

HOSPITAL INFORMATION

Region	Central Regional Office
County	St.Lawrence
Council	North Country
Network	NORTH STAR HEALTH ALLIANCE
Reporting Organization	Claxton-Hepburn Medical Center
Reporting Organization Id	0798
Reporting Organization Type	Hospital (pfi)
Data Entity	Claxton-Hepburn Medical Center

RN DAY SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50) ?
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	10	1.9	43	4.3
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors	11	5.2	17	0.7
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	3.25	2.4	11	3.4
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	2	1.45	11	5
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	3	1.04	23	8
Obstetrics, 10 beds, , 4th floor, OB & GYN services	2	16	1	1
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	3	4	6	2

Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	4	1.39	23	5.5
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	10	1.9	43	4.3

LPN DAY SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	0	0
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors	0	0
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	0	0
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	1	0.73

Adult Mental Health Unit 28 bed adult unit, 3rd floor,	2	1.44
Obstetrics, 10 beds, , 4th floor, OB & GYN services	0	0
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	0	0
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	0	0
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	0	0

DAY SHIFT ANCILLARY STAFF

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of ancillary members of the frontline team on the unit per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	4	32
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors	0	16

16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	0	0
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	1	0.73
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	4	1.39
Obstetrics, 10 beds, , 4th floor, OB & GYN services	0	0
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	0	0
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	1	0.35
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	4	32

DAY SHIFT UNLICENSED STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of unlicensed personnel (e.g., patient care technicians) on the unit providing direct patient care per day on the Day Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Day Shift (Please provide a number with up to 5 digits. Ex: 101.50)
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Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	1	1
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors	2	0.9
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	4	2.9
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	4	2.91
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	5	1.74
Obstetrics, 10 beds, , 4th floor, OB & GYN services	0	0
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	1	1.33
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	3	1.04
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	0	0

DAY SHIFT ADDITIONAL RESOURCES

<p>Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.</p>	<p>Description of additional resources available to support unit level patient care on the Day Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.</p>
<p>Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430</p>	<p>11 Clerical staff, 1 social service, 1 pharmacist, 1 pharmacy tech, 1 dietician, 1 environmental staff. The above number are all areas combined (med onc, rad onc, infusion since all staff are cross trained and cover the areas</p>
<p>5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors</p>	<p>separate central sterile staff, housekeeping, lab, x ray when needed, call team after 6pm</p>
<p>16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)</p>	<p>lab, x-ray, environmental services, security, supervisor, code blue team. We are a 9.39 hospital so we have psychosocial assessors, mental health workers which are included in the ancillary number</p>

Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech) code orange team
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech), code orange team
Obstetrics, 10 beds, , 4th floor, OB & GYN services	***note...actual daily census is 0.4***Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech)
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech)

Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech)
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	11 Clerical staff, 1 social service, 1 pharmacist, 1 pharmacy tech, 1 dietician, 1 environmental staff. The above number are all areas combined (med onc, rad onc, infusion since all staff are cross trained and cover the areas

DAY SHIFT CONSENSUS INFORMATION

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	Yes			
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors	Yes			

16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	Yes			
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	Yes			
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	Yes			
Obstetrics, 10 beds, , 4th floor, OB & GYN services	Yes			
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	Yes			
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	Yes			
Cancer Treatment Center Includes med onc, rad onc and infusion, (all RN's cross trained) open 8-430	Yes			

RN EVENING SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)?
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm	11	5.2	17	0.7
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	4	1.7	18	4.5
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	2	1.45	11	5
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	3	1.04	23	8
Obstetrics, 10 beds, , 4th floor, OB & GYN services	2	16	1	1
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	3	4	6	2
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	3	1.04	23	5.5

LPN EVENING SHIFT STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm	0	0
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	0	0
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	1	0.73
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	2	0.7
Obstetrics, 10 beds, , 4th floor, OB & GYN services	0	0
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	0	0
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	1	0.35

EVENING SHIFT ANCILLARY STAFF

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of ancillary members of the frontline team on the unit per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm	0	0
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	0	0
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	0	0
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	0	0
Obstetrics, 10 beds, , 4th floor, OB & GYN services	0	0
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	0	0
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	1	0.35

EVENING SHIFT UNLICENSED STAFFING

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Evening Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Evening Shift (Please provide a number with up to 5 digits. Ex: 101.50)
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm	0	0
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	3.5	1.6
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	4	2.91
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	4	1.39
Obstetrics, 10 beds, , 4th floor, OB & GYN services	0	0
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	1	1.33
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	3	1.04

EVENING SHIFT ADDITIONAL RESOURCES

<p>Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.</p>	<p>Description of additional resources available to support unit level patient care on the Evening Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.</p>
<p>5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm</p>	<p>separate central sterile staff, housekeeping, lab, x ray when needed, call team after 6pm NOTE: this department is open 730-6pm. Staff are cross trained</p>
<p>16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)</p>	<p>lab, x-ray, environmental services, security, supervisor, code blue team. We are a 9.39 hospital so we have psychosocial assessors, mental health workers which are included in the ancillary number</p>

Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech) until 4/5 pm, code orange team
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech) until 4/5 pm, code orange team
Obstetrics, 10 beds, , 4th floor, OB & GYN services	actual average daily census 0.4
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech) available until 4/5 pm
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	Wound/Ostomy nurse, unit secretary, pharmacy, admitting staff, nutritional staff, phlebotomy, respiratory therapy, cardiology, radiology, rehab services (PT, OT, Speech) [these services available until 4 / 5 pm]

EVENING SHIFT CONSENSUS INFORMATION

Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):	Statement by members of clinical staffing committee that were registered nurses, licensed practical nurses, and ancillary members of the frontline team (employee members):
5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm	Yes			
16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	Yes			
Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	Yes			
Adult Mental Health Unit 28 bed adult unit, 3rd floor,	Yes			
Obstetrics, 10 beds, , 4th floor, OB & GYN services	Yes			
combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	Yes			
Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	Yes			

RN NIGHT SHIFT STAFFING

Name of Clinical Unit:	Provide a description of Clinical Unit, including a description of typical patient services provided on the unit and the unit's location in the hospital.	Planned average number of Registered Nurses (RN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)	Planned total hours of RN nursing care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of patients on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Ambulatory Surgery	5 operating rooms, 2 endoscopy suites, 6 ACU/PACU beds location, 1st, 2nd and 3rd floors open 730 -6pm	0	0	0
Emergency Department	16 bed Emergency Department, medical and psychiatric care provided (we are a 9.39 ER)	2	2	8
Psychiatry	Children's Mental Health Unit, 12 bed unit, 4th floor, psychiatric services for age 5-17	2	1.45	11
Psychiatry	Adult Mental Health Unit 28 bed adult unit, 3rd floor,	2	0.7	23
Obstetrics/Gynecology	Obstetrics, 10 beds, , 4th floor, OB & GYN services	2	16	1
Intensive Care	combined ICU/CCU, 10 bed, 3rd floor, care for critical patients	3	4	6
Medical/Surgical	Med/surg, 35 staffed beds, 2nd floor, care of med/surg/telemetry	3	1.04	23

LPN NIGHT SHIFT STAFFING

Name of Clinical Unit:	What is the planned average number of patients for which one RN on the unit will provide direct patient care per day on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)?	Planned average number of Licensed Practical Nurses (LPN) on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Ambulatory Surgery	0	0
Emergency Department	4	0
Psychiatry	5	0
Psychiatry	12	0
Obstetrics/Gynecology	1	0
Intensive Care	2	0
Medical/Surgical	6	2

NIGHT SHIFT ANCILLARY STAFF

Name of Clinical Unit:	Planned total hours of LPN care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of ancillary members of the frontline team on the unit per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Ambulatory Surgery	0	0
Emergency Department	0	0
Psychiatry	0	0
Psychiatry	0	0
Obstetrics/Gynecology	0	0
Intensive Care	0	0
Medical/Surgical	0.7	0

NIGHT SHIFT UNLICENSED STAFFING

Name of Clinical Unit:	Planned total hours of ancillary members of the frontline team including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)	Planned average number of unlicensed personnel on the unit providing direct patient care per day on the Night Shift? (Please provide a number with up to 5 digits. Ex: 101.50)
Ambulatory Surgery	0	0
Emergency Department	0	4
Psychiatry	0	3
Psychiatry	0	4
Obstetrics/Gynecology	0	0
Intensive Care	0	1
Medical/Surgical	0	3

NIGHT SHIFT ADDITIONAL RESOURCES

Name of Clinical Unit:	Planned total hours of unlicensed personnel care per patient including adjustment for case mix and acuity on the Night Shift (Please provide a number with up to 5 digits. Ex: 101.50)
Ambulatory Surgery	0
Emergency Department	4
Psychiatry	1.04
Psychiatry	1.39
Obstetrics/Gynecology	0
Intensive Care	1.33
Medical/Surgical	1.04

NIGHT SHIFT CONSENSUS INFORMATION

Name of Clinical Unit:	Description of additional resources available to support unit level patient care on the Night Shift. These resources include but are not limited to unit clerical staff, admission/discharge nurse, and other coverage provided to registered nurses, licensed practical nurses, and ancillary staff.	Our Clinical Staffing Committee reached consensus on the clinical staffing plan for this unit:	If no, Chief Executive Officer Statement in support of clinical staffing plan for this unit:	Statement by members of clinical staffing committee selected by the general hospital administration (management members):
Ambulatory Surgery	call team only	Yes		
Emergency Department	lab, x-ray, environmental services, security, supervisor, code blue team. We are a 9.39 hospital so we have psychosocial assessors, mental health workers which are included in the ancillary number	Yes		

Psychiatry	supervisor, respiratory therapy, phlebotomy, code orange team	Yes		
Psychiatry	supervisor, respiratory therapy, phlebotomy, code orange team	Yes		
Obstetrics/Gynecology	supervisor, respiratory therapy, phlebotomy	Yes		
Intensive Care	supervisor, respiratory therapy, phlebotomy	Yes		
Medical/Surgical	supervisor, respiratory therapy, phlebotomy, radiology	Yes		

New York
State
Nurses
Association, SEIU
01/31/20
25 12:00
07/31/20
23 12:00

CBA INFORMATION	1199	AM	161	AM
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We have one or more collective bargaining agreements:	Yes
If yes, then: Our general hospital has a collective bargaining agreement with the following organizations that represent clinical staff (Select all that apply): **Please select association and identify staff (e.g. nurses, ancillary staff, etc.) represented.	New York State Nurses Association, SEIU 1199

<p>Our general hospital's collective bargaining agreement with New York State Nurses Association expires on the following date:</p>	01/31/20 25 12:00 AM
<p>The number of hospital employees represented by New York State Nurses Association is:</p>	156
<p>Our general hospital's collective bargaining agreement with SEIU 1199 expires on the following date:</p>	07/31/20 24 12:00 AM

The number of hospital employees represented by SEIU 1199 is:	
	283