

Rothschild Adult Day Health Services

Registrant's Bill of Rights and Responsibilities

Registrants of the Adult Day Health Care program will be treated with consideration, respect, and dignity. Adult Day Services staff have an obligation to protect and promote the rights of registrants, including the following:

1. Prior to or at the time of admission into this Adult Day Services program, registrants will be informed of the services available and the cost of the program.
2. Registrants have the right to participate in the in the planning of their care and to be advised of any changes to their care plan as deemed necessary.
3. Registrants have the right to privacy, including confidential treatment of their medical records and information. Registrants have the right to refuse release of their medical information to any outside individual or agency, with the exception of a registrant's transfer to another program or facility, or as required by law, or to third party payers.
4. Registrants have the right to recommend changes in policies and services to Adult Day Services staff, the NYS Department of Health, or any outside representative of the Registrant's choice without fear of reprisal and free from interference, coercion, or discrimination.
5. Registrants have the right to refuse therapy and/or treatments after they have been fully informed and understand the possible consequences of their decision. The Adult Day Services RN will notify the Registrant's physician in these cases.
6. Registrants have the right to be informed of the procedure they can follow to place complaints with Adult Day Services. To place complaints, contact the Director of Adult Day Services.
7. Registrants have the right to know about the status of their complaints and to voice their grievances without fear of reprisal or discrimination. Registrants will also be informed of the telephone number and hours of operation of the NYS Department of Health.
8. Registrants will be notified at least 30 days prior to termination of their services received at the Adult Day Services program and will be referred to other community services as appropriate. Termination or discharge from program will occur when:

- A. The Registrant's medical condition has improved to the point where Adult Day Services are no longer needed.
- B. The Registrant requires more care than can be provided through the program, and may require a transfer to a more appropriate level of care.
- C. The Registrant, their family or legal representative, or their MD requests termination of services.
- D. The environment at the Adult Day Services program, or the emotional/psychosocial status of the Registrant is no longer conducive to services provided by Adult Day Service staff.
- E. The Registrant and/or their family are unable or unwilling to comply with the care plan.

Registrant's Responsibilities:

1. Registrants are required by NYS Department of Health regulations to attend program at minimum 1 day per week for a 5-hour stay. The program requests that Registrants notify the program RN or designee if they will be absent on any of their scheduled attendance days.
2. Registrants are expected to be courteous and considerate to staff and other Registrants at the program. Registrants are not allowed to discriminate against staff or other Registrants because of race, religion, national origin, gender, age, sexual orientation, or disabilities. Additionally, Adult Day Services staff are prohibited from accepting personal gifts or borrowing money or goods from Registrants.
3. Registrants are requested to notify staff immediately of any changes in their residence address, telephone numbers, or emergency contact information.
4. Registrants will cooperate with the Adult Day Services staff and follow through on the health care recommendations of their physician as well as the Adult Day Services staff.
5. Registrants are expected to notify the Adult Day Services RN of any changes in their medical condition, such as changes in medications, hospitalizations, symptoms, etc.

6. Registrants are required by NYS Department of Health regulations to be provided a meal by the program on attendance days, so food brought in from home by Registrants is not permitted.
7. Registrants are expected to participate in all activities recommended by their physician and Adult Day Services staff. Registrants are expected to carry out mutually agreed upon responsibilities.
8. Registrants have the responsibility to speak up for themselves in an appropriate manner and ask appropriate questions when they don't understand their plan of care, a particular service offered by Adult Day Services, or a change in Adult Day Services programming.
9. Registrants are expected to keep appointments with transportation, Physical/Occupational/Speech therapies, and medical appointments made from the Adult Day Services program. Registrants need to notify their medical transportation company when they cancel their appointments.
10. Registrants are required to visit their physician at least every 6 months, but more often if their medical conditions warrant it.
11. Registrants have the responsibility to dress appropriately while attending program. Skin-revealing clothing such as tank tops, halter tops, short shorts, or mini-skirts are not permitted.

Adult Day Services assures that:

1. All Adult Day Services are provided in accordance with MD orders. Also, a plan of care will be developed which specifies the services to be provided, the frequency of the services provided, and the duration of the services to be provided.
2. All Adult Day Services staff have been appropriately trained and adhere to the NYS Department of Health's rules and regulations regarding Adult Day Services.
3. Quality, comprehensive services will be provided without regard to race, national origin, age, gender, religion, sexual orientation, or disability.

I have received a copy of Rothschild Adult Day Health Care's Registrant's Bill of Rights and Responsibilities and acknowledge understanding of what was provided to me.

Signed _____ Date _____