NEW YORK STATE DEPARTMENT OF HEALTH
PROJECT MANAGEMENT OFFICE

CHANGE CONTROL LOG

Purpose:	*The Change Control Log documents all requested changes to the project, and the outcome of the request (i.e. approved or not)*
Target Audience:	*Project Manager, Project Team Members*

PROJECT IDENTIFICATION
Project Name:
Project Sponsor:
Project Director:
Project Manager:
Date:

CHANGE CONTROL LOG *Document all changes in the below table.*

Change ID #	Description of Change	Date Received	Date Evaluated	Approved/Rejected	Date Accepted/Rejected