

**OHIP Data Mart Analytics and Application Technical Services Support Project
RFP Number 15358**

Responses to Written Questions

Question Number	Section	Document Reference or Requirement Number	Page Number	Original Question	Response
1	Schedule of Key Events	RFP	i	Would the New York State Department of Health please provide a 2 to 3 week response extension for RFP#15358?	The response date cannot be extended.
2	G. Procurement Library	RFP	53	Would the New York State Department of Health please provide additional Documentation Review Appointment times?	The New York State Department of Health will provide additional documentation review appointment times during the week of January 13-17, 2014. Please use the contact information in the RFP to schedule appointments.
3	I.D	RFP Number 15358	3	Who is the current Contractor?	The current contractor is SMT Associates LLC.
4	I.D	RFP Number 15358	3	Since there is a current Contractor, what is the business reason for bidding this project?	The current contract will expire.
5	I.F	RFP Number 15358	4	Can subcontractors to the prime contractor contribute to the experience requirements of “ a minimum of sixty (60) months providing technical services support for a healthcare data warehouse (or data mart) and forty-eight (48) months providing technical services support for a data warehouse (or data mart) that contains Medicaid data”?	No.
6	I.F	RFP Number 15358	4	Are there any vendors who will not be allowed to bid? If so, who are they?	No.
7	II.J.1	RFP Number 15358	11	What ETL tools are currently used?	No COTS ETL tools are currently being used.

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8	IV.B.3	RFP Number 15358	18	What are the staffing roles and staff levels for the current contractor? Have these been sufficient?	The current contract resource information is not directly relevant to this procurement. Staffing requirements are dependent on the expertise and experience of the proposed staff. Vendors should use their experience in projects of this nature to determine the staffing roles and levels that are appropriate.
9	IV.B.3	RFP Number 15358	18	What are the maintenance and testing services within the RFP not within the scope of the current Contractor's responsibilities?	The current contractor maintenance and testing services information is not directly relevant to this procurement. Vendors should use their experience in projects of this nature to respond to the RFP maintenance and testing services requirements
10	IV.B.3	RFP Number 15358	18	What is the proposed transition plan to transfer knowledge from the current Contractor to the new Contractor?	A transition period will take place.
11	V.B.2.C	RFP Number 15358	22	Are the groupers custom built or vendor provided? If the latter, which vendor(s).	The OHIP Data Mart leverages both custom built and vendor provided groupers. 3M groupers are being used today.
12	VI..E	RFP Number 15358	31	What tool or tools are used for metadata management?	Metadata is currently stored in HTML, Word, and Excel formats.
13	General	RFP No. 15358	N/A	What is the vendor/technology platform that OHIP is currently built on?	Oracle.
14	General	RFP No. 15358	N/A	Will analytics that are developed for this RFP need to reside within this platform or need they only be based on data derived from the OHIP platform?	Analytics will need to reside within the OHIP platform.
15	General	RFP No. 15358	N/A	Who is the intended audience for these analytics?	Internal and External Stakeholders.
16	General	RFP No. 15358	N/A	What is the expected volume of users and requests for data/reports?	The current user volume is approximately 150 users. Each user is capable of producing their own data/reports.

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17	Section F – Eligibility Section		10	For these corporate qualifications, can member(s) of the corporation’s individual qualifications and individual number of years of experience within this corporation be used and counted in order to determine whether the Bidder is eligible?	No.
18	Section X – Bidder Experience Requirement		49	If the Bidder is a corporation that is made up of members who have previous individual experience that meet the corporate qualifications, but the corporate entity itself does meet the eligibility requirements, is the Bidder eligible?	No.
19	-			Is there an incumbent vendor currently providing these services?	The current contractor is SMT Associates LLC.
20				If so, what is the contract number?	The contract number is CMS577D. It should be noted that the current contract is not directly equivalent to this procurement.
21	I	F	4	Does the past experience of our entity’s partners as prime contractors apply to the new LLC and qualify the LLC for the minimum experience as a prime contractor?	No.
22	IV	C	19	Is there a projected estimate of the number of hours that are expected for projects outside of the scope of the fixed administrative fee?	No.
23				Does the state believe that these projects outside of the scope of the fixed administrative fee will be consistent hours or are they likely to be projects that require multiple people for several months and then terminate?	The New York State Department of Health cannot predict the requirements of unidentified future projects not included in the fixed price portion of the contract.

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24	VII	C,D	34	What is the expectation of the Support vendor in the event of a hardware or network failure? Will this negatively impact the Support vendor if a loss of service occurs that is not the fault of the Support vendor? What steps are in place to correctly determine which vendor is at fault? Will a failure of the hardware financially impact the Support vendor?	The selected vendor will be required to work with the Data Mart Host vendor to restore full functionality. However, the Service Level Agreements will not result in financial penalties when the failure is not under the direct control of the Support Vendor. The New York State Department of Health will maintain problem logs based on information gathered from the vendors which will include the information necessary to determine root cause of any outage.
25	VIII	A	38	The RFP specifies that a testing plan must be in place before a technical design is complete. How will this affect minor tasks? When projects are required expeditiously the state may decide to forgo testing. Will the state waive the testing requirements for projects that do not require them? Will the state have designated contacts to perform User Acceptance Tests?	The New York State Department of Health reserves the right to waive testing for small projects. Yes, the State will designate User Acceptance Testing contacts.
26	IV	B	18	Section IV.B specifies that the staff must work at the primary project site in Albany, NY. Will there be available seating for the entire project team within close proximity of each other?	The State reserves the right to determine the physical location of the staff.
27	IV	B	18	Is hardware and software provided for staff at their work location?	The New York State Department of Health will provide physical locations, equipment and software for contractor staff.
28	IV	B	18	If specific software is required for the management of the database or applications is that provided by the state?	The New York State Department of Health will provide the software it approves to be used for database or application management.

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29	All	All	Attachment 1	The Section numbers in Attachment 1, Mandatory Requirements Traceability Matrix, are different than the section numbers in the RFP document. When referencing these points in our response would you prefer us to use the document reference or the attachment reference?	The document reference should be used.
30	V	F	Attachment 1	In the attachment the CDR refers to Medicare Claims History. The RFP document specifies Medicaid Claims History. Should the attachment refer to Medicaid Claims History?	The attachment should refer to Medicaid Claims History.
31				As a NYS certified MWBE, we are interested in partnering with a prime contractor who is responding to this RFP. Other RFPs (from Division of Budget, for example) list the interested MWBEs on their RFP website. Would it be possible for the Department to create such a list?	Yes. Any New York State certified M/WBE that is interested in subcontracting opportunities that may become available from the resulting contract from this solicitation should contact Jay G. Cooper [jgc04@health.ny.gov] to have contact information posted on the Department of Health's Grants and Procurement Opportunities website. Requests must be received by January 13, 2014.