1	4	1	1				
6-7	1	3	1	0				
4-5	1	2	0	0				
2-3	1	1	0	0				
1-2	1	1	0	0				



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New York State Safe Staffing Unit: Pre/Post Cardiology Holding

Cardiac Holding

1:3 Recovery/1:4 Holds								
Census	Charge RN	RN	NA	NSC				
20-23	1	8	2	1				
19-21	1	7	2	1				
16-18	1	6	2	1				
13-15	1	5	2	1				
10-12	1	4	1	1				
6-9	1	3	1	1				
4-5	1	2	1	1				
1-3	1	2	1	1				



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New York State Safe Staffing Unit: Radiology

CT/MRI/Nuclear Medicine

Shift	Charge RN	RN
Day	1	1
Evening	1	1

RN: Registered Nurse



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Unit: 17North - Dialysis

Dialysis

Unit Dialysis = 1:2 RN to Patient Ratio							
Bedside Dialysis = 1:1 RN to Patient Ratio							
Shift	Charge RN Tech NA NSC RN						
Day	1	7	1	1	1		
Evening	1	7	1	1	1		

RN: Registered Nurse Tech: Dialysis Technician NA: Nursing Assistant NSC: Nursing Station Clerk



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New York State Safe Staffing Unit: Presurgical Admissions (PSA)

Presurgical Admissions

1:3 RN to Patient Ratio							
Census	Charge RN	RN	NA	NSC			
19-21	1	7	2	1			
16-18	1	6	2	1			
13-15	1	5	2	1			
10-12	1	4	1	1			
7-9	1	3	1	1			
4-6	1	2	1	1			
1-3	0	2	1	0			



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New York State Safe Staffing Unit: Ambulatory Surgery Center (ASC)

ASC Pre-Op

ASC Post-Op

Bed Spots	Charge RN	RN	NA	Bed Spots	RN	LPN	NA	NSC
12	1	4	1	15-17	4	1	1	1
10-11	1	3	1	11-14	3	1	1	1
7-9	1	3	1	7-10	3	1	1	1
4-6	1	2	1	4-6	2	0	1	1
1-3	1	2	1	1-3	2	0	1	1

ASC Operating Room

	7.00 o o o o o o o o o o o o o o o o o o							
Rooms	Charge RN	RN	Scrub Tech/RN	NA	NSC			
1	1	1	1	2	1			
2	1	2	2	2	1			
3	1	3	3	2	1			
4	1	4	4	2	1			
5	2	5	5	2	1			
6	2	6	6	2	1			
7	2	7	7	2	1			
8	2	8	8	2	1			
9	2	9	9	2	1			
10	2	10	10	2	1			

RN: Registered Nurse LPN: Licensed Practical Nurse NA: Nursing Assistant
NSC: Nursing Station Clerk



^{*}Matrices are developed as a guide for shift-to-shift unit-based staffing decisions and are adjusted up or down based on patient factors and skill mix of hospital staff.

Unit: 14North – Endoscopy Suite

Endoscopy

Rooms	Charge RN	RN	RT	Tech
1	1	1	1	1
2	1	2	1	2
3	1	3	1	2
4	1	4	2	3
5	1	5	2	3
6	1	6	2	3

Pre-Procedure			Po	st-Pro	cedure	;	
Bed Spot	RN	HA	NSC	Bed Spot	RN	HA	NSC
6	3	1	1	7	3	1	1
5	3	1	1	6	3	1	1
4	2	1	1	5	3	1	1
3	2	1	1	4	2	1	1
2	2	1	1	3	2	1	1
1	1	1	1	2	1	1	1
				1	1	1	1

RN: Registered Nurse RT: Radiation Technician Tech: Endoscopy Technician HA: Hospital Attendant NSC: Nursing Station Clerk



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New York State Safe Staffing Unit: Cath Lab

Cardiac Catherization Lab

Rooms	Charge RN	RN	RT	NA
3	1	6	3	1
2	1	4	2	1
1	1	2	1	1

RN: Registered Nurse RT: Radiology Technician NA: Nursing Assistant



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New York State Safe Staffing Unit: EP Lab

Electrophysiology

Rooms	Charge RN	RN	RT	NA
3	1	8	1	1
2	1	5	1	1
1	1	3	1	1

RN: Registered Nurse RT: Radiology Technician NA: Nursing Assistant



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Unit: 4West Interventional Radiology

Radiology Holding (Pre/Post)

Bed Spots	RN	NA	NSC
9	4	1	1
8	4	1	1
7	4	1	1
6	4	1	1
5	3	1	1
4	3	1	1
3	3	1	1
2	2	1	1
1	2	1	1

Interventional Radiology

Procedure Rooms	Charge RN	RN	Tech	NA
5	1	5	5	2
4	1	4	4	2
3	1	3	3	2
2	1	2	2	1
1	1	1	1	1

RN: Registered Nurse
NA: Nursing Assistant
Tech: Radiology Technician
NSC: Nursing Station Clerk



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Unit: Non-Invasive Cardiology

Non-Invasive Cardiology

Rooms	Charge RN	RN	NSC
Stress		2	
TEE		2	
TTE	1	2	1
5-8 Sonographers			
TTE		1	
1-4 Sonographers		l	

RN: Registered Nurse NSC: Nursing Station Clerk



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New York State Safe Staffing Unit: Cerebrovascular Center (CVC)

Cerebrovascular Center

Rooms	Charge RN	RN	RT
1	1	2	3
2	1	4	5

RN: Registered Nurse RT: Radiation Technician



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New York State Safe Staffing Unit: ECT

Electroconvulsive Therapy

Rooms	RN	NA
Treatment	2	0
Recovery	1	1

RN: Registered Nurse NA: Nursing Assistant



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New York State Safe Staffing Unit: Pediatric Special Procedures (PSP)

Pediatric Special Procedures

Rooms	RN	NA
Pre/Post OR Procedure	1	1
Infusion 1-4	1	1

RN: Registered Nurse NA: Nursing Assistant



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New York State Safe Staffing Unit: Endoscopy Suite - Motility

Motility

Chairs/ Rooms	Charge	RN	LPN	NSC
Rooms	RN			
1	1	1	1	1
2	1	1	1	1
3	1	1	1	1
4	1	1	1	1
5	1	1	1	1

RN: Registered Nurse

LPN: Licensed Practical Nurse NSC: Nursing Station Clerk



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Unit: Blood Bank

Blood Bank/Apheresis

	RN		RN
Chairs	Charge RN	Donor Room	Apheresis
5	1	1	5
4	1	1	4
3	1	1	3
2	1	1	2
1	1	1	1

RN: Registered Nurse



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New York State Safe Staffing Unit: Infusion

Adult Infusion

Census	Charge RN	RN	NA	NSC
85-120	1	17	4	1
75-84	1	15	3	1
55-74	1	13	3	1



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New York State Safe Staffing Unit: Infusion

Pediatric Infusion

Census	Charge RN	RN	NA	NSC
8-15	1	4	2	1
4-7	1	2	2	1
1-3	1	2	2	1



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Unit: Radiation Oncology

Radiation Oncology

Location	Charge RN	RN	MA	NSC
Provider Visit	1	1	1	1
Radiation				
Treatment	1	1	1	1
Procedure	1	1	1	1

^{*8} Radiation Therapists

RN: Registered Nurse
MA: Medical Assistant
NSC: Nursing Station Clerk



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New York State Safe Staffing Unit: MART Clinic

Multidisciplinary Oncology Clinic

Shift	Charge RN	RN	MA/CA	NSC
Day	1	8	18	1

RN: Registered Nurse MA: Medical Assistant CA: Clinical Assistant

NSC: Nursing Station Clerk

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