New York State Law 2805-t Hospital Clinical Staffing Committee

Phelps Hospital PFI Number: 1129

HOSPITAL CLINICAL STAFFING COMMITTEE CHARGE

The New York State Hospital Clinical Staffing Committee (NYSHCSC) law enacted in June 2021 requires hospitals to collaboratively develop and implement a clinical staffing plan for registered nurses (RNs) and other members of the frontline team. The hospital clinical staffing committee (HCSC) is charged with creating a forum to give frontline workers, RNs, licensed practical nurses (LPNs) and nursing assistive staff, including certified nursing assistants (CNAs), patient care attendants (PCTs), medical assistants (MAs) and unit clerks a role/voice in developing unit level staffing plans—while preserving management's role in designing and implementing the staffing plan. The HCSC's primary responsibilities are to develop and oversee implementation of the hospital's annual clinical staffing plan.



[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*5 Center

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:

| | | | Numbe | r of Staff | | | | | |
|---|--------------------|-----------------|-------|------------|---------|-----|-----|-----|-----|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun |
| | | | 1 | l | Day Shi | ft | | | |
| RN | 7 am – 7:30 pm | 12.5 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Unit Secretaries | 7 am – 3:15 pm | 8.25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Unlicensed Assistive Personnel (NA/PCA/) | 7 am – 3:15 pm | 8.25 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |

| | | Evening Shift | | | | | | | | |
|--|--------------------|---------------|---|---|---|---|---|---|---|--|
| Unit Secretaries | 3 pm – 11:15 pm | 8.25 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| Unlicensed Assistive Personnel (NA/PCA) | 3 pm – 11:15 pm | 8.25 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | |

| | | | | N | ight Shift | | | | |
|--|--------------------|------|---|---|------------|---|---|---|---|
| RN | 7 pm – 7:30 am | 12.5 | 3 | 3 | 3 | 3 | 3 | 3 | 3 |
| Unlicensed Assistive Personnel (NA/PCA) | 11 pm – 7:15 am | 8.25 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |



| Skills | | ihilt Coverag | e |
|--|-----|---------------|-------|
| | Day | Evening | Night |
| Unit Nurse Management | х | | |
| 1:1 Patient Observer/sitter | х | х | X |
| Admissions Nurse (Facilitator/ Functional Nurse) | x | | |
| Clinical Pharmacist | X | х | |
| Intensivist/ Hospitalist / NP / PA | x | x | x |
| Intern / Resident | X | | X |
| IV Therapy Team / Line Access | × | x | |
| Licensed Social Services / Case Management | x | | |
| Monitor /Tele Technician | X | X | X |
| Nursing Student | x | | |
| Nutritionist | х | | |
| Patient Transport Team | х | x | |
| Rapid Response Team | X | х | X |
| Rehab Activities (OT, PT, Speech) | x | | |
| Respiratory Therapy Support | X | x | X |
| Spiritual Services | x | x | x |
| Staff Educator | X | | |
| Unit Clerical Support | х | х | |
| Volunteers | х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*Maternity Child Health/Labor & Delivery

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| Average Births per 2.6 Day: |
|--------------------------------|
|--------------------------------|

| | | | Number of Staff | | | | | | | | | |
|-------------------|-----------------|-----------------|-----------------|------|------|------|------|------|------|--|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | |
| | Day Shift | | | | | | | | | | | |
| RN | 7am-7:30pm | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | | |
| Scrub Tech | 7am-3:15ppm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | | | |

| | | Evening Shift | | | | | | | | |
|------------|------------|---------------|------|------|------|------|------|------|------|--|
| Scrub Tech | 3p-11:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |

| | | | ٩ | Night Sl | nift | | | | |
|------------|-------------|-------|------|----------|------|------|------|------|------|
| RN | 7pm-7:30am | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Scrub Tech | 11pm-7:15am | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| Additional Care Tear | n Members | | |
|---|-----------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Nurse Management | X | | |
| Assistant Nurse Management | | | Х |
| Clinical Pharmacist | Х | Х | |
| Hospitalist / NP / PA | Х | Х | Х |
| Hospitality | Х | Х | |
| Intern / Resident | х | | |
| IV Therapy Team / Line Access | Х | х | |
| Licensed Social Services / Case Management | Х | Х | |
| Neonatologist | Х | Х | Х |
| Nursing Student | Х | | |
| Nutritionist | Х | | |
| OB Safety Office | Х | Х | Х |
| Patient Transport Team | Х | Х | |
| Pediatric Hospitalist | Х | Х | Х |
| Rapid Response Team | Х | Х | Х |
| Respiratory Therapy Support | Х | Х | Х |
| Special Care Nursery/Pediatric Registered Nurse | Х | Х | Х |
| Spiritual Services | Х | Х | Х |
| Staff Educator | Х | | |
| Unit Clerical Support | Х | Х | |
| Volunteers | Х | | |
| Other | | | |

[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

ICU

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of Patients Per Day:

7

| | | | | | Nun | nber of | f Staff | | | | |
|------------------------|-----------------|-----------------|------|------|------|---------|---------|------|------|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | | Day Shift | | | | | | | | | |
| RN | 7am-7:30pm | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | |
| Patient Care Associate | 7am-3:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | | |

| | | Evening Shift | | | | | | | |
|------------------------|------------|---------------|------|------|------|------|------|------|------|
| Patient Care Associate | 3p-11:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | | | Ν | light Sł | nift | | | | |
|------------------------|-------------|-------|------|----------|------|------|------|------|------|
| RN | 7pm-7:30am | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Patient Care Associate | 11pm-7:15am | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |



| Additional Care Team Members | | | | | | |
|--|-----|----------------|-------|--|--|--|
| <u>Skills</u> | | Shift Coverage | | | | |
| | Day | Evening | Night | | | |
| Unit Nurse Management | Х | | | | | |
| 1:1 Patient Observer/sitter | х | х | Х | | | |
| Admissions Nurse (Facilitator/ Functional Nurse) | Х | | | | | |
| Clinical Pharmacist | Х | х | | | | |
| Intensivist/ Hospitalist / NP / PA | Х | Х | Х | | | |
| Intern / Resident | Х | | Х | | | |
| IV Therapy Team / Line Access | Х | Х | | | | |
| Licensed Social Services / Case Management | Х | | | | | |
| Monitor /Tele Technician | Х | х | Х | | | |
| Nursing Student | Х | | | | | |
| Nutritionist | Х | | | | | |
| Patient Transport Team | Х | х | | | | |
| Rapid Response Team | Х | х | Х | | | |
| Rehab Activities (OT, PT, Speech) | Х | | | | | |
| Respiratory Therapy Support | Х | Х | Х | | | |
| Spiritual Services | Х | Х | Х | | | |
| Staff Educator | Х | | | | | |
| Unit Clerical Support | Х | Х | | | | |
| Volunteers | Х | | | | | |
| Other | | | | | | |



[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*5 South

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| Average Number of Patients Per Day: | 24 |
|--|----|
| rationis rer bay. | |

| | | Number of Staff | | | | | | | |
|------------------------|-----------------|-----------------|------|------|------|------|------|------|------|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun |
| | | Day Shift | | | | | | | |
| RN | 7 am - 7:30 pm | 12.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Patient Care Associate | 7 am- 3:15 pm | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |

| | Evening Shift | | | | | | | | |
|------------------------|--------------------|------|------|------|------|------|------|------|------|
| Patient Care Associate | 3 pm - 11:15 pm | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |

| | | Night Shift | | | | | | | |
|------------------------|-----------------|-------------|------|------|------|------|------|------|------|
| RN | 7 pm - 7:30 am | 12.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |
| Patient Care Associate | 11 pm - 7:15 am | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |



| Additional Care Te | am Members | | |
|--|------------|---------|-------|
| <u>Skills</u> | | | |
| | Day | Evening | Night |
| Unit Nurse Management | X | | |
| Assistant Nurse Management | | X | |
| 1:1 Patient Observer/sitter | X | Х | Х |
| Admissions Nurse (Facilitator/ Functional Nurse) | X | | |
| Clinical Pharmacist | Х | х | |
| Hospitalist / NP / PA | x | х | Х |
| Hospitality | Х | Х | |
| Intern / Resident | Х | | |
| IV Therapy Team / Line Access | Х | х | |
| Licensed Social Services / Case Management | Х | х | |
| Monitor /Tele Technician | х | х | Х |
| Nursing Student | Х | | |
| Nutritionist | Х | | |
| Patient Transport Team | Х | Х | |
| Rapid Response Team | Х | х | Х |
| Rehab Activities (OT, PT, Speech) | х | | |
| Respiratory Therapy Support | х | х | Х |
| Spiritual Services | х | х | Х |
| Staff Educator | Х | | |
| Unit Clerical Support | Х | х | Х |
| Volunteers | Х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*2 South

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| Average Number of Patients Per Day: | 15 | |
|--|----|--|
| rations rer bay. | | |

| | | | Number of Staff | | | | | | |
|-----------------------------|-----------------|-----------------|-----------------|------|------|------|------|------|------|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun |
| | | Day Shift | | | | | | | |
| RN | 7am-7:30pm | 12.50 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Behavioral Health Assistant | 7am-3:15ppm | 8.25 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |

| | Evening Shift | | | | | | | | |
|-----------------------------|---------------|------|------|------|------|------|------|------|------|
| Behavioral Health Assistant | 3p-11:15pm | 8.25 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |

| | | Night Shift | | | | | | | |
|-----------------------------|-------------|-------------|------|------|------|------|------|------|------|
| RN | 7pm-7:30am | 12.50 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Behavioral Health Assistant | 11pm-7:15am | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| Additional Care Te | am Members | | | | |
|---|----------------|---------|-------|--|--|
| <u>Skills</u> | Shift Coverage | | | | |
| | Day | Evening | Night | | |
| Unit Nurse Management | Х | | | | |
| Staff Educator | Х | | | | |
| Unit Clerical Support | Х | | | | |
| Patient Transport Team | Х | Х | | | |
| IV Therapy Team / Line Access | Х | Х | | | |
| Rapid Response Team | Х | Х | Х | | |
| Respiratory Therapy Support | Х | Х | Х | | |
| Nutritionist | Х | | | | |
| Rehab Activities (OT, PT, Speech) | Х | | | | |
| Clinical Pharmacist | Х | Х | | | |
| Licensed Social Services / Case Management | Х | Х | | | |
| Spiritual Services | Х | Х | Х | | |
| Hospitalist / NP / PA | Х | Х | Х | | |
| Recreation / Milieu Therapist (BH units) | x | | | | |
| Volunteers | Х | | | | |
| Other | | | | | |

[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*2 North

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| Average Number of Patients Per Day: | 23 | |
|--|----|--|
| | | |

| | | | | | Nun | nber of | Staff | | | | |
|------------------------|-----------------|-----------------|------|------|------|---------|-------|------|------|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | | Day Shift | | | | | | | | | |
| RN | 7am-7:30pm | 12.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | | |
| Patient Care Associate | 7am-3:15ppm | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | |

| | | | Ev | ening S | Shift | | | | |
|------------------------|------------|------|------|---------|-------|------|------|------|------|
| Patient Care Associate | 3p-11:15pm | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |

| | | Night Shift | | | | | | | | | |
|------------------------|-------------|-------------|------|------|------|------|------|------|------|--|--|
| RN | 7pm-7:30am | 12.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | | |
| Patient Care Associate | 11pm-7:15am | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | |

| Additional Care Tear | n Members | | |
|--|-----------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Nurse Management | Х | | |
| Assistant Nurse Management | | Х | |
| Staff Educator | Х | | |
| Unit Clerical Support | Х | Х | Х |
| 1:1 Patient Observer/sitter | Х | Х | Х |
| Admissions Nurse (Facilitator/ Functional Nurse) | Х | | |
| Patient Transport Team | Х | Х | |
| IV Therapy Team / Line Access | Х | Х | |
| Monitor /Tele Technician | Х | Х | Х |
| Rapid Response Team | Х | Х | Х |
| Respiratory Therapy Support | Х | Х | Х |
| Nutritionist | Х | | |
| Rehab Activities (OT, PT, Speech) | Х | Х | |
| Clinical Pharmacist | Х | Х | |
| Licensed Social Services / Case Management | Х | | |
| Spiritual Services | Х | Х | Х |
| Hospitalist / NP / PA | Х | Х | Х |
| Nursing Student | Х | | |
| Intern / Resident | Х | | |
| Volunteers | Х | | |
| Other | | | |

[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*3 North/Medicine

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of 10 Patients Per Day:

| | | | | | Nun | nber of | Staff | | |
|------------------------|-----------------|-----------------|------|---------|------|---------|-------|------|------|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun |
| | | | [| Day Shi | ft | | | | |
| RN | 7am-7:30pm | 12.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 |
| Patient Care Associate | 7am-3:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Telesitter | 7am-3:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | | Evening Shift | | | | | | | | |
|------------------------|------------|---------------|------|------|------|------|------|------|------|--|
| Patient Care Associate | 3p-11:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |
| Telesitter | 3p-11:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |

| | | Night Shift | | | | | | | | | |
|------------------------|-------------|-------------|------|------|------|------|------|------|------|--|--|
| RN | 7pm-7:30am | 12.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | | |
| Patient Care Associate | 11pm-7:15am | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | | |
| Telesitter | 11pm-7:15am | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | | |



| Additional Care Tean | n Members | | |
|--|-----------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Nurse Management | Х | | |
| Assistant Nurse Management | | Х | |
| Staff Educator | Х | | |
| Unit Clerical Support | Х | Х | Х |
| 1:1 Patient Observer/sitter | Х | Х | Х |
| Admissions Nurse (Facilitator/ Functional Nurse) | Х | | |
| Patient Transport Team | Х | Х | |
| IV Therapy Team / Line Access | х | Х | |
| Rapid Response Team | Х | Х | Х |
| Respiratory Therapy Support | х | Х | Х |
| Nutritionist | Х | | |
| Rehab Activities (OT, PT, Speech) | Х | Х | |
| Clinical Pharmacist | х | Х | |
| Licensed Social Services / Case Management | Х | | |
| Spiritual Services | Х | Х | Х |
| Hospitalist / NP / PA | Х | Х | Х |
| Hospitality | Х | Х | |
| Nursing Student | Х | | |
| Intern / Resident | Х | | |
| Volunteers | Х | | |
| Other | | | |

[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*2 Center

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| Average Number of Patients Per Day: | 26 |
|--|----|
| | |

| | | | | | Nun | nber of | Staff | | | | |
|------------------------|-----------------|-----------------|------|------|------|---------|-------|------|------|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | | Day Shift | | | | | | | | | |
| RN | 7am-7:30pm | 12.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | | |
| Patient Care Associate | 7am-3:15ppm | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | |

| | | | Ev | ening S | Shift | | | | |
|------------------------|------------|------|------|---------|-------|------|------|------|------|
| Patient Care Associate | 3p-11:15pm | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |

| | | Night Shift | | | | | | | | | |
|------------------------|-------------|-------------|------|------|------|------|------|------|------|--|--|
| RN | 7pm-7:30am | 12.50 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | | |
| Patient Care Associate | 11pm-7:15am | 8.25 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | |

| Additional Care Team | n Members | | |
|--|-----------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Nurse Management | X | | |
| Assistant Nurse Management | | Х | |
| 1:1 Patient Observer/sitter | x | х | Х |
| Admissions Nurse (Facilitator/ Functional Nurse) | х | | |
| Clinical Pharmacist | Х | Х | |
| Hospitalist / NP / PA | x | Х | Х |
| Intern / Resident | X | | |
| IV Therapy Team / Line Access | X | X | |
| Licensed Social Services / Case Management | Х | | |
| Monitor /Tele Technician | Х | Х | Х |
| Nursing Student | Х | | |
| Nutritionist | Х | | |
| Patient Transport Team | X | X | |
| Rapid Response Team | Х | X | Х |
| Rehab Activities (OT, PT, Speech) | X | | |
| Respiratory Therapy Support | Х | Х | Х |
| Spiritual Services | Х | Х | Х |
| Staff Educator | Х | | |
| Unit Clerical Support | Х | х | Х |
| Volunteers | Х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

*1 South

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of 16 Patients Per Day:

| | | | Number of Staff | | | | | | | | |
|-----------------------------|-----------------|---|-----------------|------|------|------|------|------|------|--|--|
| Direct Caregivers | Scheduled Hours | cheduled Hours Shift Length Mon Tues Wed Thu Fri Sat Sun | | | | | | | | | |
| | Day Shift | | | | | | | | | | |
| RN | 7am-7:30pm | am-7:30pm 12.50 3.00 3.00 3.00 3.00 3.00 3.00 3.00 3 | | | | | | | | | |
| Behavioral Health Assistant | 7am-3:15ppm | 8.25 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | | |

| | | Evening Shift | | | | | | | |
|-----------------------------|------------|---------------|------|------|------|------|------|------|------|
| Behavioral Health Assistant | 3p-11:15pm | 8.25 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |

| | Night Shift | | | | | | | | |
|-----------------------------|-------------|-------|------|------|------|------|------|------|------|
| RN | 7pm-7:30am | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 |
| Behavioral Health Assistant | 11pm-7:15am | 8.25 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 |

| <u>Skills</u> | Shift Coverage | | | | | | |
|--|----------------|---------|-------|--|--|--|--|
| | Day | Evening | Night | | | | |
| Unit Nurse Management | Х | | | | | | |
| Assistant Nurse Management | | Х | | | | | |
| 1:1 Patient Observer/sitter | X | Х | Х | | | | |
| Clinical Pharmacist | Х | Х | | | | | |
| Hospitalist / NP / PA | X | х | Х | | | | |
| IV Therapy Team / Line Access | Х | Х | | | | | |
| Licensed Social Services / Case Management | Х | Х | | | | | |
| Nutritionist | Х | | | | | | |
| Patient Transport Team | Х | Х | | | | | |
| Rapid Response Team | Х | X | Х | | | | |
| Recreation / Milieu Therapist (BH Units) | Х | Х | | | | | |
| Rehab Activities (OT, PT, Speech) | Х | | | | | | |
| Respiratory Therapy Support | Х | X | Х | | | | |
| Spiritual Services | Х | Х | Х | | | | |
| Staff Educator | Х | | | | | | |
| Unit Clerical Support | Х | | | | | | |
| Volunteers | х | | | | | | |
| Other | | | | | | | |



[PFI 1129] [PHELPS HOSPITAL] ACUTE CARE INPATIENT UNITS

Maternal Child Health /Obstetrics, Special Care Nursery, Pediatrics

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| | 0 |
|-------------------|--------------|
| verage Number of | 8 |
| Patients Per Day: | (4 Couplets) |
| | |
| | |

| | | | | Number of Staff | | | | | | | |
|------------------------|-----------------|-----------------|------|-----------------|------|------|------|------|------|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | | Day Shift | | | | | | | | | |
| RN | 7am-7:30pm | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | | |
| Patient Care Associate | 7am-3:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | | |
| SCN RN | 7am – 7:30pm | 12.50 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | | |

| | Evening Shift | | | | | | | | |
|------------------------|---------------|------|------|------|------|------|------|------|------|
| Patient Care Associate | 3p-11:15pm | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

| | | Night Shift | | | | | | | | |
|------------------------|--------------|-------------|------|------|------|------|------|------|------|--|
| RN | 7pm-7:30am | 12.50 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | |
| Patient Care Associate | 11pm-7:15am | 8.25 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |
| SCN RN | 7am – 7:30pm | 12.50 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | |



| Additional Care Te | am Members | | |
|--|------------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Nurse Management | X | | |
| Assistant Nurse Management | | | Х |
| Clinical Pharmacist | Х | Х | |
| Hospitalist / NP / PA | X | x | Х |
| Hospitality | X | Х | |
| Intern / Resident | X | | |
| IV Therapy Team / Line Access | Х | Х | |
| Licensed Social Services / Case Management | Х | Х | |
| Neonatologist | Х | х | Х |
| Nursing Student | X | | |
| Nutritionist | Х | | |
| OB Safety Office | Х | х | Х |
| Patient Transport Team | Х | Х | |
| Pediatric Hospitalist | Х | Х | Х |
| Rapid Response Team | Х | Х | Х |
| Respiratory Therapy Support | Х | Х | Х |
| Spiritual Services | Х | Х | Х |
| Staff Educator | X | | |
| Unit Clerical Support | X | X | |
| Volunteers | Х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

Operating Room

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of Patients Per Day:

25

| | | | | | Nu | nber o | f Staff | Number of Staff | | | | | | | |
|------------------------|-----------------|-----------------|------|------|------|--------|---------|-----------------|------|--|--|--|--|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | | | | |
| | | Day Shift | | | | | | | | | | | | | |
| RN | 7am – 3pm | 8.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 0.00 | 0.00 | | | | | | |
| Patient Care Associate | 7am – 3pm | 8.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | | | | |
| Surgical Technologist | 7am – 3pm | 8.00 | 5.00 | 5.00 | 5.00 | 5.00 | 5.00 | 0.00 | 0.00 | | | | | | |

| | | Evening Shift | | | | | | | | | |
|------------------------|------------|---------------|------|------|------|------|------|------|------|--|--|
| RN | 12pm – 8pm | 8.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | |
| Patient Care Associate | 12pm – 8pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | |
| Surgical Technologist | 12pm – 8pm | 8.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | |

| <u>Skills</u> | | Shift Coverage | |
|--|-----|----------------|-------|
| | Day | Evening | Night |
| Unit Nurse Management | Х | | |
| Administrative Support Assistant | Х | х | |
| Anesthesia Provider | Х | Х | Х |
| Clinical Nurse Specialist | Х | | |
| Clinical Pharmacist | Х | Х | |
| Hospitalist / NP / PA | Х | Х | Х |
| Hospitality | Х | Х | |
| Intern / Resident | Х | | |
| IV Therapy Team / Line Access | Х | Х | |
| Licensed Social Services / Case Management | Х | х | |
| MD Practitioner | Х | х | |
| Nursing Student | Х | | |
| Nutritionist | Х | | |
| Patient Access Representative | Х | | |
| Patient Transport Team | Х | х | |
| Radiology Tech | Х | х | |
| Rapid Response Team | Х | х | Х |
| Respiratory Therapy Support | Х | х | Х |
| Spiritual Services | Х | Х | Х |
| Volunteers | Х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

Pain Center

 Date of Services Budgeted: FY 2024
 A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each patients Per Day:
 Average Number of Patients Per Day:
 4

 Verage Number of caregivers
 Patients Per Day:
 4

 Verage Number of caregivers
 4

 Verage Number of ca

| Direct Caregivers | ect Caregivers Scheduled Hours | | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | | | |
|-------------------|--------------------------------|-----------|------|------|------|------|------|------|------|--|--|--|--|--|
| | | Day Shift | | | | | | | | | | | | |
| RN | 8am – 4pm | 8.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | | | |



| Administrative Support Assistant Anesthesia Provider Clinical Nurse Specialist Clinical Pharmacist Hospitalist / NP / PA Hospitality Intern / Resident V Therapy Team / Line Access Licensed Social Services / Case Management MD Practitioner Nursing Student Nutritionist Patient Access Representative Patient Transport Team Radiology Tech Rapid Response Team | Shift Coverage | | | | | | | |
|---|----------------|---------|-------|--|--|--|--|--|
| | Day | Evening | Night | | | | | |
| Unit Nurse Management | X | | | | | | | |
| Administrative Support Assistant | Х | | | | | | | |
| Anesthesia Provider | Х | х | Х | | | | | |
| Clinical Nurse Specialist | Х | | | | | | | |
| Clinical Pharmacist | Х | х | | | | | | |
| Hospitalist / NP / PA | Х | Х | Х | | | | | |
| Hospitality | Х | Х | | | | | | |
| Intern / Resident | Х | | | | | | | |
| IV Therapy Team / Line Access | Х | Х | | | | | | |
| Licensed Social Services / Case Management | Х | Х | | | | | | |
| MD Practitioner | Х | Х | | | | | | |
| Nursing Student | Х | | | | | | | |
| Nutritionist | Х | | | | | | | |
| Patient Access Representative | Х | | | | | | | |
| Patient Transport Team | Х | х | | | | | | |
| Radiology Tech | Х | Х | | | | | | |
| Rapid Response Team | Х | Х | Х | | | | | |
| Respiratory Therapy Support | Х | х | X | | | | | |
| Spiritual Services | Х | х | X | | | | | |
| Volunteers | Х | | | | | | | |
| Other | | | | | | | | |

hospitals.

[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

Wound Healing

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of 13 Patients Per Day:

| | | | | | Nur | nber of | of Staff | | | | | | | | | | |
|------------------------|-----------------|-----------------|------|---------|------|---------|----------|------|------|--|--|--|--|--|--|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | | | | | | |
| | | | | Day Shi | ft | | | | | | | | | | | | |
| RN | 8am – 4pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | | | | |
| RN | 8:30am – 4:30pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | | | | |
| RN | 9am – 5pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | | | | |
| Patient Care Associate | 8am – 4pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | | | | |



| Additional Care | Team Members | | |
|--|--------------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Supervisor | X | | |
| Administrative Support Assistant | X | | |
| Clinical Pharmacist | Х | | |
| Hospitalist / NP / PA | Х | X | Х |
| IV Therapy Team / Line Access | Х | | |
| Licensed Social Services / Case Management | Х | | |
| Nutritionist | Х | | |
| Patient Transport Team | Х | X | |
| Rapid Response Team | Х | X | Х |
| Respiratory Therapy Support | Х | X | Х |
| Spiritual Services | Х | X | Х |
| Volunteers | Х | | |
| Other | Х | | |



Vascular Diagnostics/Cardiovascular & Cardiac Rehab

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| Average Number of Patients Per Day: | 32 |
|--|----|
| | |

| | | | Number of Staff | | | | | | | | | | | |
|-----------------------------|-----------------|-----------------|-----------------|---------|------|------|------|------|------|--|--|--|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | | | |
| | | | I | Day Shi | ft | | | | | | | | | |
| RN | 8am – 2:30pm | 6.50 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | | | |
| Cardiovascular Technologist | 8am – 4pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | |
| Cardiovascular Technologist | 9am – 5pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | |
| Cardiovascular Technologist | 10am – 6pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | | |

| Additional Care T | eam Members | | |
|--|-------------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Management | X | | |
| 1:1 Patient Observer/sitter | Х | Х | Х |
| Administrative Support Assistant | Х | | |
| Clinical Pharmacist | х | х | |
| Hospitalist / NP / PA | х | х | Х |
| Intensivist | х | х | |
| IV Therapy Team / Line Access | Х | Х | |
| Licensed Social Services / Case Management | Х | | |
| Monitor /Tele Technician | Х | Х | Х |
| Nutritionist | х | | |
| Patient Transport Team | Х | Х | |
| Rapid Response Team | Х | Х | Х |
| Rehab Activities (OT, PT, Speech) | Х | | |
| Respiratory Therapy Support | Х | Х | Х |
| Spiritual Services | Х | Х | Х |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

Surgi-Center/Ambulatory Surgery

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of Patients Per Day:

34

| | | | | | Nur | nber of | Staff | | | | | | |
|------------------------|-----------------|-----------------|------|------|------|---------|-------|------|------|--|--|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | | |
| | | Day Shift | | | | | | | | | | | |
| RN | 6am – 2:00pm | 8.00 | 4.00 | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 | 0.00 | | | | |
| Patient Care Associate | 6am – 2:00pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | | |

| | | Evening Shift | | | | | | | | | | |
|------------------------|------------|---------------|------|------|------|------|------|------|------|--|--|--|
| RN | 12pm – 8pm | 8.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | |
| Patient Care Associate | 11:30am – | | | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | | |
| | 7:30pm | 8.00 | 1.00 | | | | | | | | | |

| Additional Care Tea | n Members | | |
|--|-----------|----------------|-------|
| <u>Skills</u> | | Shift Coverage | |
| | Day | Evening | Night |
| Unit Nurse Management | Х | | |
| Administrative Support Assistant | Х | Х | |
| Anesthesia Provider | Х | Х | Х |
| Clinical Nurse Specialist | Х | | |
| Clinical Pharmacist | Х | Х | |
| Hospitalist / NP / PA | Х | Х | Х |
| Hospitality | Х | Х | |
| Intern / Resident | Х | | |
| IV Therapy Team / Line Access | Х | X | |
| Licensed Social Services / Case Management | Х | X | |
| MD Practitioner | Х | X | |
| Nursing Student | Х | | |
| Nutritionist | Х | | |
| Patient Access Representative | Х | | |
| Patient Transport Team | Х | Х | |
| Radiology Tech | Х | Х | |
| Rapid Response Team | Х | Х | Х |
| Respiratory Therapy Support | Х | Х | Х |
| Spiritual Services | Х | Х | Х |
| Volunteers | Х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

IR

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of Patients Per Day:

26

| | | | | | Numb | er of | Staff | | | | | | | | |
|----------------------|--------------------|-----------------|------|---------|-------|-------|-------|------|------|--|------|------|------|------|---|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | | | | | |
| | | | | Day Sł | nift | | | | | | | | | | |
| | 7am - | | | 4.00 | 4.00 | 4.00 | 4.00 | 0.00 | 0.00 | | | | | | |
| RN | 6pm | 8.00 | 4.00 | | | | | | | | | | | | |
| Ultrasound | 7am - | | | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | | | | |
| Technologist | 6pm | 8.00 | 2.00 | | | | | | | | | | | | |
| Radiology | 7am - | | | 7.00 | 7.00 | 7.00 | 7.00 | 0.00 | 0.00 | | | | | | |
| Technologist | 6pm | 8.00 | 7.00 | | | | | | | | | | | | |
| | | | | | | | | | | | | | | 0.00 |) |
| | | | Ev | ening | Shift | | | | | | | | | | |
| Ultrasound | 6pm – | | 3.00 | 3.00 | 3.00 | 3.00 | 3.00 | 0.00 | 0.00 | | | | | | |
| Technologist | 12am | 8.00 | | | | | | | | | | | | | |
| Radiology | 6pm – | | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | | | | |
| Technologist | 12am | 8.00 | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | 0.00 | כ |
| | | | Ν | Night S | shift | | | | | | | | | | |
| Ultrasound | 12am - | | | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | | | | | |
| Technologist | 7am | 8.00 | 2.00 | 1 | 1 | 1 | 1 | 1 | 1 | | | | | | |



| Additional Care T | eam Members | | | | | |
|--|-------------|----------------|-------|--|--|--|
| <u>Skills</u> | | Shift Coverage | | | | |
| Unit Assistant Director | Day X | Evening | Night | | | |
| Staff Educator | X | | | | | |
| Radiology Technologist | X | х | Х | | | |
| Patient Access Representative | х | | | | | |
| Patient Transport Team | Х | Х | | | | |
| IV Therapy Team / Line Access | Х | Х | | | | |
| Rapid Response Team | Х | Х | | | | |
| Respiratory Therapy Support | Х | Х | | | | |
| Nutritionist | Х | | | | | |
| Clinical Pharmacist | Х | Х | | | | |
| Licensed Social Services / Case Management | Х | Х | Х | | | |
| Spiritual Services | Х | Х | Х | | | |
| Hospitalist / NP / PA | Х | Х | Х | | | |
| Radiology Physician Assistant | Х | | Х | | | |
| Hospitality | Х | Х | | | | |
| Volunteers | Х | | | | | |
| Other | | | | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

Hyperbaric

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of Patients Per Day:

8

| | | | Number of Staff | | | | | | | | |
|-------------------------|-----------------|-----------------|-----------------|------|------|------|------|------|------|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | Day Shift | | | | | | | | | | |
| RN | 7am – 3pm | 8.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 0.00 | 0.00 | | |
| Hyperbaric Technologist | 7am – 3pm | 8.00 | 2.00 | 2.00 | 2.00 | 2.00 | 2.00 | 0.00 | 0.00 | | |



| Additional Care Te | am Members | | |
|--|------------|---------|---|
| <u>Skills</u> | Day | Night | |
| Unit Nurse Management | Х | Evening | |
| 1:1 Patient Observer/sitter | Х | х | Х |
| Administrative Support Assistant | Х | | |
| Clinical Pharmacist | Х | х | |
| Hospitalist / NP / PA | Х | х | Х |
| Intensivist | Х | х | |
| IV Therapy Team / Line Access | Х | х | |
| Licensed Social Services / Case Management | X | | |
| Monitor /Tele Technician | Х | х | Х |
| Nutritionist | Х | | |
| Patient Transport Team | Х | х | |
| Rapid Response Team | Х | х | Х |
| Rehab Activities (OT, PT, Speech) | Х | | |
| Respiratory Therapy Support | х | х | Х |
| Spiritual Services | Х | х | Х |
| Other | | | |



3 South Endoscopy

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall. Average Number of Patients Per Day:

28

| | | | | | | | | Number of Staff | | | | | | |
|------------------------|-----------------|---------------------------------|------|------|------|------|------|-----------------|------|--|--|--|--|--|
| Direct Caregivers | Scheduled Hours | Scheduled Hours Shift Length | | Tues | Wed | Thu | Fri | Sat | Sun | | | | | |
| | | Day Shift | | | | | | | | | | | | |
| RN | 8am – 6:30pm | 10.00 | 8.00 | 8.00 | 8.00 | 8.00 | 8.00 | 0.00 | 0.00 | | | | | |
| Endoscopy Technologist | 8am – 6:30pm | 10.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 0.00 | 0.00 | | | | | |

| Additional Care | Team Members | | | | | | |
|--|----------------|---------|-------|--|--|--|--|
| <u>Skills</u> | Shift Coverage | | | | | | |
| | Day | Evening | Night | | | | |
| Unit Nurse Management | X | | | | | | |
| Administrative Support Assistant | Х | Х | | | | | |
| Anesthesia Provider | Х | х | Х | | | | |
| Clinical Nurse Specialist | Х | | | | | | |
| Clinical Pharmacist | Х | х | | | | | |
| Hospitalist / NP / PA | Х | х | Х | | | | |
| Hospitality | Х | х | | | | | |
| Intern / Resident | Х | | | | | | |
| IV Therapy Team / Line Access | Х | х | | | | | |
| Licensed Social Services / Case Management | Х | х | | | | | |
| MD Practitioner | Х | х | | | | | |
| Nursing Student | Х | | | | | | |
| Nutritionist | Х | | | | | | |
| Patient Access Representative | Х | | | | | | |
| Patient Transport Team | Х | х | | | | | |
| Radiology Tech | Х | х | | | | | |
| Rapid Response Team | Х | х | Х | | | | |
| Respiratory Therapy Support | Х | х | Х | | | | |
| Spiritual Services | Х | х | Х | | | | |
| Volunteers | Х | | | | | | |
| Other | | | | | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

*PACU

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Number of Staff **Direct Caregivers** Scheduled Shift Mon Tues Wed Thu Fri Sat Sun Hours Length **Day Shift** RN 7 am – 3:00 pm 12.5 4 4 4 4 4 4 4 7 am – 5:30 pm 8 am – 8:30 pm ¹⁰ 0 Unit Secretaries 7 am – 3:00 pm 12.5 0 0 0 0 0 0 7 am – 5:30 pm 10 8 am – 8:30 pm 7 am – 3:00 pm 12.5 Unlicensed Assistive 1 1 1 1 1 1 1 Personnel (NA/PCA/) 7 am – 5:30 pm 10 TΤ 8 am – 8:30 pm

| | Evening Shift | | | | | | | | | |
|--|---------------------------------|---------|---|---|---|---|---|---|---|--|
| RN | 8 am – 8:30 pm 12 pm – 10 pm | 8 12 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | |
| Unlicensed Assistive Personnel (NA/PCA) | 8 am – 8:30 pm 12 pm – 10 pm | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | |

*Asterisk indicates final staffing plan decision by Executive Director.



Average Number of Patients Per Day: **34**

| Additional Care Tea | m Memb | ers | |
|---|--------|-------------|-------|
| <u>Skills</u> | st | ift Coverag | e |
| Title | Day | Evening | Night |
| Unit Nurse Management | х | | |
| Administrative Support Assistants | x | × | |
| Anesthesia Provider | x | х | x |
| Clinical Nurse Specialist | х | | |
| Clinical Pharmacist | х | х | |
| Hospitalist / NP / PA | х | х | х |
| Hospitality | х | х | |
| Intern / Resident | х | | |
| IV Therapy Team / Line Access | х | х | |
| Licensed Social Services / Case Management | x | x | |
| MD Practitioner | х | x | |
| Nursing Student | х | | |
| Nutritionist | х | | |
| Patient Access Representative | x | | |
| Patient Transport Team | х | х | |
| Radiology Tech | х | х | |
| Rapid Response Team | х | x | х |
| Respiratory Therapy Support | x | х | x |
| Spiritual Services | х | x | х |
| Volunteers | х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

*Emergency Department

Average Number of

Patients

Per Day:

79

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

| | Number of Staff | | | | | | | | | | |
|---|--|-----------------|-----|------|-----|-----|-----|-----|-----|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | | Day Shift | | | | | | | | | |
| RN | 7 am – 3:00 pm 7 am – 5:30 pm 8 am – 8:30 pm | | 4 | 4 | 4 | 4 | 4 | 4 | 4 | | |
| Unlicensed Assistive Personnel (NA/PCA/) | 7 am – 3:00 pm 7 am – 5:30 pm | | 3 | 3 | 3 | 3 | 3 | 3 | 3 | | |

| | Evening Shift | | | | | | | | | |
|--|---------------------------------|---------|---|---|---|---|---|---|---|--|
| RN | 8 am – 8:30 pm 12 pm – 10 pm | 8 12 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | |
| Unlicensed Assistive Personnel (NA/PCA) | 8 am – 8:30 pm 12 pm – 10 pm | 8 12 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | |

| | | Night Shift | | | | | | | | |
|--|--------------------|-------------|---|---|---|---|---|---|---|--|
| RN | 7 pm – 7:30 am | 12.5 | 4 | 4 | 4 | 4 | 4 | 4 | 4 | |
| Unlicensed Assistive Personnel (NA/PCA) | 11 pm – 7:15 am | 8.25 | 3 | 3 | 3 | 3 | 3 | 3 | 3 | |



| Skills | 5 | hift Coverag | e |
|---|-----|--------------|-------|
| Title | Day | Evening | Night |
| Unit Nurse Management | × | | |
| Assistant Nurse Management | x | x | x |
| 1:1 Patient Observer/sitter | X | x | x |
| Administrative Support Assistant | х | x | х |
| Admissions Nurse (Facilitator/ Functional Nurse) | х | x | |
| Associate Patient Access Services Representative | x | x | x |
| Clinical Nurse Specialist | × | | |
| Clinical Pharmacist | x | x | |
| Clinical Support Services Assistant | × | x | x |
| Hospitalist / NP / PA | х | x | x |
| Hospitality | x | x | |
| Intensivist | X | x | x |
| IV Therapy Team / Line Access | x | x | |
| Licensed Social Services / Case Management | x | | |
| Nursing Student | x | | |
| Nutritionist | x | | |
| Patient Transport Team | х | x | x |
| Pharmacy Tech | | x | |
| Rapid Response Team | X | х | х |
| Rehab Activities (OT, PT, Speech) | х | x | |
| Respiratory Therapy Support | х | x | х |
| Spiritual Services | x | x | × |
| Staff Educator | х | | |
| Volunteers | х | | |
| Other | | | |



[PFI 1129] [PHELPS HOSPITAL] AMBULATORY/PROCEDURAL AREAS

***Infusion Center**

Date of Services Budgeted: FY 2024

A well-staffed unit is not only defined by the number of caregivers included in the team, but by the carefully chosen members of each team depending upon the needs of each patient and the unit overall.

Average Number of Patients Per Day:

| | | | Numbe | Number of Staff | | | | | | | |
|---|--------------------|-----------------|-------|-----------------|-----|-----|-----|-----|-----|--|--|
| Direct Caregivers | Scheduled Hours | Shift Length | Mon | Tues | Wed | Thu | Fri | Sat | Sun | | |
| | Day Shift | | | | | | | | | | |
| RN | 8 am – 6 pm | 10 | 6 | 6 | 6 | 6 | 6 | 6 | 6 | | |
| Unlicensed Assistive Personnel (NA/PCA/) | 8 am – 4 pm | 8 | 2 | 2 | 2 | 2 | 2 | 2 | 2 | | |



| Additional Care Team Members | | | |
|---|----------------|---------|-------|
| Skills | Shift Coverage | | |
| Title | Day | Evening | Night |
| Unit Nurse Management | × | | |
| Administrative Support Coordinator | x | | |
| Clinical Pharmacist | x | x | |
| Hospitalist / NP / PA | х | x | X |
| Hospitality | х | × | |
| IV Therapy Team / Line Access | x | × | |
| Licensed Social Services / Case Management | x | × | |
| Nursing Student | х | | |
| Nutritionist | x | | |
| Patient Transport Team | x | x | |
| Rapid Response Team | х | x | x |
| Respiratory Therapy Support | х | x | х |
| Spiritual Services | х | х | X |
| Staff Educator | х | | |
| Volunteers | х | | - |
| Other | | | - |

