

DSS-4357EL

WGIUPD

GENERAL INFORMATION SYSTEM

06/18/99

DIVISION: Office of Medicaid Management

PAGE 1

GIS 99 MA/012

TO: Local District Commissioners

Care At Home Coordinators

FROM: Donna B. Farlow, Deputy Director

Office of Medicaid Management

SUBJECT: Care At Home I Medicaid Model Waiver Program:
Establishing A Waiting List

EFFECTIVE DATE: Immediately

CONTACT PERSON: Colleen Maloney (518) 473-5339 or Ronita Heller (518)
473-5642

97 OMM LCM 005 provided districts with the protocol for establishing a waiting list for the Care At Home Medicaid waiver programs. The Care At Home I waiver with 400 slots (GIS 99-009) is almost at capacity and therefore a waiting list is being established immediately. In order for children to be placed on the waiting list, the following documents **MUST** be submitted:

Application form signed by the parent(s),
Proof of Medicaid eligibility,
Proof of age/birth certificate,
Proof of Physical disability (the DSS-639 must be current),
Verification of length of institutional stay.

Submit the documentation to:

Colleen A. Maloney
Care At Home Program
New York State Department of Health
Office of Medicaid Management
Division of Consumer & Local District Relations
1 Commerce Plaza
P.O. Box 118
Albany, New York 12260-0118

Placement on the list will be determined by the order in which a completed application package is submitted. When a slot becomes available, the Local Department of Social Services (LDSS) will be notified.

The LDSS should review their CAH I cases to determine if a child previously enrolled in that waiver meets the eligibility criteria for CAH II (89 LCM-129 & 96 LCM-73). When such child is identified, the LDSS should forward the information to the address listed above and request a change in the child's level of care.