

New York State Department of Health Division of Long Term Care
Statewide Transition Plan Implementation for Home and Community Based Settings
RFP #16672

Amendment # 2 – August 3, 2016

The following are official modifications, which are hereby incorporated into the New York State Department of Health, Division of Long Term Care Request for Proposal (RFP) #16672, issued June 22, 2016. The information contained in this amendment prevails over the original RFP language. For all amendments below, deleted language appears in strikethrough (“~~xxx~~”) and added language appears in underline (“xxx”).

1. Section 1.0 Calendar of Events (p. 1)

RFP #16672 – Statewide Transition Plan Implementation for Home and Community Based Settings	
Event	Date
Issuance of Request for Proposals	June 22, 2016
Deadline for Submission of Written Questions	July 13, 2016
Bidder’s Conference, if applicable	N/A
Responses to Written Questions Posted by DOH	On or about July 20, 2016 <u>August 3, 2016</u>
Deadline for Submission of Proposals	August 2, 2016 <u>August 18, 2016</u>
Anticipated Contract Start Date	11/1/2016

2. Section 3.3 (3) Staffing Requirements (p.8)

3. Corrective Action/Compliance Specialist(s)

~~Incumbent(s)~~ Successful bidder will develop corrective action plans for DOH/State Agency approval for settings that fail to comply with the requirements of the HCBS Final Rule.

3. Section 3.3 (5) (p. 9)

5. Administrative Support

The successful bidder must provide administrative support of at least one-half FTE that will allow the ~~Project Manager~~, Coordinator, Assessor/Evaluators, Compliance Specialists, and Data Analyst to complete the assessment, evaluation and monitoring tasks outlined in the RFP in an efficient and timely manner.

4. 5.14 Debriefing (p.19)

Once an award has been made, bidders may request a debriefing of their proposal. Please note the debriefing will be limited only to the strengths and weaknesses of the bidder's proposal, and will not include any discussion of other proposals. Requests must be received no later than ten ~~(10)~~ (15) business days from date of award or non-award announcement.

5. Attachment A: Bidder's Certified Statements (p.28)

B. Provide the name, title, address, telephone number, and email address of the person authorized to receive Notices with regard to the contract entered into as a result of this procurement. See ~~Section~~ Appendix G of the DOH Agreement (Attachment E). Name: [Click here to enter text.](#)

6. 7.0 Proposal Submission (p. 23)

1. All hard copy proposal materials should be printed on 8.5" x 11" white paper (~~two-sided~~) and be clearly page numbered on the bottom of each page with appropriate header and footer information. A type size of eleven (11) points or larger should be used. Submissions should be double-spaced. The Technical Proposal materials should be presented separate from the sealed Cost Proposal. The sealed Cost Proposal should also be presented in separate three-ring binder(s); . . .

7. Attachment C Cost Proposal (p.30)

See revised separate Word Document labeled "Revised Attachment C".