

**TO:** All Local District Commissioners, Medicaid Directors, Care At Home Coordinators

**FROM:** Mark L. Kissinger, Deputy Commissioner  
Office of Long Term Care

**SUBJECT:** Care At Home (CAH) I/II Applications for Children in Receipt of SSI

**EFFECTIVE DATE:** Immediately

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The purpose of this GIS message is to advise local departments of social services (LDSS) staff of the procedures for submitting Care At Home (CAH) I/II applications for children who have a Social Security Administration (SSA) disability determination.

A requirement for CAH I/II is that the child be physically disabled based on SSA criteria. Applicants for CAH I/II, who are in receipt of Supplemental Security Income (SSI), are determined eligible for Medicaid based upon the disability and financial determinations made by SSA.

The SSA information that is needed to verify physical disability is not currently shared with the State or LDSS. The State is pursuing options with the federal government to have direct access to the data. However, until the information is directly available to districts, the CAH LDSS coordinator is instructed to forward the CAH I/II application packet for all SSI children to the DOH for processing. The following information must be included in the packet:

- Proof of Medicaid Eligibility (obtained from WMS)
- Physicians Orders with diagnosis(es)
- Home Health Assessment Abstract (DSS 3139)
- Pediatric Patient Review Instrument (PPRI)
- Estimated Monthly Budget
- Birth Certificate
- Case Management Plan of Services
- CAH Application including Choice of Care form
- Case Management Selection Form

When SSA disability data becomes available to the LDSS, further instructions will be issued.