HOSPITAL INFORMATION

Region	Capital District Regional Office
County	Essex
Council	North Country
Network	THE UNIVERSITY OF VERMONT HEALTH NETWORK
Reporting Organization	The University of Vermont Health Network - Elizabethtown Community Hospital
Reporting Organization Id	0303
Reporting Organization Type	Hospital (pfi)
Data Entity	The University of Vermont Health Network - Elizabethtown Community Hospital

RN DAY SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) ?
Primary Care- health center- Crown Point	0	0	18	0
Primary Care Health Center- High Peaks- Wilmington	0	0	18	0
Primary Care Health Center- AuSable Forks	0	0	42	0
Primary Care Health Center- Willsboro- Smith House	0	0	28	0
Primary Care Health Center- Westport	0	0	40	0
Primary Care Health center- Elizabethtown Community Health Center	0	0	55	0
twice a month for procedures	3	20	14	4.5
Outpatient Specialty Practice Physicians come once or twice a month for a clinic	1	8	12	12
Cardiac and Pulmonary Rehab Classes- Outpatient M-Thurs	1	8	6	6

outpatient infusion services- 3 rooms 5 chairs	2	16	7	3.5
6 bed 5 room ED	2.5	20	12	6
Inpatient Patient Care Unit- Acute and Swing bed patients	4	24	22	5.5

LPN DAY SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Primary Care- health center- Crown Point	1	8
Primary Care Health Center- High Peaks- Wilmington	1	8
Primary Care Health Center- AuSable Forks	1	8
Primary Care Health Center- Willsboro- Smith House	1	8
Primary Care Health Center- Westport	2	16
Primary Care Health center- Elizabethtown Community Health Center	3	24
twice a month for procedures	0	0

Outpatient Specialty Practice Physicians come once or twice a month for a clinic	0	0
Cardiac and Pulmonary Rehab Classes- Outpatient M-Thurs	0	0
outpatient infusion services- 3 rooms 5 chairs	0	0
6 bed 5 room ED	0	0
Inpatient Patient Care Unit- Acute and Swing bed patients	1	8

DAY SHIFT ANCILLARY STAFF

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of ancillary members of the frontline team on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Primary Care- health center- Crown Point	0	0
Primary Care Health Center- High Peaks- Wilmington	1	2
Primary Care Health Center- AuSable Forks	1	2
Primary Care Health Center- Willsboro- Smith House	2	0

Primary Care Health Center-Westport	2	16
Primary Care Health center-Elizabethtown Community Health Center	0	0
twice a month for procedures	1	1
Outpatient Specialty Practice Physicians come once or twice a month for a clinic	1	1
Cardiac and Pulmonary Rehab Classes- Outpatient M-Thurs	1.5	12
outpatient infusion services- 3 rooms 5 chairs	1	1
6 bed 5 room ED	0	0
Inpatient Patient Care Unit- Acute and Swing bed patients	1	4

DAY SHIFT UNLICENSED STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of unlicensed personnel (e.g., patient care technicians) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Primary Care- health center-Crown Point	0.5	4
Primary Care Health Center-High Peaks- Wilmington	0	0

Primary Care Health Center- AuSable Forks	1	8
Primary Care Health Center- Willsboro- Smith House	1	8
Primary Care Health Center- Westport	0	0
Primary Care Health center- Elizabethtown Community Health Center	1	8
twice a month for procedures	2	2
Outpatient Specialty Practice Physicians come once or twice a month for a clinic	0	0
Cardiac and Pulmonary Rehab Classes- Outpatient M-Thurs	0	0
outpatient infusion services- 3 rooms 5 chairs	0	0
6 bed 5 room ED	2	2
Inpatient Patient Care Unit- Acute and Swing bed patients	3.5	28

DAY SHIFT ADDITIONAL RESOURCES

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Description of additional resources available to support unit level patient care on the Day Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.
Primary Care- health center- Crown Point	Front Office x 1
Primary Care Health Center- High Peaks- Wilmington	None
Primary Care Health Center- AuSable Forks	none
Primary Care Health Center- Willsboro- Smith House	none
Primary Care Health Center- Westport	none
Primary Care Health center- Elizabethtown Community Health Center	Check in and check out staff for 2 additional staff
twice a month for procedures	If the number of procedures increases an additional RN is added for patient care and work flow

Outpatient Specialty Practice Physicians come once or twice a month for a clinic	Pending appointment load additional staff will be added to assist in care for the patients
Cardiac and Pulmonary Rehab Classes- Outpatient M-Thurs	The other staff are the Physical Therapists if needed. RN staff manages tele for Cardiac Rehab patients each class is 2 hours 4x a day. 3x/wk Pulmonary patients are 2x a week- respiratory monitoring each class is 3 hours in the afternoon 3 pts per class
outpatient infusion services- 3 rooms 5 chairs	ED RN's or Inpatient RN's if need. IF the appointments for patients increase additional RN staff is added for the day.
6 bed 5 room ED	ED Trained Nurse Managers in-house M-F Inpatient Unit RN's and CA's, in addition to ambulance transport staff- EMT and Paramedic if not on a inter-facility transport
Inpatient Patient Care Unit- Acute and Swing bed patients	Unit Clerk, Rehab aide, Activities Coordinator, Employee Health Nurse, and Dietary Assistant

DAY SHIFT CONSENSUS INFORMATION

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):
Primary Care- health center- Crown Point	Yes			
Primary Care Health Center- High Peaks- Wilmington	Yes			
Primary Care Health Center- AuSable Forks	Yes			
Primary Care Health Center- Willsboro- Smith House	Yes			
Primary Care Health Center- Westport	Yes			
Primary Care Health center- Elizabethtown Community Health Center	Yes			
twice a month for procedures	Yes			
Outpatient Specialty Practice Physicians come once or twice a month for a clinic	Yes			
Cardiac and Pulmonary Rehab Classes- Outpatient M-Thurs	Yes			
outpatient infusion services- 3 rooms 5 chairs	Yes			
6 bed 5 room ED	Yes			

Inpatient Patient Care Unit-Acute and Swing bed patients	Yes			

RN EVENING SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)?
Same as above for day shift	2	20	16	6
Inpatient Patient Care Unit- Acute and swing bed patients	3.5	24	22	6

LPN EVENING SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Same as above for day shift	0	0
Inpatient Patient Care Unit- Acute and swing bed patients	1	6.5

EVENING SHIFT ANCILLARY STAFF

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of ancillary members of the frontline team on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Same as above for day shift	0	0
Inpatient Patient Care Unit-Acute and swing bed patients	0	0

EVENING SHIFT UNLICENSED STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Same as above for day shift	2	2
Inpatient Patient Care Unit-Acute and swing bed patients	3	20

EVENING SHIFT ADDITIONAL RESOURCES

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Description of additional resources available to support unit level patient care on the Evening Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.
Same as above for day shift	Same as day shift with the except of Nursing Managers
Inpatient Patient Care Unit-Acute and swing bed patients	Unit Secretary for 4 hours, Nurse Manager on-call

EVENING SHIFT CONSENSUS INFORMATION

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):
Same as above for day shift	Yes			
Inpatient Patient Care Unit-Acute and swing bed patients	Yes			

RN NIGHT SHIFT STAFFING

Name of Clinical Unit:	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit’s location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	Same as above	2	16	6
Medical/Surgical	Inpatient Unit Patient Care Unit	3	24	22

LPN NIGHT SHIFT STAFFING

Name of Clinical Unit:	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)?	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	4	0
Medical/Surgical	6	0.5

NIGHT SHIFT ANCILLARY STAFF

Name of Clinical Unit:	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of ancillary members of the frontline team on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	0	0
Medical/Surgical	4	0

NIGHT SHIFT UNLICENSED STAFFING

Name of Clinical Unit:	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	0	1
Medical/Surgical	0	2.5

NIGHT SHIFT ADDITIONAL RESOURCES

Name of Clinical Unit:	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Emergency Department	1
Medical/Surgical	20

NIGHT SHIFT CONSENSUS INFORMATION

Name of Clinical Unit:	Description of additional resources available to support unit level patient care on the Night Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):
Emergency Department	Inpatient unit staff and Transport staff-	Yes		
Medical/Surgical	Nurse Manager on-call	Yes		

CBA INFORMATION

We have one or more collective bargaining agreements:	Yes
If yes, then: **Our general hospital has a collective bargaining agreement with the following organizations that represent clinical staff (Select all that apply):** ****Please select association and identify staff (e.g. nurses, ancillary staff, etc.) represented.**	New York State Nurses Association

Our general hospital’s collective bargaining agreement with New York State Nurses Association expires on the following date:	07/31/2025 12:00 AM
The number of hospital employees represented by New York State Nurses Association is:	29