



Health Home / Early Intervention NOTIFICATION OF INTEREST

The New York State Department of Health's Bureau of Early Intervention and Health Home Serving Children programs, are working towards the integration of Early Intervention (EI) Ongoing Service Coordination (OSC) within Health Home Care Management Services (HH CMA) model, for children who would meet eligibility for both the Early Intervention Program and Health Home Care Management Services. As such, this **Notification of Interest** seeks to identify interested providers serving in the capacity of both the Health Home Care Management Agency and as an Early Intervention Agency providing on-going EI service coordination.

The **Notification of Interest** is due **Friday April 28, 2017**; submitted along with the other required documents to the Health Home Serving Children email at HHSC@health.ny.gov with the subject line: **HH/EI Notification of Interest**.

Post April 28, 2017, there will be open enrollment for agencies that decide to provide these services later.

As highlighted by the NYS DOH, there has been several planning and stakeholder presentations regarding various scenarios that may be implemented to integrate EI On-going Service Coordination and Health Home Care Management.

For Early Intervention Stakeholders:

https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/docs/11_15_2016_hhsc_presentation.pdf

For Health Home Care Management Stakeholders:

https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/docs/11_16_2016_ei_presentation_to_hh.pdf

The following webinar has a step-by-step process/checklist information for those agencies that are interested in providing Health Home Care Management (HH CM) services and Early Intervention (EI) On-going Service Coordination (OSC) services to children who are eligible for both EI and HH CM services:

http://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/docs/2017-03-23_hhsc_ei.pdf

DOH is hoping to leverage the expertise of EI Agencies who provide service coordination to infants and toddlers with disabilities and the knowledge and experience of Health Home CMAs providing care management services to high need children, while subsequently utilizing the Health Home care management network and oversight model.



The following are instructions to complete the **Notification of Interest** and other required documents, please read the instructions carefully as there are questions specific for EI Agencies Verse Health Home Care Management Agencies.

Health Home CMAs and EI Agencies interested in being crossed trained and approved as an agency to provide both EI On-going Service Coordination and Health Home Care Management **MUST** complete the **Notification of Interest** form, required documents and follow the instructions below:

- Step 1.** Complete all applicable queried fields in the **Notification of Interest** form page 3 & 4
 - Ensure you identify your current agency type
 - The Contact person is the person to be contact if there are questions surrounding the completion of this **Notification of Interest** and other documents
 - The Contact person can be the same or a different person for the items below
 - If your agency has multiple MMIS #s, please identify the MMIS # that your agency will utilized for Health Home Care Management services. If you plan to obtain a new MMIS # identify such. (Reminder: it can take up to 90 days to obtain a new MMIS # which is the first step in the process)
- Step 2.** Open excel attachment and fill in Single Point of Contact (SPOC) and MAPP Gatekeeper information
 - The SPOC will be the single point of communication between DOH and your agency.
 - The SPOC will ensure all applications, contracts and required trainings are completed for your agency.
 - If you have already identified a SPOC previously, you **MUST** still provide it with this **Notification of Interest**. It can be the same or different person than assigned before.
 - EI Agencies need to identify a MAPP Gatekeeper who will be the first to be trained and will assign the roles within systems to agency staff.
- Step 3.** EI Agencies - Open and complete Health Commerce System (HCS) account word document form (Two HCS Coordinators are recommended per agency)
 - HCS access is required for the Medicaid Analytics Performance Portal Health Home Tracking System (MAPP HHTS) and the CANS-NY which resides in the Uniform Assessment System (UAS-NY).
 - Entities must submit a new HCS application to CAMU to add Health Home CMA services to your organization's existing HCS account
 - If your agency already has a HCS Director and Coordinator for EI, they can be the same people for Health Home
- Step 4.** **ALL Interested entities MUST** submit the completed **Notification of Interest**, SPOC/Gatekeeper excel spreadsheet and if an EI Agency, the HCS account request form, to HHSC@health.ny.gov with the subject line: **HH/EI Notification of Interest**.



Health Home / Early Intervention NOTIFICATION OF INTEREST FORM

1. Please provide the name and contact information for your agency

Agency Name: _____

Agency Type:

El Initial Service Coordination, Approved EI Agency

El On-going Service Coordination, Approved EI Agency

HH Care Management Agency in a Health Home Serving Children network (BAA)

Other Type: _____

Contact Person: _____

Counties Served: _____

Email: _____

Telephone Number: _____

2. NPI Number: _____

3. MMIS ID # currently utilized by your EI or HH program: _____

If different than above, MMIS ID # your agency plans to utilize to serve EI/HH children: _____

If you plan to obtain a new MMIS # - Reminder, it can take up to 90 days to obtain a new MMIS # which is the first step in the process

4. If an EI agency, is your agency interested in providing Health Home Care Management Services by meeting the requirements to be cross trained as a Health Home Care Manager and becoming an approved HH Care Management Agency?

Yes

No



5. Does your agency currently have a Business Associate Agreement (BAA) with a Health Home? If yes, please list the Health Home(s)

Yes

No

Name of the Health Home(s) with a BAA:

6. If a HH CMA, is your agency interested in providing EI On-going Service Coordination Services by meeting the requirements to be cross training as an EI On-going Service Coordinator and becoming an approved EI On-going Service Coordination Agency?

Yes

No

7. Interested in subcontracting with a Health Home CMA or EI Agency?

Yes

No

8. If yes, name the agencies/counties you have discussed this option with:
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9. If an EI Agency, have some of your agency staff (county or provider agency) started or completed the Child and Adolescent Needs and Strengths Assessment of New York Certification training (CANS-NY)?

Yes

No

How to Navigate the CANS Training Website

https://www.health.ny.gov/health_care/medicaid/program/medicaid_health_homes/docs/cans_training_web_guide.pdf

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Thank you for your information and completion of the DOH HH/EI Notification of Interest. A member of the HHSC team will contact your SPOC for next steps and request additional information, if necessary