

GIS 23 MA/17

TO: Local District Commissioners, Medicaid Directors

FROM: Lisa Sbrana, Director
Division of Eligibility and Marketplace Integration

SUBJECT: Revised DOH-4220: Access NY Health Care Application

ATTACHMENT: DOH-4220 Access NY Health Care Application (01/23)

EFFECTIVE DATE: Immediately

CONTACT PERSON: Local District Support Unit
Rest of State (formerly Upstate) (518) 474-8887
NYC (212) 417-4500

The purpose of this General Information System (GIS) message is to inform local departments of social services (LDSS) of revisions to the "Access NY Health Care Application" (DOH-4220). To accommodate certain policy updates and program changes, such as the requirement to allow the option of 'X' for an applicant's sex, the DOH-4220 required certain modifications.

Revisions that were made to the application are as follows:

- Due to changes in state statute applicants now have the option to select 'X' along with 'M' (Male) and 'F' (Female) when entering their sex. This field has been updated to reflect this change. There has been no update in the Welfare Management System (WMS) to accept the character of 'X'. Districts are advised to default to 'F' when data entering the sex field in WMS. LDSS staff should not assume that an individual with sex "F" in WMS is female. See The Office of Temporary and Disability Assistance (OTDA) and the Department of Health's joint Administrative Directive on gender designation (see Section V in 20-ADM-01, "Gender Designation "X"). Districts are reminded that the Gender Identity field remains optional.
- Explanation of the MSP program in Section D has been updated to remove mention of the Federal Poverty Level.
- Added option in the Race/Ethnic Group section to allow applicants the option of filling in a specific subgroup within the Asian American/Other Pacific Islander community.

The updated application has been posted to the New York State Department of Health (DOH) website. The revised DOH-4220 "Access NY Health Care Application" is available from the warehouse. Districts do not need to order copies at this time as they will be shipped an initial supply of the application. When additional supplies are needed, Districts can order them from the warehouse.

The revision date of the application is 01/23. Once the application is available in the warehouse and districts receive copies, the older version should be discarded. However, if an applicant submits an older version of the DOH-4220, districts must still accept it and not require the

individual to complete the newer application. Copies of the OHIP-0112 and DOH-5130 may need to be sent to the applicant in these situations.

Please direct any questions to your local district liaison.