

**AGENDA**  
**MEETING OF AD HOC COMMITTEE TO LEAD THE SHIP**  
**11/16/12**  
**10:00 a.m. -1:00 p.m.**

- New York State Department of Health Offices, Corning Tower, \*14TH Floor, Conference Room #1, Albany, NY 12237
- New York State Department of Health Offices at 90 Church Street, 4<sup>th</sup> Floor, Conference Room 4E, NYC, 10007
- New York State Department of Health Offices at 584 Delaware Avenue, 3rd Floor Conference Room, Buffalo, NY 14202
- New York State Department of Health Offices, Triangle Building, 335 East Main Street, 2<sup>nd</sup> Floor Conference Room, Rochester, NY 14604

1. Process to date: Dr. Jo Ivey Boufford, Sylvia Pirani
  - a. Review of Ad Hoc Committee work thus far (Att. 1-slide set)
  - b. Review priority Committees and Steering Committee structure and process (Att. 2 Rosters)
  - c. Guidance for the Work Groups (Att. 3 Guidance)
  - d. Timetable for next steps and launch
  
2. Review products: Sylvia Pirani, Committee leaders, Dr. Boufford
  - a. Review The Prevention Agenda Summary (Att.4), Overall priorities, focus areas, goals and measurable objectives (Att. 5)
  - b. Review examples of material that will be available for one Priority Area: Preventing Chronic Diseases as example (Att. 6 – TO BE SENT ON Tuesday)
  - c. Discuss whether the material, especially the recommended interventions as written seem understandable /actionable and will be useful in engaging your constituents at the community level.
  - d. Discuss whether we are sufficiently addressing disparities
  
3. Discuss /identify key elements for dissemination and engagement:
  - a. Communications Strategy (written materials, media, in person briefings/meetings for key constituents)
  - b. Launch
  - c. Developing Local Partnerships for Community Health Priority Setting, Planning and Action
  - d. Strategy for capacity strengthening at local level