

**Hospital-Acquired Infection Prevention Project**  
**RFA # 0706140140 - Questions & Answers**

1. **Q.** Can you clarify whether or not a single non profit community hospital qualifies as an applicant, or does it need to be an organization with a minimum of 5 hospitals?

**A.** A single not-for-profit hospital is eligible to apply, and will require a minimum of 4 other participating facilities with signed letters of agreement.

2. **Q.** If a solo not-for-profit hospital wishes to apply, will they need at least 4 other participating facilities to be included in the proposal with signed letters of agreement from these facilities?

**A.** Yes, a solo not-for-profit hospital is eligible to apply, and will require a minimum of 4 other participating facilities with signed letters of agreement.

3. **Q.** Can the participating facilities be Nursing Homes in the vicinity of a Community Hospital?

**A.** No, the minimum for participation is five hospitals. Nursing homes can participate in addition to hospitals but not in lieu of hospitals.

4. **Q.**

1. I will need 4 other hospitals other than Westchester Medical Center, correct?
2. Can I have a NICU from one other hospital, med surg ICU from another hospital etc?

**A.**

1. Yes
2. Yes, but you will need to ensure the systematic implementation and evaluation of the intervention.

5. **Q.**

1. Are the dollars mentioned direct cost dollars or total (direct plus indirect) dollars?
2. If it is both direct and indirect dollars, has the State considered placing a cap on allowable institutional indirect costs?

**A.**

1. The total dollars available are for both direct and indirect costs.
2. For this RFA, applicant proposals must limit administrative costs (indirect) to no more than 10% of total costs.

6. **Q.**

1. Are five different organizations needed for the application?
2. Can some be used as a control group?
3. Can the application be for two consecutive years?
4. Will the funding be available for the second year?

**A.**

1. The minimum for participation is five hospitals, but they may be within the same network.
2. Yes
3. The application submitted must be for one year only.
4. It is anticipated additional funding beyond year one will be available contingent upon meeting the prior year's deliverables, and availability of State funds.

7. **Q.**

1. How is NYS DOH HAI defining a region?
2. Will a project that has a statewide component be considered as meeting the definition of a region, page 54, appendix 7?
3. Number 6 "Training Requirements for the Program Implementation and Evaluation", does this include face-to-face meetings and training of hospitals (i.e., software)?
4. CDC NHSN has not released its MDRO module. Can this be referenced in the grant proposed with an anticipated implementation date of January 2008?

**A.**

1. For the purpose of this RFA, a region is defined as either upstate or downstate. Please refer to the RFA, Page 54; Table 1- Regions by County- for clarification of which counties qualify as upstate or downstate.
2. The project will be assigned to the region in which the majority of participating facilities are located.
3. Training should be appropriate, and can include various methods including face-to-face meetings and webcasts.
4. No, do not rely on the CDC-MDRO module, since the availability and content applicability is unknown at this time. A contingency plan should be developed for your application. You may utilize existing NHSN protocol outcome measures, which provides use of custom fields, and/or create a custom form. Explicit outcome measures should be described in your application.

8. **Q.**

1. Is it acceptable for a not-for-profit healthcare facility to apply on behalf of a consortia of not-for-profit healthcare facilities?
2. Is it acceptable for a healthcare facility to participate in more than one application?

**A.**

1. Yes
2. Yes, but the facility must participate for the entire duration (contract period) of each project.