

**New York State  
Departments of Health and Labor**

**HEALTH WORKFORCE RETRAINING INITIATIVE**

**RFA #1106081010**

**2011-2012 Request for Applications  
Applicant Questions and Answers**

New York State Department of Health  
Division of Health Facility Planning  
Corning Tower, Room 1084  
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**2011-2012 HEALTH WORKFORCE RETRAINING INITIATIVE**  
**Questions and Answers**

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**Part VII**  
**Additional Questions**

49. ***Q.*** Is it possible to apply for statewide funding for an online training program?
- A. Yes.
50. ***Q.*** Since the development and web hosting costs are a fixed cost, regardless of the number of participants served, how should the applicant budget these costs across regions, especially since the applicant may not be awarded money in all regions.
- A. It is up to the applicant to decide how to budget costs. Costs may be allocated across regions or assigned to a specific region. An application should provide the allocation methodology and it should reflect actual costs as can best be determined at the time of the application.
51. ***Q.*** RFA pg, 11 Vendor Responsibility Questionnaire, requests completion of the Vendor Responsibility Questionnaire (VRQ) or a paper questionnaire and Attachment 8 Vendor Responsibility Attestation. If we complete the Vendor Responsibility Attestation indicating that we are exempt and provide documentation of our exempt status and an explanation, will this be sufficient to explain why we have not filed the questionnaire online or enclosed the completed VRQ with our application?
- A. Yes.
52. ***Q.*** RFA page 21, Non-Personnel, mentions that also included in this line item are charges levied on an organization by the contracting agency, e.g. research foundations. Page 56 Indirect Non-Personnel, refers to an allocation method for any indirect NPS costs allocated to the contract, e.g., overhead, research foundation charges. Is there a cap applied to the percentage of indirect costs that can be charged?
- A. No.
53. ***Q.*** RFA page 45, Appendix A, Clause 25 Certification of Registration to Collect Sales and Compensating Use Tax by Certain State Contractors, Affiliates and Subcontractors. As we are not a contractor under Section 5-a of the tax law, we do not fulfill all of the eligibility criteria that requires registration. May we submit an explanation and documentation of our exemption?
- A. Yes.
54. ***Q.*** RFA page 46, Appendix A-1 states that a not-for-profit corporation shall furnish a copy of its Certificate of Incorporation. We are a non-profit educational corporation and do not have a Certificate of Incorporation. Is it acceptable if we provide a copy of our Charter instead?
- A. Yes.

55. ***Q.*** Will this project be funded with State funds only, or will part of the funding be from federal sources?

A. Funding is 100% State funding.