

**New York State Department of Health  
Center for Health Care Quality and Surveillance  
Division of Adult Care Facility/Assisted Living Surveillance**

**ASSISTED LIVING PROGRAM 4500 CONVERSION INITIATIVE FOR  
TRANSITIONAL ADULT HOMES**

Title 18 of the Social Services Law (SSL), Section 461-1, Subdivision 3, was amended by adding a new Paragraph (j) authorizing the Commissioner of Health to establish up to 4,500 new Assisted Living Program (ALP) beds.

Interested applicants must submit the ALP 4500 Conversion Initiative for Transitional Adult Homes proposal by **4:00 p.m. September 30, 2013**. This application form and instructions, as well as other relevant information, can be accessed below:

- Attachment 1 - Dear Potential Applicant Letter
- Attachment 2 - Statutes
- Attachment 3 - General Application Steps for ALP 4500 Conversion Initiative
- Attachment 4 - Application Form
- Attachment 5 - Application Form Instructions
- Attachment 6 - List of Transitional Adult Homes
- Attachment 7 - NYSDOH Residential Health Care Facility (RHCF) Bed CAPS

**Note: It is incumbent upon the interested party to thoroughly review the ALP 4500 Conversion Initiative application for completeness and accuracy prior to submission based on the instructions provided. The Department will select applicants based primarily on information provided in the ALP Conversion Initiative proposal.**

The Department will accept written questions received via the Department's e-mail until **August 14, 2013**. All questions should be submitted via e-mail with the subject line ALP 4500 Conversion Initiative, to [ALP4500@health.state.ny.us](mailto:ALP4500@health.state.ny.us). Responses to questions will be posted to the Departments website by **August 28, 2013**.

Completed applications must be mailed/delivered to:

Valerie A. Deetz, Director  
Division of Adult Care Facility/Assisted Living Surveillance  
New York State Department of Health  
875 Central Avenue  
Albany, New York 12206  
**Attention: ALP 4500 Conversion Initiative**