TO: Local District Commissioners, Medicaid Directors
FROM: Judith Arnold, Director
Division of Eligibility and Marketplace Integration
SUBJECT: Additional Manual Eligibility Notices Updated to Include Fair Hearing Language
Informing Consumers of the Availability of Specific Policy Materials Needed to Prepare for Fair Hearings
ATTACHMENT: List of Revised Manual Eligibility Notices
EFFECTIVE DATE: Immediately
CONTACT PERSON: Local District Support Unit
Upstate (518) 474-8887  NYC (212) 417-4500

The purpose of this General Information System (GIS) message is to notify local departments of social services (LDSS) that manual eligibility notices that were not included in GIS 17 MA/18, “Fair Hearing Language Informing Consumers of the Availability of Specific Policy Materials Needed to Prepare for Fair Hearings,” have been updated with new fair hearing language. These updated notices have been posted to the New York State Department of Health, Office of Health Insurance Programs’ website: http://health.state.nyenet/revldssforms.htm. Additionally, Bureau of Medicaid Long-Term Care notices containing fair hearing language have been similarly updated and can be found at http://health.state.nyenet/revLT Cf orms.htm.

Effective with the release of this GIS, districts must use the updated manual eligibility notices and must destroy all previous versions. A list of the revised manual eligibility notices is provided as an attachment to this GIS.

Please direct any questions to your Local District Support Liaison.