

NYEIS “Up-front” Reasons for Late Initiation of Services	Discountable?	Guidance
Family – delayed response/consent for appointment	Y	<ul style="list-style-type: none"> • Use when the family has a preference for a particular provider (may be due to cultural/religious/specialty reasons) AND the municipality believes the child/family would best be served by the provider preferred by the family AND the provider cannot begin services until after the 30-day deadline, AND the municipality has offered, but the family refuses, services from another available provider. The municipality must be able to demonstrate it is working with the preferred provider to improve its capacity to serve a higher number of children and families. • Use when a provider is on vacation, holiday, or closed for personal reasons, AND the municipality has offered, but the family refuses services from another available provider, AND the municipality believes the child/family would best be served by the provider preferred by the family.
Family –missed/canceled appointment	Y	Not applicable. Do not use.
Family – problem scheduling appointment	Y	<ul style="list-style-type: none"> • Use when the family informs the municipality that they will not be available for services to start until after the 30-day deadline due to a planned family vacation. • Use when the family will be moving during the initiation of an IFSP and it is not possible to begin services within 30 days. • Use when it is known that an immediate household member will be undergoing medical treatment that affects the timely start of services.
Intermittent Service and/or Frequency per IFSP team decision	Y	Use when the IFSP team has determined that it is not appropriate for a particular service (e.g., nutrition, social work) to begin within the 30-day deadline.
Other	N	Do not use.
Provider scheduling problem/wait list	N	Use this when the provider is unable to provide the service within the 30-day timeline due to a scheduling problem or wait list.
Weather/other emergency declared	Y	Not applicable. Do not use.

NYEIS “Unexpected” reasons for late initiation of services	Discountable?	Guidance
Family – delayed response/consent for appointment	Y	<ul style="list-style-type: none"> • Use when providers have made multiple attempts to contact a family using different methods, at various times of the day, on various days and is unable to make contact with the family to schedule the start of services prior to the 30-day deadline. • Use when providers have made contact with the family but the family has not returned calls, letters, etc., or won’t confirm/commit to a timely start date.
Family –missed/canceled appointment	Y	<ul style="list-style-type: none"> • Use when the timely initiation of services is delayed due to parent, child, or household family illness. • Use when the timely initiation of services is delayed by the family for personal reasons. • Use when the family does not show up for scheduled services that impact on the timely initiation of services.
Family – problem scheduling appointment	Y	<ul style="list-style-type: none"> • Use when the family will be moving during the initiation of an IFSP and it is not possible to begin services within 30 days. • Use when the family delays in signing consent for services to begin or the physician has delayed in providing a script for services.
Intermittent Service and/or Frequency per IFSP team decision	Y	Use when the IFSP team has determined that it is not appropriate for a particular service (e.g., nutrition, social work) to begin within the 30-day deadline.
Other If late reason of “other” is selected, a description is required in the open text box	N	<ul style="list-style-type: none"> • Use when the municipality has been unable to arrange for transportation to services causing a delay in the timely initiation of that service. • Use when the municipality did not provide a timely authorization to the provider to begin services within the 30 day deadline.
Provider scheduling problem/wait list	N	Use when the provider is unable to provide the service within the 30-day timeline due to a scheduling problem or wait list.
Weather/other emergency declared	Y	Use for severe, emergency weather conditions that affect an entire region and have caused a delay in the timely implementation of services.