

New York State Department of Health
RFP #20007
Child and Adult Care Food Program (CACFP) System Modernization RFP
AMENDMENT #2
July 25, 2019

The following are official modifications, which are hereby incorporated into the New York State Department of Health, Child and Adult Care Food Program (CACFP) System Modernization Request for Proposals (RFP) #20007, issued June 11, 2019. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough ("~~xxx~~") and added language appears in underline ("xxx").

1. RFP Section 4.2.1 Project Planning and Management ID #26 has been amended as follows:

The Eight-Year Project Plan must include a project schedule that shall be in MS Project format (or with prior approval by the Department, another comparable project management software) and include the project timeline, all major milestones, and work breakdown structure.

2. RFP Section 4.2.6.4 System Change Management & Additional Services has been amended as follows:

The SCR shall specify the:

- Work to be performed
- Acceptance criteria
- ~~Name~~ Job title(s) of the Contractor's staff member(s) who will be assigned to fulfill SCR
- Estimated number of hours to be worked by the Contractor's staff
- Total amount to be paid for each Contractor's staff member
- Total amount to be paid for the services performed

3. RFP Section 4.2.7 End of Contract Transition ID has been amended as follows:

At the end of contract, the Contractor shall migrate contents of the solution to the Department, its designee, or a new contractor. Upon completion or termination of the contract, data security procedures to ensure confidentiality shall be taken to remove, delete, and destroy all databases, data files, backup data, archives, off-site stored data, and compressed/zipped data associated with the solution. Certification of the completion of these procedures must be provided prior to payment of last invoice ~~ninety (90) calendar days prior to end of contract~~ or as requested by the Department.

4. Attachment D- Section 3.0 Current State is amended as follows:

Second Paragraph:

The current CIPS and CnpXpress was customized using the Child Nutrition Information and Payment System (CNIPS), a commercial off the shelf (COTS) product developed by Colyar Consulting Group in 2006. The system operates in the production environment, and a copy of the production data is used to refresh the testing, staging, training, and reporting environments, as needed. All CIPS website and database environments reside on Windows ~~2008~~2012 servers.

5. Attachment D- Section 3.0 Current State is amended as follows:

The image below replaces the image used as Figure 1:

CIPS The Basic Map

rev. 7/2019

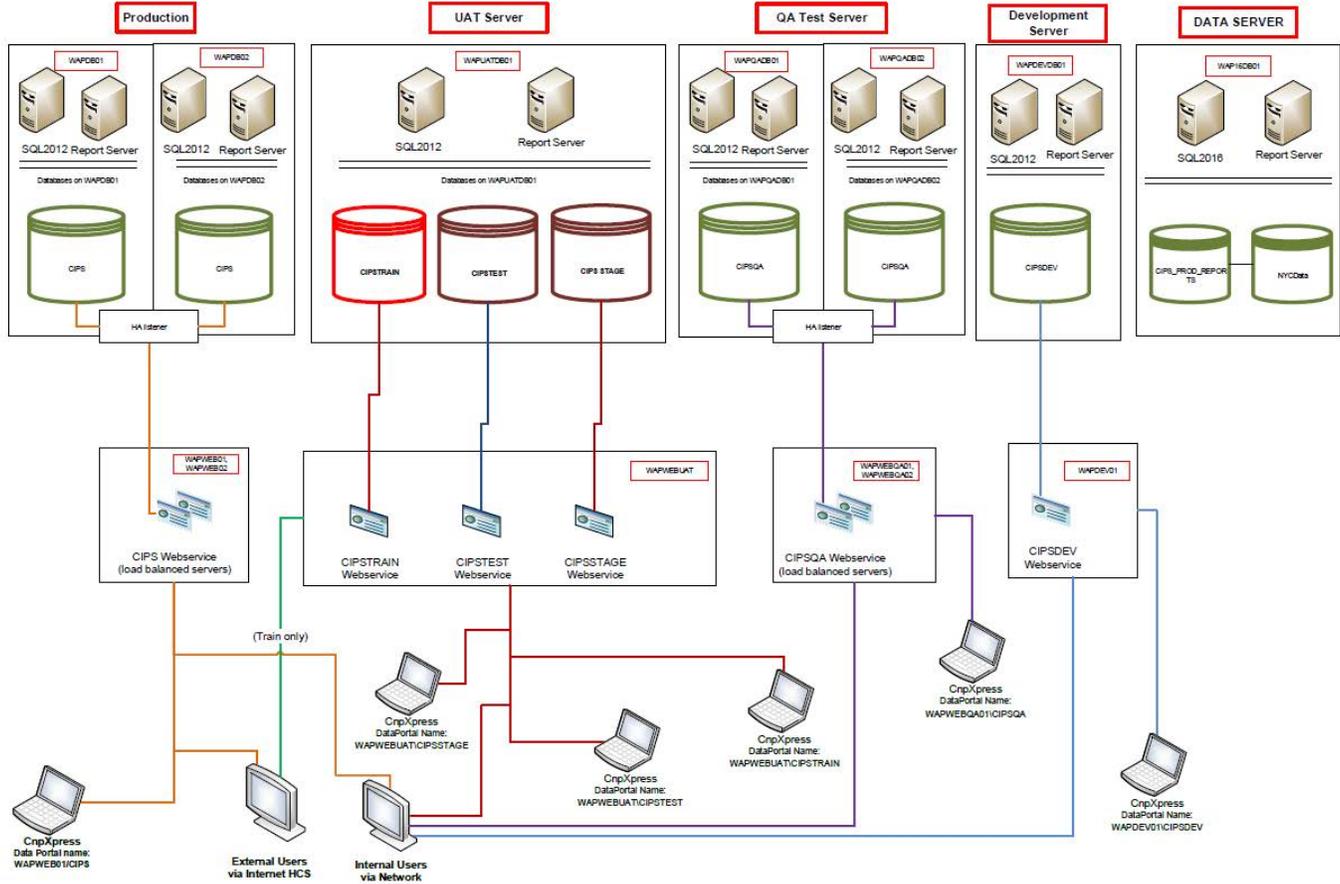


Figure 1 – Current CIPS Environments

6. Attachment D- 3.2 CACFP Information and Payment System (CIPS) is amended as follows:

Final Paragraph:

The CIPS Production Website is supported by a Windows ~~2008~~2012 SQL Server Database. It stores all production data that is entered by Sponsoring Organizations and Department Staff. Day Care Provider licensing data from the New York State Office of Children and Family Services (OCFS) is imported nightly to the CIPS production database. The database is utilized to carry out stored procedures that support business processes.

7. Attachment D- Section 3.3 CIPS Reporting Database is amended as follows:

First Paragraph:

The CIPS reporting database resides on Windows ~~2008~~2012 SQL Server and is used primarily by CACFP Report Staff to create and distribute ad-hoc and routine reports. The purpose of this database is to have an environment separate from the CIPS production environment to protect the integrity of the production data while data is extracted. The CIPS reporting database is refreshed nightly from the CIPS production database.

8. Attachment D- Section 3.15 Reports Server Website is amended as follows:

The report server website resides on a SQL ~~2008~~2016/WIN~~2008~~2012 server and can be accessed via the Department's intranet. The purpose is for CACFP Report Staff to deploy and store SQL reports to the reports server website. Reports for claims, centers, homes, management, training, and EWPH are made available for Department staff to access within the Department's network. The data for the reports is copied from the CIPS

production database into the CIPS reporting database nightly. The data is from the previous business day. The reports server website can be configured to systematically email requested reports to identified Department staff.

9. Attachment D- Section 4.2 CIPS Weaknesses is amended as follows:

Eighth Bullet:

The current CIPS system is reaching obsolescence, with support for ~~2008~~2012 SQL servers ending in ~~2020~~2023.

10. Attachment E- Data Assessment Matrix is amended as follows:

CIPS (Accounting Module), Classic ASP, ~~2008~~2012 SQL

~~2008~~2012 SQL Server Database that supports the CIPS production environment. It stores all production data that is entered by Sponsoring Organizations and NYSDOH CACFP Staff.