**Plan Review Fee Determination Schedule**

**Name and Address of Establishment**  
**Date**  
**Public Water Supply ID**

![Example of How to Fill in the Form](example_image)

**Improperly completed forms or improperly calculated fees will be returned and may delay processing of your plans.**

**Instructions to operator for completion of this form:** To determine what fee applies to your operation:

**A. Exempt - no fee**

1. Is this facility operated by a religious, educational or philanthropic organization?  
   - Yes  
   - No

2. Is this facility operated by a municipality (city, town, village)?  
   - Yes  
   - No

3. If the answer to questions 1 or 2 is "yes," you may request exemption from payment of the annual registration fee.  
   Please indicate documentation that will be made available upon inspection request.
   - Incorporation Papers  
   - Other (specify) _______________________

**B. All others**

1. Locate category type of your establishment on the list below (e.g., food service, temporary residence).

2. Locate the specific capacity which best reflects your operation.

3. Enter the amount indicated under "Fee Calculation" on the right side of the form.

4. Enter total at bottom of form.

5. Sign and date the fee determination schedule.

6. Submit this completed form with fee in the amount indicated under "Total Fee" to the appropriate NYS Department of Health Regional/District Office.

**Type of Establishment**  | **Fee**  | **State Sanitary Code**  | **Fee Calculation**
---|---|---|---
Food service establishments, taverns, bars, caterers, commissaries, etc.  | $75  | Subpart 14-1  | Food Service Establishments
Hotels, motels, bungalow colonies, cottage colonies, cabins  |  | Subpart 7-1  | Temporary Residences
Number of stories or structures:  
   - 1 or 2  
   - 3 or more  | $50  |  |  
   - $200  |  |  |  
Campgrounds and travel trailer parks  | $100  | Subpart 7-3  | Campgrounds
Mobile home parks  | $100  | Part 17  | Mobile Home Parks
Migrant labor camps  | $50  | Part 15  | Migrant Farmworker Housing
Swimming pools and bathing beaches  
   - 100-5000 sq. ft.  
   - 5001 sq. ft. or more, wavepools, slides, spa pools  | $100  | Subpart 6-1  | Swimming Pools  
   - $150  | Subpart 6-2  | Bathing Beaches
Realty subdivisions (per lot)  | $25 x number of lots  | Sec. 1119, PHL (amended, 1989)  |  
Community and non-community water supplies  
   - Cost of project:  
     - Less than $10,000  
     - $10,000-$100,000  
     - More than $100,000  | $50  | Subpart 5-1  | Public Water Systems  
     - $100  
     - $200
Individual sewage system (alternative design)  | $50  | Part 75  | Individual Residential Wastewater Treatment Systems

**TOTAL**

**Certification Statement:** I hereby certify that the statements made above are accurate to the best of my knowledge.

**Signature of Operator**  
**Title**  
**Date**

**Note:** False statements on this form are punishable as crimes under Article 170 of the Penal Law.

Make checks payable to: New York State Department of Health.

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