1 DOTY is a 30 bed rehab unit with a census running as low as 50%.
RN staffing for the day shift is 2 RNs or can be 1 RN and 1 LPN based on a full census. Actual staffing levels throughout the previous year have consistently been at or favorable to adopted clinical staffing plans. Complaints, primarily due to unanticipated absenteeism, are reviewed and addressed timely. *Staffing for BHTs and Unit Clerks are based on a pooling methodology to better accommodate the needs of the units. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed
** Unit Clerks are assigned from the pool, each unit will be assigned 1 unit clerk for the day shift Mondays through Friday.
Additional personnel supporting the RNs on the units include a discharge planner, creative arts therapist, Certified Alcohol and Substance Abuse Counselors (CASACs), clinical director, unit chief (MD psychiatrist) and RN leadership.
All staffing levels are presented per shift and not intended to be at all times.

<table>
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<th>Final Posted</th>
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<tr>
<td>Unit Clerks</td>
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2NE is a 13 bed adolescent unit with a census frequently above 90%
RN staffing is 1 RN for the day shift and the night shift. Actual staffing levels throughout the previous year have consistently been at or favorable to adopted clinical staffing plans.
Complaints, primarily due to unanticipated absenteeism, are reviewed and addressed timely.
*Staffing for BHTs and Unit Clerks are based on a pooling methodology to better accommodate the needs of the units. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed
** Unit Clerks are assigned from the pool, each unit will be assigned 1 unit clerk for the day shift
Mondays through Friday. 2NE and 2NW share the assigned unit clerk. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed
Additional personnel supporting the RNs on the units include a discharge planner (shared with 2NW), creative arts therapist, social worker, unit chief (MD psychiatrist), RN leadership and a CASAC which floats amongst the inpatient psychiatric units
An additional Behavioral Health Tech is assigned for each constant observation on the day shift for all inpatient psychiatric units. For evening and night shifts, the current staffing will absorb the first constant observation and each additional constant observation will be assigned an additional behavioral health tech.
All staffing levels are presented per shift and not intended to be at all times.
2NW is a 12 bed geriatric psych unit with a census frequently above 90%
RN staffing is 1 RN for the day shift and the night shift. Actual staffing levels throughout the previous year have consistently been at or favorable to adopted clinical staffing plans.
Complaints, primarily due to unanticipated absenteeism, are reviewed and addressed timely.
*Staffing for BHTs and Unit Clerks are based on a pooling methodology to better accommodate the needs of the units. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed
** Unit Clerks are assigned from the pool, each unit will be assigned 1 unit clerk for the day shift
Mondays through Friday. 2NE and 2NW share the assigned unit clerk. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed
Additional personnel supporting the RNs on the units include a discharge planner (shared with 2NW), creative arts therapist, social worker, unit chief (MD psychiatrist), RN leadership and a CASAC which floats amongst the inpatient psychiatric units
An additional Behavioral Health Tech is assigned for each constant observation on the day shift and, for 2NW, the evening shift as well. On the night shift, the current staffing will absorb the first constant observation and each additional constant observation will be assigned an additional behavioral health tech.
All staffing levels are presented per shift and not intended to be at all times.
2 SOUTH is a 28 bed adult unit with a census frequently above 90%
RN staffing is 2 RNs for the day shift, 1 RN for the mid shift and 2 RNs for the night shift. Actual staffing levels throughout the previous year have consistently been at or favorable to adopted clinical staffing plans. Complaints, primarily due to unanticipated absenteeism, are reviewed and addressed timely. *Staffing for BHTs and Unit Clerks are based on a pooling methodology to better accommodate the needs of the units. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed
** Unit Clerks are assigned from the pool, each unit will be assigned 1 unit clerk for the day shift Mondays through Friday.
Additional personnel supporting the RNs on the units include a discharge planner, creative arts therapist, social workers, unit chief (MD psychiatrist), RN leadership and a CASAC which floats amongst the inpatient psychiatric units
An additional Behavioral Health Tech is assigned for each constant observation on the day shift for all inpatient psychiatric units. For evening and night shifts, the current staffing will absorb the first constant observation and each additional constant observation will be assigned an additional behavioral health tech.
All staffing levels are presented per shift and not intended to be at all times.
3 NORTH is a 27 bed adult psych acute care unit with a census frequently above 85%
RN staffing is 2 RNs for the day shift, 1 RN for the mid shift and 1 RN for the night shift. Actual staffing levels throughout the previous year have consistently been at or favorable to adopted clinical staffing plans. Complaints, primarily due to unanticipated absenteeism, are reviewed and addressed timely. *Staffing for BHTs and Unit Clerks are based on a pooling methodology to better accommodate the needs of the units. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed** Unit Clerks are assigned from the pool, each unit will be assigned 1 unit clerk for the day shift Mondays through Friday.
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All staffing levels are presented per shift and not intended to be at all times.
3 SOUTH is a 29 bed adult acute care psych unit with a census frequently above 85%.
RN staffing is 2 RNs for the day shift, 1 RN for the mid shift and 1 RN for the night shift. Actual staffing levels throughout the previous year have consistently been at or favorable to adopted clinical staffing plans. Complaints, primarily due to unanticipated absenteeism, are reviewed and addressed timely. *Staffing for BHTs and Unit Clerks are based on a pooling methodology to better accommodate the needs of the units. The pooled staff are assigned a home unit and can be reassigned to any one of the units as needed.
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All staffing levels are presented per shift and not intended to be at all times.
Management and staff reached consensus on the staffing levels for Evaluation & Referral

E&R is the department responsible for the intake of patients
There is one E&R evening RN position which enhances the admission process and supports the admission assessment process for the inpatient nursing staff. This position is Monday thru Friday
This position was not staffed for the previous year, however based on feedback from the RN staff management has reinstated the position.
Additional personnel supporting the RN in the E&R unit includes the E&R representatives, social workers and psychiatrists during the day and evening shifts and, for all shifts, the Duty MD and the RN leadership.
All staffing levels are presented per shift and not intended to be at all times.

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<th></th>
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