# NEW YORK STATE DEPARTMENT OF HEALTH
## Communicable Disease Reporting Requirements

Reporting of suspected or confirmed communicable diseases is mandated under the New York State Sanitary Code (10NYCRR 2.10,2.14). The primary responsibility for reporting rests with the physician; moreover, laboratories (PHL 2102), school nurses (10NYCRR 2.12), day care center directors, nursing homes/hospitals (10NYCRR 405.3d) and state institutions (10NYCRR 2.10a) or other locations providing health services (10NYCRR 2.12) are also required to report the diseases listed below.

### WHO SHOULD REPORT?
Physicians, nurses, laboratory directors, infection control practitioners, health care facilities, state institutions, schools.

### WHERE SHOULD REPORT BE MADE?
Report to local health department where patient resides.

#### Contact Person

<table>
<thead>
<tr>
<th>Name</th>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
</table>

#### WHEN SHOULD REPORT BE MADE?
Within 24 hours of diagnosis:
- Phone diseases in **bold** type, 
- Mail case report, DOH-389, for all other diseases. 
- In New York City use form PD-16.

### SPECIAL NOTES
- **Diseases listed in bold type** warrant prompt action and should be reported immediately to local health departments by phone followed by submission of the confidential case report form (DOH-389). In NYC use case report form PD-16.
- In addition to the diseases listed above, any unusual disease (defined as a newly apparent or emerging disease or syndrome that could possibly be caused by a transmissible infectious agent or microbial toxin) is reportable.
- Outbreaks: while individual cases of some diseases (e.g., streptococcal sore throat, head lice, impetigo, scabies and pneumonia) are not reportable, a cluster or outbreak of cases of any communicable disease is a reportable event.
- **Cases of HIV infection, HIV-related illness and AIDS** are reportable on form DOH-4189 which may be obtained by contacting: 
  - Division of Epidemiology, Evaluation and Research 
  - P.O. Box 2073, ESP Station 
  - Albany, NY 12220-2073  
  - (518) 474-4284
- In NYC: New York City Department of Health and Mental Hygiene 
  - For HIV/AIDS reporting, call: 
    - (212) 442-3388

### ADDITIONAL INFORMATION
For more information on disease reporting, call your local health department or the New York State Department of Health Bureau of Communicable Disease Control at (518) 473-4439 or (866) 881-2809 after hours.

In New York City, 1 (866) NYC-DOH1.

To obtain reporting forms (DOH-389), call (518) 474-0548.

**PLEASE POST THIS CONSPICUOUSLY**