



STATE OF NEW YORK DEPARTMENT OF HEALTH

Corning Tower The Governor Nelson A. Rockefeller Empire State Plaza Albany, New York 12237

Antonia C. Novello, M.D., M.P.H., Dr. P.H.
Commissioner

Dennis P. Whalen
Executive Deputy Commissioner

INFORMATIONAL LETTER

TRANSMITTAL: 06 OMM/INF-4

TO: Commissioners of
Social Services

DIVISION: Office of Medicaid
Management

DATE: August 22, 2006

SUBJECT: Computer Matching Clarification for Medicaid

**SUGGESTED
DISTRIBUTION:**

Medicaid Directors
Fair Hearing Staff
Legal Staff
Audit Staff
Staff Development Coordinators

**CONTACT
PERSON:**

Local District Liaison
Upstate: (518) 474-8887
New York City: (212) 417-4500

ATTACHMENTS:

Computer Match Chart

FILING REFERENCES

Previous Ref. ADMs/INFs	Releases Cancelled	Dept. Regs.	Soc. Serv. Law & Other Legal Ref.	Manual Ref.	Misc.
06-INF-10		351			
05-ADM-06		360-2.3			
04-INF-20					
04-INF-10					
88 INF-14					

I. Purpose

The purpose of this release is to clarify the action that a local district can take on a Medicaid case upon receipt of a computer match.

II. Background

Actions that a local district must take on a Temporary Assistance case and a Food Stamp (FS) case, upon receipt of a computer match, have been clarified in 04 INF-20 and 04 INF-10 respectively. This INF clarifies the actions that can be taken on a Medicaid case.

III. Program Implications

In order for a local district to use information from a computer match, without any further verification, the information must be "verified upon receipt".

"Verified upon receipt" means that the information:

- Is not questionable
- Is timely
- Is coming from a primary source.

When a computer match comes from a primary source such as the Department of Labor (Unemployment Insurance Benefits (UIB)), Social Security Administration (RSDI or SSI), etc., there is no need for the district to independently verify the information provided through the match as long as the data is current (within 60 days of date of case action) and the district has no reason to believe that the information from the match is not valid. No further verification by the district is required for primary documentation which is verified upon receipt.

When a computer match involves a secondary source, the case record should be reviewed to determine if the information is already documented. When the information is not documented in the case record, the district needs to verify the accuracy of the information with the client or the primary source, before initiating any case action.

If an applicant/recipient requests a fair hearing as the result of the local district taking an adverse action and that action is based on a "verified upon receipt match", the local district should produce this INF and the printout of the match at the fair hearing. The burden of proof is on the applicant/recipient to produce appropriate documentation to refute the match information, since the match is verified upon receipt.

Attached is a chart listing computer matches provided to local districts. The chart instructs local districts to further verify the information provided by the match or to accept the match without further verification when the information is considered verified upon receipt.