

RFA#: 1310280314

**New York State Department of Health
Office of Health Insurance Programs
Division of Long Term Care**

**Nursing Home to Independent Living Supportive Housing
MODIFICATIONS, QUESTIONS AND ANSWERS**

RFA Modifications

PLEASE NOTE: Due to the delay in the publishing of these Q&A's the application due date is extended to May 30th, 4:00 PM

The following has been updated/modified in the RFA. Strikethrough indicated deleted text; underlined text is new.

Page 3- D. Objectives of the Nursing Home to Independent Living Supportive Housing Program

3. Develop a system and business processes to provide rental subsidies for eligible participants either directly, or through subcontract. This includes providing funds for security deposits, moving expenses and rental subsidies. ~~Please note, this is a two year pilot program. This system must ensure that any rental subsidies are sustainable beyond the period of this project.~~

Page 4- II. Available Funding

NYSDOH intends to award up to two contracts for a two-year term with no renewals anticipated. The expected initial contract start date is ~~July 1, 2014~~ August 1, 2014 and expected to end on ~~June 30, 2016~~ July 31, 2016. The total anticipated amount available for this procurement is up to \$8 million (up to \$4 million per year for two years). Note: Funding is contingent on state appropriations and may be reduced based on available funding.

Page 9- G. Term of Contract

It is expected that contracts resulting from this RFA will have the following multi-year time period: ~~July 1, 2014 – June 30, 2016~~ August 1, 2014 - July 31, 2016.

Page 16- Budget: Use Budget Forms (Attachment 10)

- a. Complete two sets of budget forms as directed for each of the prescribed periods according to budget instructions (Attachment 9).

- For each set, complete all required Budget Forms (Attachment 10).
- The two consecutive years' budgets should be labeled as follows:
 Budget Year 1 ~~July 1, 2014 – June 30, 2015~~ August 1, 2014 - July 31, 2015
 Budget Year 2 ~~July 1, 2015 – June 30, 2016~~ August 1, 2015 - July 31, 2016

Attachment 7

The contractor’s quarterly reports detailing achievement of scheduled work plan benchmarks will form the basis by which submitted vouchers for contracted services are evaluated for payment.

The work plan should cover the contract period ~~July 1, 2014 – June 30, 2016~~ August 1, 2014 – July 31, 2016. (Note that the dates may be subject to change).

Attachment 9

INSTRUCTIONS FOR COMPLETION OF BUDGET FORMS

Complete budget forms for each contract period. For each set of forms, complete all required budget pages. The budget amounts available are as follows:

Budget Period	Funding
<u>8/1/14-7/30/15</u>	\$4,000,000
<u>8/1/15-7/30/16</u>	\$4,000,000

Application Content and Forms

1. Is there any reason that this is only available for non-for-profit?

Answer: The Department of Health made the decision to only include not-for-profit corporations and government agencies as eligible to apply for this RFA.

2. Under Section I, D. (3)“...this system must ensure that any rental subsidies are sustainable beyond the period of this project”

Does this mean that we would need to actually supply the rental assistance funding for program participants after 6/30/16 with our own funds? As far as we are aware, there are only Section 8 Housing Choice Vouchers available for such a purpose. Can you clarify?

Answer: Please see the revised RFA, Section I, D. (3) has been removed. It is the intent of the RFA that if the program is successful, it will continue to be funded along with the subsidy. All program renewals are subject to availability of funding.

3. Page 4 Section II- A two-year term with no renewals anticipated. The expected initial contract start date is July 1, 2014 and expected to end on June 30, 2016. It will be challenging to convince Developers and Building Managers to buy into this subsidy if guarantees for sustainability are not set forth. Can a guarantee be made for renewal or can we at least remove this statement from the proposal?

Answer: It is the intent of the RFA that if the program is successful, it will continue to be funded. All program renewals are subject to availability of funding.

Scope and Content of the Project

4. Can the funding be used for capital expenditures specifically for construction costs to build housing units for the target population identified in this RFA?

Answer: This RFA does not provide for Capital projects. Funding can only be used to support services and subsidies as outlined in the RFA.

5. Are there any geographic preferences for this RFA?

Answer: No.

6. On page 4 it state that “awards will be made to the two highest scoring and passing applicants”. Does this mean that only two awards will be made? Is there any indication of whether one award will be for Upstate and one for Downstate?

Answer: Yes, two contracts will be awarded, please refer to page 4 of the RFA under “Available Funding”. There is no geographic preference.

7. Do all funds need to be spent during the two-year pilot project or may some funds be carried over to ensure ongoing rental subsidies beyond the period of the grant?

Answer: All funds must be spent within the allocated period.

8. What is the minimum number of people expected to be served by this program?

Answer: There is no minimum mandated in the RFA.

9. Can the State provide more information on how much of the funding should be dedicated to security deposits, moving expenses and rental subsidies?

Answer: Funding must be spent to achieve the goals of the RFA and applicants should indicate how they intend to do so in their proposal.

10. Is this award a unit based/bed based award or is it aggregate?

Answer: Please see page 14 “Application Format” for details on what the award will be based on.

11. How is this related to FIDA or NHTD?

Answer: This RFA is for seniors or persons with physical disabilities that are high-need Medicaid beneficiaries and is not directly related to FIDA or NHTD.

12. Can a target population be potential FIDA or NHTD?

Answer: The target population is seniors or persons with physical disabilities that are high-need Medicaid beneficiaries.

13. Can clients served through this funding be dually-enrolled in both Medicaid and Medicare, or is it limited to clients enrolled only in Medicaid?

Answer: Yes, the individual can be enrolled in both Medicaid and Medicare.

14. Can an agency submit two separate proposals targeting different populations /strategies?

Answer: Yes.

15. Can these funds be used for capital assistance for the creation of affordable housing units?

Answer: No, please refer to the objectives outlined on pages 3 and 4 of the RFA.

16. Can these funds be used for capital assistance for the creation of supportive service space?

Answer: No, please refer to the objectives outlined on pages 3 and 4 of the RFA.

Budgeting

17. Under Attachment B-1, B-2, B-3, the budget forms B-1, B-2, B-3 all list a column for “match”.

Is a match required? If so – are you looking for a certain percentage? Can other federal funds be utilized for a match?

Answer: No match is required. However, if a provider will be receiving funding from other matching sources for this project it should be included on the budget forms.

18. Is there an amount of time that the funds need to be used by?

Answer: Funds must be used within their funding period.

19. Please clarify if the award amount is \$8M a project (\$4M for the first year and \$4M for the second year) or is it \$4M a project (\$2M for the first year and \$2M for the second year).

Answer: The total anticipated amount available for this RFA is up to \$8 million (up to \$4 million per year for two years).